

January 8, 2008

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, January 8, 2008. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle  
Absent: Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Safety Director David Barnes, Interim General Superintendent James Beaudoin, Traffic Services Director John Byrnes, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, Secretary Dolores Morton, Equipment and Facilities Superintendent Larry Smith, and two citizens.

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved the agenda after removing MDOT Contract 07-5730 for the 9th Street over the railroad tracks of Amtrak project and requesting that two just compensation resolutions for the Kalamazoo River Trailway project be considered, with one listing the Consumers Power Company property.

Carried by the following vote:  
Aye: Maddox, Berkebile, McCauley, Moyle

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved the minutes of the December 20, 2007, proposed 2008 Budget public hearing; and the December 26, 2007, regular board meeting, with one correction.

Carried by the following vote:  
Aye: Maddox, Berkebile, McCauley, Moyle

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the board approved and signed the January 7, 2008, payroll and January 8, 2008, vendor accounts, as modified:

Payroll Account	\$ 151,707.43
Vendor Account	<u>325,724.80</u>
	\$ 477,432.23

Carried by the following vote:

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved expense reports for Jeffrie M. Maddox and Daniel J. Moyle.

Carried by the following vote:  
Aye: Maddox, Berkebile, McCauley, Moyle

A letter was received from Texas Township Clerk Linda M. Kerr regarding the site condominium plan for the Rudgate Ridge #2 Planned Unit Development. Ms. Kerr advised that the Texas Township Board of Trustees approved the rezoning and layout for Rudgate Ridge #2 Planned Unit Development with no connectivity to Lewsinda and Vineyard Avenue. On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board accepted the letter from Texas Township Clerk Linda Kerr, advised staff to accept the position of Texas Township, requested that Mr. Gerald Alexander, of 5066 Lewsinda, be notified of the board's decision, and referred the letter to file

Carried by the following vote:  
Aye: Maddox, Berkebile, McCauley, Moyle

A letter was received from Mr. Dennis Hice, of 9559 West U Avenue, requesting an extension of the contract he has had with the Kalamazoo County Road Commission to farm the tillable acres of the Road Commission's 4th Street property in Prairie Ronde and which expires December 31, 2007. On motion by Commissioner Moyle, seconded by Commissioner McCauley, the board accepted the letter and directed staff to review and prepare a possible agreement with Mr. Hice for the rental of tillable acres on the Road Commission's 4th Street property in Prairie Ronde.

Carried by the following vote:  
Aye: Maddox, Berkebile, McCauley, Moyle

On motion by Commissioner McCauley, seconded by Commissioner Moyle, the board approved the following resolution:

WHEREAS, the Kalamazoo River Valley Trailway construction project, within Kalamazoo Township and the City of Kalamazoo, in Kalamazoo County, is to be a public facility within Kalamazoo County, Michigan; and

WHEREAS, the Board intends to construct the Kalamazoo River Valley Trailway, such construction project being designated as Kalamazoo County Road Commission Project No. 035 000; and

WHEREAS, the acquisition of certain permanent easements will be required in conjunction with this project; and

WHEREAS, condemnation proceedings pursuant to Act 295, PA 1966, as amended, and Act 87, PA 1980, may be necessary regarding certain said parcels of real property; and

WHEREAS, the applicable statutes provide that a good faith written offer to obtain permanent easements shall be made to all parties of interest therein prior to the initiation of such proceedings; and

WHEREAS, the Board has reviewed the appraisals and other relevant materials concerning the parcels required for this project.

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby determine and establish that the estimated just compensation for the certain permanent easements for the parcels as set forth below—and more fully described in the records and files of the Board's Engineering Department, which descriptions are incorporated by reference herein to be as follows:

<u>Parcel #</u>	<u>Owner</u>	<u>Total Amount</u>
1	City of Kalamazoo	500.00
2	Campbell Murch Memorials, Inc.	1,134.77
3	Campbell Murch Memorials, Inc.	1,424.15
4	James Vandefifer	2,019.29
5	State of Michigan Dept. of Natural Resources	1,233.05
6	Riverside Greenhouses	1,208.48
7	Riverside Greenhouses	20,755.28
8	Riverside Greenhouses	4,655.56
9	Riverside Greenhouses	1,461.46
10	Ronald & Richard & Robert Baas	2,136.68
11	Saphire Properties	4,030.39
12	S&T Enterprises, LLC c/o Michael Stoddard	1,139.32
13	S&T Enterprises, LLC c/o Michael Stoddard	1,165.71
15	City of Kalamazoo	500.00

BE IT FURTHER RESOLVED, that in accordance with the applicable statutes, the Board does hereby authorize and direct the Managing Director to execute, on behalf of the Board, a Good Faith written offer to obtain permanent easements for parcels 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, and 15, in the amounts determined and established herein as estimated just compensation for such parcels, and to submit such written offer to all parties of interest therein.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle

On motion by Commissioner McCauley, seconded by Commissioner Moyle, the board approved the following resolution:

WHEREAS, the Kalamazoo River Valley Trailway construction project, within Kalamazoo Township and the City of Kalamazoo, in Kalamazoo County, is to be a public facility within Kalamazoo County, Michigan; and

WHEREAS, the Board intends to construct the Kalamazoo River Valley Trailway, such construction project being designated as Kalamazoo County Road Commission Project No. 035 000; and

WHEREAS, the acquisition of certain permanent easements will be required in conjunction with this project; and

WHEREAS, condemnation proceedings pursuant to Act 295, PA 1966, as amended, and Act 87, PA 1980, may be necessary regarding certain said parcels of real property; and

WHEREAS, the applicable statutes provide that a good faith written offer to obtain permanent easements shall be made to all parties of interest therein prior to the initiation of such proceedings; and

WHEREAS, the Board has reviewed the appraisals and other relevant materials concerning the parcels required for this project.

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby determine and establish that the estimated just compensation for the certain permanent easements for the parcels as set forth

below—and more fully described in the records and files of the Board's Engineering Department, which descriptions are incorporated by reference herein to be as follows:

<u>Parcel #</u>	<u>Owner</u>	<u>Total Amount</u>
14	Consumers Energy Co.	5,914.00

BE IT FURTHER RESOLVED, that in accordance with the applicable statutes, the Board does hereby authorize and direct the Managing Director to execute, on behalf of the Board, a Good Faith written offer to obtain a permanent easement for parcel 14 in the amount determined and established herein as estimated just compensation for such parcel, and to submit such written offer to all parties of interest therein.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle

Abstain: Berkebile, due to possible conflict of interest as he is employed by Consumers Energy

On motion by Commissioner Moyle, seconded by Commissioner McCauley, the board authorized the managing director, or the duly authorized designee, to implement seasonal weight restrictions during the 2008 winter season when deemed necessary to protect the roads.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved and authorized signatures on the Mylar cover sheet for the Mosel Avenue from Westnedge Avenue to Kalamazoo River Bridge reconstruction project.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle

**Cab and Chassis – 37,000 GVW**

<u>Bidder</u>	<u>Make</u>	<u>Model</u>	<u>Price</u>	<u>Option 1-Manual</u>
Freightliner of GR & Kal	Freightliner	M2-106	\$53,930	\$52,002
Duthler Truck Center	Sterling	L7500	\$61,147	Not available
Great Lakes Int'l of Kalamazoo	International	4400SBS-4x2	\$61,142	\$57,047
Wolverine Eastside	Freightliner	M2-106	\$60,476	Not available
M & K Quality Truck Sales	GMC	C7500	\$61,652	\$56,543

The board reviewed a memo from Equipment and Facilities Superintendent Larry Smith comparing the various components of the Cab and Chassis bids. On motion by Commissioner Moyle, seconded by Commissioner Berkebile, the board awarded the Cab and Chassis – 37,000 GVW truck to Freightliner of Grand Rapids and Kalamazoo, low bidder meeting specifications.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved and authorized the managing director's signature on MDOT Contract 07-5731 between the Michigan Department of Transportation and the Board of County Road Commissioners of Kalamazoo County for the following:

Part A – State Participation

The removal and replacement of the structure of B01 of 39-05-25, which carries 35th Street over the Kalamazoo River, Section 24, T2S, R10W, Comstock Township, Kalamazoo County, Michigan; the reconstruction of the approaches to the structure for approximately 1,009 feet southerly and 522 feet northerly of the structure; and altogether with necessary related work.

Part B – No State Participation

Nameplate installation work for the structure B01 of 39-05-25, which carries 35th Street over the Kalamazoo River; hot mix asphalt paving, sidewalk, curb and gutter, water main, traffic signal, and pavement marking work along 35th Street from approximately 522 feet north of the structure northerly approximately 2,415 feet; and altogether with necessary related work.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle

It is hereby acknowledged by this Board that on January 8, 2008, a petition was filed at its offices by certain landowners in the Township of Oshtemo, Kalamazoo County, Michigan, requesting highway improvement construction on:

Amber Circle from Springwood Drive to East End

Autumnwood Circle from Springwood Drive to East End

Golden Pond Circle from Summerset Drive to North End  
Laguna Circle from Summerset Drive to North End  
Naples Court from Summerset Drive to South End  
Springwood Drive from 2nd Street to West Main Street (M-43)  
Summerset Drive from Almena Drive to Springwood Drive  
Sunnywood Drive and Oak Forest Circle from Springwood Drive to West End  
Winterwood Lane from Summerset Drive to South End – Hot Mix Asphalt Overlay

in accordance with the provisions of Act 246 of the Public Acts of 1931, as amended, all as is more particularly described in said petition. On motion made by Commissioner Berkebile, supported by Commissioner McCauley, and unanimously carried, it was moved that said petition be referred to the Managing Director for verification that the petition meets the requirements and specifications as spelled out in said Act 246, and, in particular, Section one (1) of said Act.

Carried by the following vote:  
Aye: Maddox, Berkebile, McCauley, Moyle

Discussion was had to the effect that on January 8, 2008, this Board passed a motion relative to the verification of a petition for highway improvement in Oshtemo Township, said petition being submitted by landowners in the Township of Oshtemo, Kalamazoo County, Michigan. The Managing Director reports that she has checked the requirements for such a petition, specified in Section (1) one of Act 246 of the Public Acts of Michigan of 1931, as amended, and finds that such petition is valid and in order. Further, pursuant to the requirements of Section (2) two of said Act, this board reports that it has examined the location of the proposed project and it would be for the benefit of the public welfare and convenience. Accordingly, upon motion made by Commissioner Berkebile, supported by Commissioner McCauley, and unanimously carried, it was moved that the managing director shall proceed to take such other and further steps for the planning and laying out of said project as are called for under said Act, and in particular, Section (2) two of said Act.

Carried by the following vote:  
Aye: Maddox, Berkebile, McCauley, Moyle

Discussion was had to the effect that on January 8, 2008, this Board passed a motion relative to the verification of a petition for highway improvement in Oshtemo Township, said petition being submitted by landowners in the Township of Oshtemo, Kalamazoo County, Michigan. The Managing Director reports that she has taken the necessary steps for the planning and laying out of said project, specified in Section 2 of Act 246 of the Public Acts of Michigan of 1931, as amended.

Upon motion duly made by Commissioner Berkebile, supported by Commissioner McCauley, and unanimously carried, it was moved to adopt the following resolution:

WHEREAS, a petition by landowners in the Township of Oshtemo, Kalamazoo County, Michigan, was filed with this Board on January 8, 2008, said petition requesting certain highway improvements over the following described area:

Amber Circle from Springwood Drive to East End  
Autumnwood Circle from Springwood Drive to East End  
Golden Pond Circle from Summerset Drive to North End  
Laguna Circle from Summerset Drive to North End  
Naples Court from Summerset Drive to South End  
Springwood Drive from 2nd Street to West Main Street (M-43)  
Summerset Drive from Almena Drive to Springwood Drive  
Sunnywood Drive and Oak Forest Circle from Springwood Drive to West End  
Winterwood Lane from Summerset Drive to South End – Hot Mix Asphalt Overlay

said petition being filed and submitted in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, and

WHEREAS, this Board has caused the validity of said petition to be verified, as is required in Section 1 of said Act 246, as amended, this Board having also determined that said petition meets the requirements and specifications as spelled out in said Act, and this Board has caused plans and specifications to be made as provided in Section 2 of said Act, and

WHEREAS, Section 4 of said Act requires this Board to make an Order of Determination;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that this Board, in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, hereby declares that said improvement project is necessary and would be for the benefit of the public welfare and convenience, and herewith makes its first Order of Determination;

IT IS FURTHER RESOLVED, that a public hearing upon this declaration of necessity and first Order of Determination shall be held in the Township Hall of Oshtemo Township, Kalamazoo County, Michigan, on Tuesday, the 5th day of February 2008, at 7 p.m., for the purpose of providing all persons interested an opportunity to appear before the Board and give their reasons for or against the granting of the petition, review the specifications, equalize the apportionments of benefits, make objection to same, and make the apportionments of costs, as is provided in said Act. At said hearing, the Board shall make final determination of the Special Assessment District and the number of annual installments over which said assessments shall be spread, as is provided in Section 9 of said Act.

BE IT FURTHER RESOLVED, that NOTICE of this public meeting shall be given by publication, posting and mailing, as is provided in said Act for notices on hearings.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle

Managing Director Johnson reported that staff was busy over the holidays with snow removal operations and is now working on service requests.

Managing Director Johnson advised that she and Chief Engineer have an appointment to meet with Mr. and Ms. Wolf to discuss the 43rd Street/44th Street project.

Managing Director Johnson announced that she attended the Board of Public Works meeting recently and was appointed secretary to the Board.

Managing Director Johnson reported that letters regarding Participation Fund amounts and the recently approved 2008 Budget would be mailed this week.

Commissioner McCauley stated that he attended the Kalamazoo Parks meeting and heard universal praise for the Road Commission's handling of the snow that fell during the holiday season.

Commissioner Moyle extended a welcome to Equipment and Facilities Superintendent Larry Smith.

Chairperson Maddox advised that he attended the Council of Governments meeting where County Extension Director Ann Nieuwenhuis presented the program. Mr. Maddox reported that Ms. Nieuwenhuis would be a good source of information and a strategic planning meeting may be scheduled with her in the future.

The meeting adjourned at 4:05 p.m.

January 22, 2008

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, January 22, 2008. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Safety Director David Barnes, Interim General Superintendent James Beaudoin, Traffic Services Director John Byrnes, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, Secretary Dolores Morton, and one citizen.

On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board accepted the agenda after adding a second Declaration and Grant of Easement for Gilmore Farms Development in Richland Township and acceptance of a Storm Sewer Easement for North Peak Development, LLC in Oshtemo Township.

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the board approved the minutes of the January 8, 2008, regular board meeting.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved and signed the January 21, 2008, payroll and January 22, 2008, vendor accounts, as follows:

Payroll Account	\$ 122,185.74
Vendor Account	<u>422,219.25</u>
	\$ 544,404.99

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile reiterated his request that no additional engineering costs be incurred by the Board for the 43rd/Q Avenue/44th Street project unless the board gives its approval for such costs.

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the board authorized the Managing Director's signature on a Cost Agreement with the Michigan Department of Transportation for maintenance of the traffic signal at M-43 (West Main) and 10th Street and Lodge Lane intersection in Oshtemo Township.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner McCauley, seconded by Commissioner Moyle, the board approved and authorized the managing director's signature on MDOT Contract 07-5730 between the Michigan Department of Transportation and the Board of County Road Commissioners of Kalamazoo County for the following:

Part A – State Participation

The removal and replacement of the structure of R01 of 39-08-25, which carries 9th Street over the railroad tracks of Amtrak, Section 23, T2S, R12W, Oshtemo Township, Kalamazoo County, Michigan; the reconstruction of the approaches to the structure for approximately 334 feet southerly and 668 feet northerly of the structure; paving and traffic signal work at the intersection of KL Avenue and 9th Street; and all together with necessary related work.

Part B – No State Participation

Nameplate installation work for the structure R01 of 39-08-25, which carries 9th Street over the railroad tracks of Amtrak; and all together with necessary related work.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Moyle, seconded by Commissioner Berkebile, the Board accepted a warranty deed from Gilmore Farms Development, LLC, whose address is 2186 East Centre Street, Portage, Michigan, for rights-of-way for the Gilmore Farms Development, LLC, in Richland Township, and recorded as Document 2008-002551 in the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the Board accepted two Declaration and Grant of Easements from Gilmore Farms Development, LLC, whose address is 2186 East Centre Street, Portage, Michigan, for easements to create a temporary cul-de-sac turnaround for Aveling Way and for Geiser Grove, for the Gilmore Farms Development, LLC, in Richland Township, and recorded as Document 2008-002553 and Document 2008-002554 in the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board approved and authorized the chairperson's signature on a Drainage Agreement between Gilmore Farms Development, LLC, (Developer), whose address is 2186 E. Centre Street, Portage, Michigan, and the Board of County Road Commissioners of Kalamazoo County, Michigan, whose address is 3801 East Kilgore Road, Kalamazoo, Michigan, to allow Developer to improve the roadways of Brantingham Way, Lausen Lane, Aveling Way, Geiser Grove, Sturtevant Avenue, Banting Road and Cowley Court, for the Gilmore Farms Site Condominium, in Richland Township, and recorded as 2008-002555 in the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board approved and authorized the managing director's signature on a Median Construction and Maintenance Agreement between Gilmore Farms Development, LLC, (Developer), whose address is 2186 E. Centre Street, Portage, Michigan, and the Board of County Road Commissioners of Kalamazoo County, Michigan, whose address is 3801 East Kilgore Road, Kalamazoo, Michigan, which will allow for the construction and maintenance of an island median located on Brantingham Way, for the Gilmore Farms Site Condominium in Richland Township, and recorded as 2008-002552 in the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the Board accepted a Storm Sewer Easement from North Peak Development, LLC., a Limited Liability Company, whose address is 2186 E. Centre Avenue, Portage, MI 49002, for the Oshtemo Ridge plat, in Oshtemo Township, and recorded as 2008-001949 in the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Managing Director Johnson reported that she and Interim Business Manager Diane DeWaters recently attended a meeting at the County Board office regarding the Voluntary Employees Beneficiary Association (VEBA) Trust.

Ms. Johnson thanked Area Superintendent Travis Bartholomew and Interim General Superintendent Jim Beaudoin for attending the January 21 Kalamazoo Township meeting and for their excellent presentation about the road commission's snow removal operations.

Commissioner Oscarson advised that he recently attended the recent Michigan Townships Association annual conference and that it was an excellent opportunity to meet and interact with Michigan township officials.

Commissioner Berkebile reported that, following the January 21 meeting, he received a telephone call from a Kalamazoo Township board member expressing appreciation to Mr. Beaudoin and Mr. Bartholomew for their presentation about the road commission's snow removal policy.

Mr. Berkebile also reported that he attended the Legislative roll call where he spoke with Senator George, Representative Hoogendyk, and Representative Jones about the possibilities of an increase in the gas tax and why such an increase is important to the state of Michigan.

Mr. Berkebile also noted that he has been talking with Chamber of Commerce President Steward Sandstrom about a Federal stimulus package and the possibility of bringing forward some bridge projects, if they could be started in 2008.

The meeting adjourned at 3:54 p.m.

January 22, 2008 – Work Session

A work session of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, January 22, 2008, at 4:00 p.m. following the regular board meeting.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also present: Managing Director Joanna I. Johnson

The purpose of the work session was to review the preliminary 2008 organizational goals and to outline the managing director goals. General discussion included a preliminary needs assessment and review of organizational development opportunities.

Commissioners assigned townships as follows:

Commissioner Maddox – Comstock, Cooper, Ross

Commissioner Berkebile – Charleston, Schoolcraft, Texas

Commissioner McCauley – Brady, Climax, Pavilion

Commissioner Oscarson – Kalamazoo, Prairie Ronde, Wakeshma

Commissioner Moyle – Alamo, Oshtemo, Richland

The private road policy, water main modifications related to road improvements, and costs associated with a water main modification were also discussed.

The work session concluded at 6 pm.

January 22, 2008 – VW Avenue project

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Schoolcraft Township Hall, 50 East VW Avenue, Vicksburg, Michigan, on Tuesday, January 22, 2008. Chairperson Maddox called the meeting to order at 7:00 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson  
Absent: Dennis J. Berkebile

Also present: Managing Director Joanna I. Johnson; Traffic Engineer Allan Galicia; Chief Engineer Thomas J. Hohm; Traffic Services Director John Byrnes, Schoolcraft Township Supervisor Don Ulsh; Project Engineer Steve Carlisle, Project Engineer Salvatore P. Sarcona, and Right-of-way Specialist Gail Morton of Wightman & Associates; Project Manager John Langlois of Langlois & Sons Excavating, Inc.; and nine citizens.

After introductions, Chairperson Maddox stated that the purpose of the meeting was to provide information and answer questions about the VW Avenue improvement project from just east of 14th Street to 18th Street in Schoolcraft Township.

Following introductory comments, Chief Engineer Hohm reviewed the purpose and need for the project and Steve Carlisle reviewed the project schedule and coordination of work. After all questions and comments were addressed, Chairperson Maddox invited those attending to review the project plans.

The board also answered questions on snow plowing operations.

Chairperson Maddox thanked those who attended the meeting.

The meeting concluded at 8:30 p.m.

February 5, 2008

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, February 5, 2008. Vice Chairman Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson  
Absent: Jeffrie M. Maddox

Also attending: Managing Director Joanna I. Johnson, Safety Director David Barnes, Interim General Superintendent James Beaudoin, Traffic Services Director John Byrnes, Interim Business Manager Diane DeWaters, Traffic Engineer Allan Galicia, Equipment and Facilities Superintendent Larry Smith, Secretary Dolores Morton, Oshtemo Planning Director Jodi Stefforia, and two citizens.

The board accepted the agenda as provided.

On motion by Commissioner Oscarson, seconded by Commissioner McCauley, the board approved the minutes of the January 22, 2008, regular board meeting; the January 22, 2008, work session meeting; and the January 22, 2008, VW Avenue information meeting.

Carried by the following vote:  
Aye: Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner McCauley, seconded by Commissioner Moyle, the board approved and signed the February 4, 2008, payroll and February 5, 2008, vendor accounts, as follows:

Payroll Account	\$ 208,468.16
Vendor Account	<u>157,416.61</u>
	\$ 365,884.77

Carried by the following vote:  
Aye: Berkebile, McCauley, Moyle, Oscarson

An informational letter was received from Kalamazoo Township Supervisor Gary Cramer including a letter from the township attorney, John Bauckham, regarding Marlane Avenue, a private road in Kalamazoo Township. Mr. Bauckham's letter indicated that residents on Marlane have inquired about improving their road to a standard for acceptance by the Road Commission. On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board accepted the letters and directed staff to respond to Mr. Bauckham indicating that the road commission would accept Marlane Avenue into the public road system if brought up to Road Commission standards.

Carried by the following vote:  
Aye: Berkebile, McCauley, Moyle, Oscarson

A memo was received from Traffic Services Director John Byrnes regarding a recent request by Humphrey Products Company to abandon a section of 24th Street south of its property. Mr. Byrnes' memo indicated that a Humphrey Products Company official informed him the company now wishes to put the abandonment request on hold. Mr. Byrnes shared copies of letters from Pavilion Township and City of Portage officials with both jurisdictions indicating that abandonment would be premature because of potential redevelopment issues that might arise in the future. On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the board directed staff to contact Humphrey Products and ask for written confirmation of the request to place the matter on hold.

Carried by the following vote:  
Aye: Berkebile, McCauley, Moyle, Oscarson

#### SIGNS AND SIGN MATERIALS

<u>Bidder</u>	<u>Total</u>	
Rathco Safety Supply	41,433.10	
Osburn Associates Inc.	35,974.00	
Rocal, Inc.	*40,124.75	*Bid extension correction
Rocal, Inc.	40,024.75	As bid
Michigan State Industries	101,862.00	
Newman Signs, Inc.	42,531.25	
Dornbos Signs	49,225.50	

Allied Municipal Supply	54,269.60
Custom Products	43,894.35

On motion by Commissioner Berkebille, seconded by Commissioner McCauley, the board awarded the Traffic Sign bid to Osburn Associates, Inc., low bidder meeting specifications.

Carried by the following vote:  
Aye: Berkebille, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebille, seconded by Commissioner Moyle, the Board approved and authorized the following traffic control orders:

Texas Township, Section 15

- TCO 1601 requires eastbound Breezy Meadow Court traffic to stop for Crooked Cove Street traffic
- TCO 1602 requires northbound Crooked Cove Street traffic to stop for Field Bay Avenue traffic
- TCO 1603 requires eastbound Wild Prairie Court traffic to stop for Interlochen Street traffic

Carried by the following vote:  
Aye: Berkebille, McCauley, Moyle, Oscarson

A memo was received from Traffic Engineer Allan Galicia recommending the installation of a new traffic signal at the intersection of 9th Street and Quail Run Drive. Mr. Galicia advised that a 2007 traffic signal analysis indicated that the signal is warranted and that Oshtemo Township and Clayton Estates officials have agreed to participate in the signal costs. On motion by Commissioner Berkebille, seconded by Commissioner Moyle, the Board authorized installation of a traffic signal at 9th Street and Quail Run Drive, based on the agreement of Oshtemo Township and Clayton Estates each to participate in 25% of the signal costs with the KCRC to be responsible for the remainder.

Carried by the following vote:  
Aye: Berkebille, McCauley, Moyle, Oscarson

On motion by Commissioner McCauley, seconded by Commissioner Berkebille, the Board approved the Kalamazoo County Road Commission's 2008 Organizational Goals as provided by the managing director.

Carried by the following vote:  
Aye: Berkebille, McCauley, Moyle, Oscarson

On motion by Commissioner Moyle, seconded by Commissioner McCauley, the Board approved the Managing Director's 2008 Goals as provided by the managing director.

Carried by the following vote:  
Aye: Berkebille, McCauley, Moyle, Oscarson

Equipment and Facilities Superintendent Larry Smith advised that when working with the bucket body manufacturers on the Cab and Chassis – 37,00 GVW unit, approved at the January 8, 2008, meeting, it was discovered that the bid specifications did not include necessary provisions for bucket body electrical and hydraulics to be tied into the chassis. Mr. Smith stated that it would be more economical and serviceable for the required items to be installed by the original equipment manufacturer. On motion by Commissioner Berkebille, seconded by Commissioner McCauley, the board approved modifications to the Cab and Chassis – 37,000 GVW bid to Freightliner of Grand Rapids and Kalamazoo, for the purchase of a 2008 Model M2-106 Cab and Chassis, at a cost of \$58,555, still below the cost of the next nearest competitor of \$60,476.

Carried by the following vote:  
Aye: Berkebille, McCauley, Moyle, Oscarson

The board discussed concrete driveways that are impacted as part of a local road improvement project. Discussion included suggesting a change in the driveway permit process and/or requiring property owners to cover the cost of replacing concrete with concrete or to accept replacement of concrete with hot mix asphalt. On motion by Commissioner Berkebille, seconded by Commissioner McCauley, the board directed staff to review the permit form and to recommend policy modifications for saw cuts of concrete driveways as part of local road contracts.

Carried by the following vote:  
Aye: Berkebille, McCauley, Moyle, Oscarson

TREE PLANTING

	Pruden.	Chapman.	Cty Line	Murray	DeYoung	Pro-Soil	HTA	Hollandia
<u>Species Required</u>	<u>Nursery</u>	<u>Nursery</u>	<u>Nurseries</u>	<u>Landsc.</u>	<u>Landsc</u>	<u>Landsc</u>	<u>Co.</u>	<u>Com.</u>
<u>Deciduous:</u>								<i>Min 10</i>

Serviceberry	180	180	200	195	203	261	650	195
Redbud	150	180	150	180	214	214	500	225
Flowering Dogwood	150	220	125	180	237	212	500	210
Washington Hawthorn	150	210	125	180	270	249	500	245
Am. Hophornbeam	180		225	195	192	238	650	180
Green Mtn Sugar Maple	180	185	150	175	180	276	500	195
Tulip Tree	160	210	150	180	293	249	500	180
Black Tupelo	220		225	190		249	650	195
Red Oak	180	190	150	180	192	261	650	210
<u>Coniferous</u>								
White Spruce	160	175	90	160	156	231	500	195
White Pine	160	170	80	160	156	213	500	165
Total-One Tree Each	1,870	1,720	1,670	1,975	2,093	2,653	6,100	2,195
Average per tree	170	191.11	151.82	179.54	209.30	241.18	554.55	199.55

On motion by Commissioner McCauley, seconded by Commissioner Moyle, the board awarded the Tree Planting bid to County Line Nurseries, average low bidder offering all species.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

Managing Director Johnson noted that a public hearing is scheduled at 7 p.m. on February 5 at the Oshtemo Township Hall for nine special assessment districts.

Ms. Johnson reported that 17% of the primary road and 24% of the local road winter maintenance budget was spent as of January 26.

Ms. Johnson advised she recently met with KATS Director Jon Start and Commissioner Berkebile to review the lease agreement with the Kalamazoo Area Transportation Study.

Ms. Johnson noted that she attended the Council of Governments meeting and found it to be very informative. She also reminded the board about the Southwestern Council meeting which will meet at noon on February 11.

Commissioner McCauley issued an invitation to all to attend the Vicksburg Rotary Showboat performance on February 14 and 15.

Commissioner Oscarson requested a detailed list of payroll figures noting normal and overtime hours as part of the snow plowing operations.

Commissioner Berkebile encouraged the board to attend the Southwestern Council meeting, noting he has found it to be a very informative group. Mr. Berkebile also encouraged the board members to attend the CRAM Conference, scheduled March 4-6, 2008.

Commissioner Berkebile reported that Chairman Maddox was absent from the meeting as his parents had been involved in an traffic accident.

The meeting adjourned at 4:05 p.m.

February 5, 2008 – Oshtemo Township Special Assessment districts

Pursuant to Notice duly given in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, a public meeting was held in the Oshtemo Township Hall, 7275 West Main Street, Kalamazoo, Michigan, at 7:05 p.m., on February 5, 2008.

Present: Dennis J. Berkebile, Kent L. McCauley, Kenneth R. Oscarson  
Absent: Jeffrie M. Maddox and Daniel J. Moyle

Also present: Managing Director Joanna Johnson, Special Projects Coordinator Ronald Copping, Oshtemo Township Trustee David Bushhouse, Oshtemo Township Trustee Stan Rakowski, and 14 citizens.

The meeting was for the purpose of giving all persons interested an opportunity to appear before the Board and give their reasons for or against nine proposed highway improvement projects to be known as the:

Amber Circle from Springwood Drive to East End – Hot Mix Asphalt Overlay  
Autumnwood Circle from Springwood Drive to East End – Hot Mix Asphalt Overlay  
Golden Pond Circle from Summerset Drive to North End – Hot Mix Asphalt Overlay  
Laguna Circle from Summerset Drive to North End – Hot Mix Asphalt Overlay  
Naples Court from Summerset Drive to South End – Hot Mix Asphalt Overlay  
Springwood Drive from 2nd Street to West Main Street (M-43) – Hot Mix Asphalt Overlay  
Summerset Drive from Almena Drive to Springwood Drive – Hot Mix Asphalt Overlay  
Sunnywood Drive and Oak Forest Circle from Springwood Drive to West End – Hot Mix Asphalt Overlay  
Winterwood Lane from Summerset Drive to South End – Hot Mix Asphalt Overlay

Special Assessment Districts, submitted to the Board by landowners in the Township of Oshtemo, Kalamazoo County, Michigan, and for other purposes as spelled out in said Notice.

The Notice of hearing was reviewed with all persons present. The general nature of the proposed projects was discussed and the plans and specifications for the projects were reviewed, along with the proposed schedule for apportionment of benefits. Several citizens appeared and presented their opinions for the petition and proposed assessments.

On motion by Commissioner Oscarson, supported by Commissioner Berkebile, and unanimously carried, it was moved to adopt the following resolution:

WHEREAS, a resolution-petition was duly filed with this Board under the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, on January 8, 2008, by Landowners in the Township of Oshtemo, Kalamazoo County, Michigan, requesting certain highway improvements over the following described area:

Amber Circle from Springwood Drive to East End – Hot Mix Asphalt Overlay  
Autumnwood Circle from Springwood Drive to East End – Hot Mix Asphalt Overlay  
Golden Pond Circle from Summerset Drive to North End – Hot Mix Asphalt Overlay  
Laguna Circle from Summerset Drive to North End – Hot Mix Asphalt Overlay  
Naples Court from Summerset Drive to South End – Hot Mix Asphalt Overlay  
Springwood Drive from 2nd Street to West Main Street (M-43) – Hot Mix Asphalt Overlay  
Summerset Drive from Almena Drive to Springwood Drive – Hot Mix Asphalt Overlay  
Sunnywood Drive and Oak Forest Circle from Springwood Drive to West End – Hot Mix Asphalt Overlay  
Winterwood Lane from Summerset Drive to South End – Hot Mix Asphalt Overlay

and,

WHEREAS, this Board, on January 8, 2008, made its first Order of Determination, pursuant to the provisions of said Act, scheduling this date for a public hearing on said project for the purpose specified in the Notice of this public meeting, which said Notice has been duly given, and the said public meeting was duly held on Tuesday, the 5th day of February 2008, at 7:05 p.m., at the Township Hall of Oshtemo Township, located at 7275 West Main Street, Kalamazoo, Michigan.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that a special Assessment District be established covering the following described areas:

Amber Circle from Springwood Drive to East End – Hot Mix Asphalt Overlay  
Autumnwood Circle from Springwood Drive to East End – Hot Mix Asphalt Overlay  
Golden Pond Circle from Summerset Drive to North End – Hot Mix Asphalt Overlay  
Laguna Circle from Summerset Drive to North End – Hot Mix Asphalt Overlay  
Naples Court from Summerset Drive to South End – Hot Mix Asphalt Overlay

Springwood Drive from 2nd Street to West Main Street (M-43) – Hot Mix Asphalt Overlay

Summerset Drive from Almena Drive to Springwood Drive – Hot Mix Asphalt Overlay

Sunnywood Drive and Oak Forest Circle from Springwood Drive to West End – Hot Mix Asphalt Overlay

Winterwood Lane from Summerset Drive to South End – Hot Mix Asphalt Overlay

and that the assessments shall be spread over one (1) year, and that the apportionment of percentage of costs and benefits for the projects shall be in the project file.

Carried by the following vote:

Aye: Berkebile, McCauley, Oscarson

The meeting adjourned at 7:25 p.m.

February 11, 2008 – Southwestern Council

A special meeting of the Board of County Road Commissioners of Kalamazoo County was hosted by the Van Buren County Road Commission, at 120 E. Michigan Avenue, Paw Paw, Michigan, Michigan, in conjunction with the Southwestern Road Commission Council, on Monday, February 11, 2008, at 12 noon.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Absent: Kent L. McCauley

Also attending: Managing Director Joanna I. Johnson and representatives from various county road commissions in the Southwestern Road Commission Council.

Representatives of the various committees gave their reports, followed by comments from CRAM Director John Niemela.

The meeting adjourned at 2:30 p.m.

February 12, 2008 – Work Session

A work session of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, February 12, 2008. Chairman Maddox called the meeting to order at 4:40 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson  
Absent: Kent L. McCauley

Also attending: Managing Director Joanna I. Johnson and Chief Engineer Tom Hohm

The board accepted the agenda with an additional item: Highway Easement from Kalamazoo Township / North Burdick and Mosel Avenue.

Chief Engineer Tom Hohm explained the document was needed to meet the necessary right-of-way for the Mosel project. Commissioner Maddox noted that items should be presented with adequate notice to the Board to make decisions. Mr. Hohm explained that there was a concern expressed by the fire chief about the potential damage to the new curb work that would be completed at the corner. Mr. Hohm noted the curb cut is necessary to meet the Americans with Disabilities Act provisions for the signal work on the project.

Commissioner Berkebile inquired if the easement document had been reviewed by our attorney. Mr. Hohm responded that it had not been reviewed by our attorney; however our consultant had reviewed the document. Mr. Berkebile expressed concerns that the document had not been reviewed by our attorney and about the lack of adequate notice for the Board to take action.

On motion by Commissioner Oscarson, seconded by Commissioner Maddox, the Board approved to return the highway easement document with revisions in the conditions and limitations; item 1: would be deleted and item 2: the word "vegetation" would be deleted and authorized the Managing Director's signature.

Carried by the following vote:

Aye: Maddox, Moyle, Oscarson

Nay: Berkebile

Commissioner Maddox and Ms. Johnson also left messages for Township Supervisor Gary Cramer for additional follow up on this item.

Mr. Hohm presented a PowerPoint presentation on the structural improvement projects of 2007, 2008, and 2009. Commissioner Maddox reviewed the 2007 project completion dates and the delay on the G Avenue project. Commissioner Oscarson noted that with a contracted full-time inspector, additional costs are incurred when projects are not completed timely.

Discussion took place on the next steps for the 43rd Street/Q Avenue/44th Street project. Mr. Hohm reviewed the project memo and initial discussions with residents Wolf and Case regarding the right-of-way.

Commissioner Berkebile noted the process necessary regarding the PA116 designation for the project right-of-way. He also noted the importance of communication and support from the township on the project.

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved the 43rd Street/Q Avenue/44th Street project with the following requirements:

- Complete design work to develop offers to two affected property owners,
- Obtain a resolution of support from Climax Township for the partial release of the two affected PA116 parcels,
- Submit the necessary request to the Michigan Department of Agriculture to obtain the necessary partial release of the PA 116 easements

for an amount not to exceed \$12,500 (\$5,000 design/\$5,000 right-of-way acquisition/\$2,500 appraisal), with no additional expenses or further design work to be allocated for the project without Board approval.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Ms. Johnson noted the design work for the 43rd Street/Q Avenue/44th Street project would continue with Wightman & Associates, Inc., based on their long-term involvement with the project.

On motion by Commissioner Maddox, seconded by Commissioner Berkebille the Board rescheduled the March 4, 2008 meeting to begin at 7:30 a.m. to accommodate the County Road Association Highway Conference.

Carried by the following vote:

Aye: Maddox, Berkebille, Moyle, Oscarson

The work session adjourned at 6:40pm.

February 19, 2008

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, February 19, 2008. Chairman Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson  
Absent: Kent L. McCauley

Also attending: Managing Director Joanna I. Johnson, Safety Director David Barnes, Interim General Superintendent James Beaudoin, Traffic Services Director John Byrnes, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, and Secretary Dolores Morton.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board accepted the agenda after adding correspondence from Kalamazoo Area Transportation Study Director Jonathan Start regarding a bill for the US-131/US-131 BR Economic Benefit Study.

Carried by the following vote:  
Aye: Maddox, Berkebile, Moyle, Oscarson

On motion by Commissioner Oscarson, seconded by Commissioner Berkebile, the board approved the minutes of the February 5, 2008, regular meeting; the February 5, 2008, Oshtemo Township special assessment meeting; the February 11, 2008, Southwestern Council meeting; and the February 12, 2008, work session meeting.

Carried by the following vote:  
Aye: Maddox, Berkebile, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board approved and signed the February 18, 2008, payroll and February 19, 2008, vendor accounts, as follows:

Payroll Account	\$ 153,727.83
Vendor Account	<u>436,396.36</u>
	\$ 590,124.19

Carried by the following vote:  
Aye: Maddox, Berkebile, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved an expense report for Managing Director Joanna Johnson.

Carried by the following vote:  
Aye: Maddox, Berkebile, Moyle, Oscarson

A letter was received from Kalamazoo Area Transportation Study Director Jonathan Start advising the board of a request by the KATS Policy Committee to develop a plan to recover the local cash needed to match federal funds used in an economic benefit study of the US-131/US-131 BR Interchange improvement project in 2001, an amount of \$10,831 to be divided amount seven members. Commissioner Berkebile noted that this would be a topic for discussion at the next Policy Committee meeting and recommended that no action be taken at this time. On motion by Commissioner Moyle, seconded by Commissioner Berkebile, the board accepted the letter from Mr. Start and referred it to staff.

Carried by the following vote:  
Aye: Maddox, Berkebile, Moyle, Oscarson

Managing Director Johnson advised she is continuing to work with Mr. Start regarding a lease agreement for the building space used by Kalamazoo Area Transportation Study organization.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board selected the following representatives to be entered on the ballot for a three-year term on the County Road Association's Board of Directors: Upper – Donald M. Holt of Chippewa County, Northern – Jack Deming of Otsego County, Southern – Lawrence B. Hummel of Van Buren County, Urban – John H. Daly III of Genesee County.

Carried by the following vote:  
Aye: Maddox, Berkebile, Moyle, Oscarson

Discussion was had to the effect that on February 5, 2008, a public meeting was held, pursuant to notice thereof duly given in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, said public meeting being for the purpose of hearing reasons for or against the project designated as:

- Amber Circle from Springwood Drive to East End – Hot Mix Asphalt Overlay
- Autumnwood Circle from Springwood Drive to East End – Hot Mix Asphalt Overlay
- Golden Pond Circle from Summerset Drive to North End – Hot Mix Asphalt Overlay
- Laguna Circle from Summerset Drive to North End – Hot Mix Asphalt Overlay
- Naples Court from Summerset Drive to South End – Hot Mix Asphalt Overlay
- Springwood Drive from 2nd Street to West Main Street (M-43) – Hot Mix Asphalt Overlay
- Summerset Drive from Almena Drive to Springwood Drive – Hot Mix Asphalt Overlay
- Sunnywood Drive and Oak Forest Circle from Springwood Drive to West End – Hot Mix Asphalt Overlay
- Winterwood Lane from Summerset Drive to South End – Hot Mix Asphalt Overlay

for highway improvements as proposed by a petition by landowners in Oshtemo Township, Kalamazoo County, Michigan, received by the board on January 8, 2008, and for other purposes spelled out in said notice. At the conclusion of said public meeting, the Board made final determination of the Special Assessment District to be assessed for benefits on the construction of the proposed improvement and the number of annual installments over which said assessments shall be spread.

It was duly noted that less than thirty (30) days have passed since said public hearing and that Section 7 of said Act requires the Board to take certain action within thirty (30) days after said hearing. Therefore, upon motion duly made by Commissioner Oscarson, supported by Commissioner Moyle, and unanimously carried, it was moved to adopt the following resolution:

WHEREAS a public meeting has been duly held, pursuant to notice thereof given in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, said public meeting relating to certain highway improvements as requested in a petition submitted to the Board by landowners in the Township of Oshtemo, Kalamazoo County, Michigan, received by the Board on January 8, 2008, and

WHEREAS, final determination of the special assessment district to be assessed for benefits on construction of the proposed improvement and the number of annual installments over which said assessments shall be spread was made at said public meeting, and

WHEREAS, Section 7 of said Act requires the Board to take certain action within thirty (30) days from said public meeting,

NOW, THEREFORE, BE IT HEREBY RESOLVED, that this Board hereby declares and makes its final Order of Determination determining that said proposed improvement project is necessary and would be for the benefit of the public welfare and convenience, and that said proposed improvement project shall be made in accordance with the final specifications which are herewith adopted, a copy of which shall be placed in the project file.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

On motion by Commissioner Berkebile, supported by Commissioner Oscarson, it was duly moved and unanimously carried as follows:

BE IT RESOLVED THAT all of the statutory and procedural steps and requirements of Act 246 of the Public Acts of Michigan of 1931, as amended, have been complied with pertaining to the following special assessment project:

- Amber Circle from Springwood Drive to East End – Hot Mix Asphalt Overlay
- Autumnwood Circle from Springwood Drive to East End – Hot Mix Asphalt Overlay
- Golden Pond Circle from Summerset Drive to North End – Hot Mix Asphalt Overlay
- Laguna Circle from Summerset Drive to North End – Hot Mix Asphalt Overlay
- Naples Court from Summerset Drive to South End – Hot Mix Asphalt Overlay
- Springwood Drive from 2nd Street to West Main Street (M-43) – Hot Mix Asphalt Overlay
- Summerset Drive from Almena Drive to Springwood Drive – Hot Mix Asphalt Overlay
- Sunnywood Drive and Oak Forest Circle from Springwood Drive to West End – Hot Mix Asphalt Overlay
- Winterwood Lane from Summerset Drive to South End – Hot Mix Asphalt Overlay

The assessment roll is in the project file, and it appearing that the special assessments have been spread over a period of one (1) year; and, it further appearing that interest at the rate of 6 percent (6%) per year shall be charged on the unpaid balance of each assessment annually; and that the due date for these assessments shall be December 1 of each year hereafter and said assessments shall be delinquent if not paid prior to February 14 of each year hereafter;

WHEREFORE, the Board shall forward the special assessment district tax roll to the Treasurer of Oshtemo Township for collection as agent for the Board who shall remit the monies collected to the Board as soon

as is practicable following collection of same; and, further, that a copy of this resolution be forwarded to said Township Treasurer.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

AGGREGATES – SEASON REQUIREMENTS

Bidder		6A Washed	21A	22A	23A	Unwashed Fill Sand
Stoneco of Mich.						
Middleville	Yard	14.45	14.45	8.95	8.95	6.50
High Grade Material	Truck	9.00		4.35	4.15	2.50
M-89 Plainwell	Yard	11.00		6.35	6.15	5.50
Aggregate Resources	Truck	8.48				2.10
Galesburg	Yard	10.64				4.15
	Truck	8.48	9.80	4.15	4.15	
Climax	Yard	10.64	11.96	6.31	6.31	
	Truck	8.48	9.80	4.15	4.15	2.15
Schoolcraft	Yard	10.64	11.96	6.31	6.31	4.31
	Truck		9.80	4.15	4.15	2.15
Ravine Road	Yard		11.96	6.31	6.31	4.31
Byholt, Inc.	Truck	11.45	11.15	6.20	N/A	2.50
Sprinkle Road	Yard	13.15	12.85	7.90	7.90	6.30
	Truck	9.35	9.05	4.10	4.10	2.50
4th Street	Yard	13.15	12.85	7.90	7.90	6.30
Austin Sand & Gravel	Truck	9.00		4.00		2.00
K Avenue	Yard					
Aggregate Industries	Truck	8.25				
Wayland	Yard	13.55				
	Truck	9.00		4.00		2.00
Battle Creek	Yard					
Austin Sand & Gravel	Truck	9.00		4.00		2.00
K Avenue	Yard					

On motion by Commissioner Moyle, seconded by Commissioner Berkebile, the Board awarded the Aggregates-Season Requirements bid in the best interests of the Kalamazoo County Road Commission, based on haul distance, price and material availability to the following:

Stoneco of Michigan – Delivered-8” and larger stone; High Grade Materials – KCRC Truck-6A, 22A, 23A, 21AA crushed Concrete, 2”-3” stone, processed Top Soil, Unwashed Fill Sand, Unprocessed Top Soil/Delivered-23A; Aggregate Resources: KCRC Truck-6A, 21AA, 22A, 23A, Unwashed fill sand/Delivered-6A, 21AA, 22A, 23A, Unwashed Fill Sand; Byholt Inc. Sprinkle: KCRC Truck-6A, 21AA, 22A, 2”-3” Stone, 8” and larger Stone, Processed topsoil, Unwashed Fill Sand/Delivered: 2”-3” Stone, Processed Top Soil; Byholt 4th Street: KCRC Truck-21AA, 22A, 23A, 2”-3” Stone;

Austin Sand & Gravel: KCRC Truck-6A, 22A, 1-2” Crushed Concrete, Processed Topsoil, Concrete Rip Rap, Unwashed fill sand; Aggregate Industries: KCRC Truck-Bennett (C Avenue) 22A, 23A, Otsego (12th Street) 21AA Crushed Concrete, 1-2” Stone/Delivered: 21AA Crushed Concrete, 1-2” Crushed Concrete.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

CONCRETE WORK

Bidder – Lineal Foot	B2 C&G	F4 C&G	C4 C&G	KCRC C&G
Remington Construction	23.50	21.50	21.50	20.50
C. L. Moberly	24.43	22.48	22.48	22.00
Earley & Associates	23.80	22.50	22.50	24.80

On motion by Commissioner Oscarson, seconded by Commissioner Moyle, the board awarded the bid for Concrete Work to Remington Construction, low bidder meeting specifications.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

23A GRAVEL – Compacted in Place

Township	Woolf Excavating	Byholt, Inc	Kalin Construction	R. Smith Sons	Balkema Sitework
Alamo	8.90		8.89	8.25	14.00
Oshtemo	8.72		9.14	9.00	14.40
Richland	9.10		9.50	9.90	13.20
Ross	9.10		9.81	11.00	16.40
Charleston	8.72		8.89	11.25	13.70
Climax	8.90		9.50	10.75	13.70
Wakeshma	9.10	8.60	9.93	9.40	14.40
Brady	9.10	8.00	9.93	9.85	14.40
Prairie Ronde	8.90	7.50	9.19	10.75	13.10

On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the Board awarded the bid for Gravel Work to R. Smith & Sons for Alamo Township; Woolf Excavating for Charleston, Climax, Oshtemo, Richland, and Ross townships; Byholt Inc., for Brady, Prairie Ronde, and Wakeshma townships; low bid per township meeting specifications.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

VW Avenue from 14th Street to 18th Street  
Request for Proposal

	Construction Staking	Material Testing	Inspection File Prep.	Total Not To Exceed
Midwest Civil Engineering	\$7,506.25	\$5,289.35	\$32,612.00	\$45,407.60
Wightman and Associates	\$5,950.00	\$2,250.00	\$40,400.00	\$48,600.00
The Abonmarche Group	\$8,750.00	\$5,500.00	\$35,750.00	\$50,000.00
Nordlund & Associates	\$10,000.00	\$6,000.00	\$36,000.00	\$52,000.00
DLZ Michigan	\$5,839.02	\$9,000.00	\$37,807.00	\$52,646.02
Fleis & Vandenbrink Eng.	\$12,000.00	\$1,250.00	\$41,050.00	\$54,300.00
Williams & Works	\$14,200.00	\$11,500.00	\$29,435.00	\$55,135.00
Dreigenga & Associates	\$12,390.00	\$5,400.00	\$38,493.00	\$56,283.00
URS	\$12,000.00	\$10,000.00	\$49,000.00	\$71,000.00

On motion by Commissioner Maddox, seconded by Commissioner Moyle, the Board awarded the Proposal for Engineering Services for the VW Avenue from 14th Street to 18th Street reconstruction project to Wightman and Associates, in the best interests of the Kalamazoo County Road Commission, with the total not to exceed \$48,600.00.

Commissioner Berkebile asked staff to review and consider adding a penalty clause for delays in project completion for future project awards.

Managing Director Johnson reminded the board of the Michigan Townships Association quarterly meeting scheduled on February 27 at 7:15 p.m. and the open house for Commissioner Moyle, Commissioner Oscarson and the managing director at 6 p.m., prior to the MTA meeting.

Ms. Johnson reported she met with Representative Upton at a recent Chamber function.

Commissioner Moyle reported he attended an Alamo Township meeting where concerns were expressed about the condition of 12th Street from D Avenue to county line. The township is concerned the road might not hold together until 2009, the date the road is scheduled to be upgraded.

Commissioner Oscarson asked for a report on costs for patching materials and if the current costs will go above the amount budgeted for such repairs.

Commissioner Berkebile encouraged the townships to submit their requests for local road projects to take advantage of the first bid letting, which is usually at a lower cost than the second bid requests.

Chairperson Maddox expressed appreciation to staff for coming through on the challenges of snow removal during the past several weeks.

Mr. Maddox reported that four of the five commissioners will attend the CRAM Conference in Lansing March 4-6, 2008. Mr. Maddox asked staff about a Best Construction Practices for Chip Seals in Michigan Seminar scheduled for March 18 in Lansing.

The meeting adjourned at 4:10 p.m.

February 25, 2008

An informational meeting of the Board of County Road Commissioners was held at the Oshtemo Township Community Center, 6407 Parkview Avenue, Kalamazoo, Michigan, on Monday, February 25, 2008 . The meeting was called to order at 7 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kenneth R. Oscarson

Absent: , Kent L. McCauley, Daniel J. Moyle,

Also present: Managing Director Joanna I. Johnson; Traffic Services Director John C. Byrnes; Chief Engineer Tom Hohm; Oshtemo Township Supervisor John VanDyke, Township Engineer Marc Elliott, Trustee Neil Sikora, and Trustee Stan Rakowski; DLZ Staff – Project Manager Ronald Woolfe, Lead Engineer Kyle Kopper, and Lead Construction Inspector Lennard Mattson; and approximately 30 citizens and business owners.

The purpose of the meeting was to provide information on the Kalamazoo County Road Commission's 9th Street Bridge over Amtrak Railroad project in Oshtemo Township.

Following introductory comments, which included a review of the project schedule, the costs, description, and proposed detour routes, a number of questions were asked. After all questions and comments were addressed, those in attendance were invited to review the project plans.

The meeting concluded at 9 p.m.

February 27, 2008

An open house was held by the Kalamazoo County Road Commission, at the Road Commission offices, 3801 East Kilgore Road, Kalamazoo, Michigan, on Wednesday, February 27, 2008. The event began at 6 p.m.

The purpose of the meeting was to introduce Managing Director Joanna I. Johnson, Board Member Daniel J. Moyle , and Board Member Kenneth R. Oscarson to the community preceding the quarterly Michigan Townships Association meeting.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kenneth R. Oscarson

Absent:, Kent L. McCauley, Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Interim General Superintendent James Beaudoin, Interim Business Managing Diane DeWaters, Equipment and Facilities Superintendent Larry Smith, and approximately 35 Kalamazoo County township, county, and state officials.

The event concluded at 7 p.m.

February 27, 2008

A special meeting of the Board of County Road Commissioners was held at the Road Commission offices, 3801 East Kilgore Road, Kalamazoo, Michigan, on Wednesday, February 27, 2008, beginning at 7:15 p.m.

The purpose of the meeting was to attend the quarterly meeting of the Kalamazoo Chapter of the Michigan Townships Association.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kenneth R. Oscarson  
Absent: Kent L. McCauley, Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Interim General Superintendent James Beaudoin, and approximately 35 Kalamazoo County township, county, and state officials.

County Road Association of Michigan Director John Niemela made a presentation to the group regarding the need for additional funding for County Road Commissions.

The meeting concluded at 9 p.m.

March 3, 2008 – 35th Street project

A special informational meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Galesburg – Augusta High School, 1076 N. 37th Street, Galesburg, Michigan, on Monday, March 3, 2008. The meeting was called to order at 7 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson  
Absent: Kent L. McCauley

Also attending: Managing Director Joanna I. Johnson, Chief Engineer Tom J. Hohm, Traffic Services Director John C. Byrnes, Comstock Township Engineer Helen Davis, URS Bridge Engineer Dan Broekhuizen, and 13 citizens.

Chairman Maddox stated that the purpose of the meeting was to discuss the 35th Street Bridge over the Kalamazoo River reconstruction project in Comstock Township.

Following introductory comments, which included an update of the project schedule, costs, description, and the proposed detour routes, questions from the citizens were answered. After all questions and comments were addressed, Chairman Maddox invited those attending to review the project plans.

Chairman Maddox thanked those who attended the meeting.

The meeting adjourned at 8:45 p.m.

March 4, 2008

The rescheduled meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, March 4, 2008. Chairperson Maddox called the meeting to order at 7:30 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson  
Absent: Kent L. McCauley

Also attending: Managing Director Joanna I. Johnson, Safety Director David Barnes, Traffic Services Director John Byrnes, Interim General Superintendent James Beaudoin, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, and Secretary Dolores Morton.

On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board accepted the agenda with the addition of a letter from Climax Township Clerk Marcia Lewis.

Carried by the following vote:  
Aye: Maddox, Berkebile, Moyle, Oscarson

On motion by Commissioner Oscarson, seconded by Commissioner Berkebile, the board approved the minutes of the February 19, 2008, regular meeting; the February 25, 2008, 9th Street Bridge project information meeting; the February 27, 2008, Road Commission open house; and the February 27, 2008, Michigan Townships Association quarterly meeting.

Carried by the following vote:  
Aye: Maddox, Berkebile, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board approved and signed the March 3, 2008, payroll and March 4, 2008, vendor accounts, as follows:

Payroll Account	\$ 120,847.67
Vendor Account	<u>225,936.23</u>
	\$ 346,783.90

Carried by the following vote:  
Aye: Maddox, Berkebile, Moyle, Oscarson

A letter was received from Schoolcraft Township Attorney Craig Rolfe regarding the jurisdictional control of 22nd Street. Managing Director Johnson advised that a copy of the letter was sent to the board's counsel for an opinion on the legality of the request. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board accepted the letter from Attorney Rolfe and referred the matter to staff for follow-up.

Carried by the following vote:  
Aye: Maddox, Berkebile, Moyle, Oscarson

A letter was received from Comstock Township Supervisor Tim Hudson requesting a contract for HMA paving in Comstock Township for the Meadowood Hills Plat at an estimated cost of \$161,158.50 (2,614 tons). On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board accepted the letter from Comstock Township Supervisor Hudson and referred the matter to staff for preparation of a local road contract.

Carried by the following vote:  
Aye: Maddox, Berkebile, Moyle, Oscarson

A letter was received from Cooper Township Supervisor Jeff Sorensen requesting contracts for HMA paving in Cooper Township for 14th Street at an estimated cost of \$43,412.50 (350 tons) and for 20th Street at an estimated cost of \$55,230 (500 tons). On motion by Commissioner Oscarson, seconded by Commissioner Moyle, the board accepted the letter from Cooper Township Supervisor Sorensen and referred the matter to staff for preparation of local road contracts.

Carried by the following vote:  
Aye: Maddox, Berkebile, Moyle, Oscarson

A letter was received from KATS Director Jonathan Start advising that the KATS Policy Committee discussed a recent request for repayment of a cash match for the US-131/US-131BR economic benefit study and a decision was made to write off the amount. On motion by Commissioner Oscarson, seconded by Commissioner

Moyle, the board accepted the letter from KATS Director Jonathan Start and directed staff to disregard the request for payment of the US-131/US-131BR economic benefit study.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

A letter was received from Parks Foundation President Gerald Albertson regarding the Kalamazoo River Valley Trailway project and right-of-way reimbursement for expenses up to \$50,000 for total acquisitions and a 50% reimbursement from the Parks Foundation for the construction costs of the portion of project from the Veteran's Memorial Park to Mosel Avenue. On motion by Commissioner Moyle, seconded by Commissioner Oscarson, the board accepted the letter from Parks Foundation President Gerald Albertson and referred it to staff for follow up.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

A letter was received from Kalamazoo Township Supervisor Gary Cramer requesting contracts for HMA paving in Kalamazoo Township for Kaywood Drive, Junedale Drive, and Doncrest Avenue, at an estimated cost of \$55,840 (790 tons) and for Dearborn Street at an estimated cost of \$41,820 (525 tons). On motion by Commissioner Oscarson, seconded by Commissioner Berkebile, the board accepted the letter from Kalamazoo Township Supervisor Cramer and referred the matter to staff for preparation of local road contracts.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

A letter was received from Oshtemo Township Clerk Deb Everett requesting a contract for the Springwood Hills plat at an estimated cost of \$231,572 (3,942 tons). On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board accepted the letter from Oshtemo Township Clerk Everett and referred the matter to staff for preparation of local road contracts.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

A letter was received from Climax Township Clerk Marcia Lewis requesting a contract for the HMA spot wedge and chip seal of East P Avenue – from 38th Street to 43rd Street at an estimated cost of \$81,980 and for a dust control contract. On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board accepted the letter from Climax Township Clerk Lewis and referred the matter to staff for preparation of a local road contract and dust control contract.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Managing Director Johnson reviewed a recommendation for concrete driveway replacement, within non-federal aid/non-curbed road improvement projects, proposing that driveways be replaced with saw-cut to minimize impact and replaced with hot mix asphalt (HMA) within the road right-of-way. After considerable discussion, motion was made by Commissioner Moyle, seconded by Commissioner Maddox, to direct staff to notify property owners whose property would be impacted by road improvement projects, of the road commission's intention to replace concrete driveways with hot mix asphalt and to advise property owners that the board would entertain requests for a variance.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the board approved posting and advertising the position of Engineering Technician and directed staff to seek to fill the Engineering Technician position as soon as possible.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the board approved the updated job description for the position of Traffic Engineer.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

On motion by Commissioner Moyle, seconded by Commissioner Berkebile, the board approved posting and advertising the position of General Superintendent and directed staff to seek to fill the General Superintendent position.

Carried by the following vote:

Aye: Maddox, Moyle, Oscarson

Nay: Berkebile

Mr. Berkebile expressed the opinion that, as James Beaudoin has done an excellent job of fulfilling the responsibilities of the General Superintendent for the past several months, staff should formally offer Mr. Beaudoin the position of General Superintendent, give him first right of refusal of the position and Mr. Beaudoin should be given the chance to continue in the position.

Managing Director Johnson noted that although she had had the pleasure of working with Mr. Beaudoin for the past three months, she did believe in the importance of following the interview process and reviewing all potential applicants for the position.

Due to possible conflict of interest issues, Commissioner Oscarson excused himself from discussion of the City of Galesburg revised agreement.

Managing Director Johnson presented a proposed amendment to an agreement with the City of Galesburg reducing the mobilization costs for water main work to \$1,000.00, as part of the 35th Street-Kalamazoo River Bridge to M-96 road project.

On motion by Commission Maddox, seconded by Commission Berkebile, the board denied the amended agreement with the City of Galesburg for water main work as part of the 35th Street-Kalamazoo River Bridge to M-96 road project.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle

Abstain: Oscarson

On motion by Commission Berkebile, seconded by Commission Maddox, the board agreed that the City of Galesburg should be responsible for their portion of the mobilization costs for the water main work on the 35th Street-Kalamazoo River Bridge to M-96 road project.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle

Abstain: Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board approved the following resolution to support an application for Safety Funds for the North Sprinkle Road and G Avenue Intersection:

WHEREAS, the Transportation Act (SAFTEA-LU), provides Federal Highway Safety Funding for safety improvements on the state and local road systems; and

WHEREAS, the Kalamazoo County Road Commission has identified a safety improvement project at North Sprinkle Road and G Avenue intersection, and North Sprinkle Road and G Avenue are public roads under the jurisdiction of the Kalamazoo County Road Commission, with G Avenue aligned on the jurisdictional boundary of Richland Township and Comstock Township; and

WHEREAS, an application is being prepared to request funding to make the identified improvement project of adding left signal phase to N Sprinkle Road and to G Avenue and replacing the existing signal with a fully actuated traffic signal with left-turn phases; and

WHEREAS, the Kalamazoo County Road Commission, upon ratification of the award of the funding for the highway safety project is prepared to have the project developed for construction letting by fall of 2009;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County, in support of its mission to provide reasonable safe and convenient roads, has developed a Highway Safety Project Fund application to secure Federal funding for this safety improvement project at N Sprinkle Road and G Avenue intersection; and

BE IT FURTHER RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Safety funds and agrees to provide twenty percent of the necessary local match funds required for the Highway Safety Project Fund and agrees to continue maintenance of the facility.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Managing Director Johnson advised that she had been working with staff and township officials regarding an extension of the target date for receipt of requests for local road projects and HMA paving work. Motion made by Commissioner Berkebile, seconded by Commissioner Maddox, to approve extension of the due date for receipt of HMA work requests, for one year only, to March 28.

Motion denied by the following vote:

Aye: Moyle

Nay: Maddox, Berkebile, Moyle, Oscarson

Managing Director Johnson reported that seasonal weight restrictions were placed on county roads not designated as all-season roads at 8 a.m., Tuesday, March 4, 2008. She also advised that the all-season road map is posted on the website.

Chairman Maddox expressed optimism that the Kalamazoo County area had experienced its last storm for the 2007/2008 winter season.

The meeting adjourned at 8:51 a.m.

March 6-8, 2008 – CRAM Conference

The Board of County Road Commissioners of Kalamazoo County attended the County Road Association of Michigan annual meeting on March 4, March 5, and March 6, 2008.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Absent: Kent L. McCauley,

Also attending: Managing Director Joanna I. Johnson and Chief Engineer Tom Hohm.

The commissioners and staff attended various functions, activities and meetings in association with the County Road Association of Michigan annual conference.

The conference adjourned at 11:00 a.m. on March 6, 2008.

March 10, 2008 – Climax Township Joint meeting

The Board of County Road Commissioners of Kalamazoo County attended the Climax Township board meeting, at 151 S. Main Street, Climax, Michigan, on Tuesday, March 10, 2008. The meeting was called to order at 7 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Absent: Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Chief Engineer Tom J. Hohm, and 25 citizens.

The board was in attendance at the meeting to discuss and review, with the Climax Township board and residents, the redeveloped 43rd Street/Q Avenue/44th Street from R Avenue to PQ Avenue project in Climax Township.

Following introductory comments, from Managing Director Johnson, Tom Hohm reviewed the proposed plans and design elements. Mr. Hohm also reviewed the PA 116 requirements as they relate to the project.

The Road Commission's portion of the meeting concluded at 8:30 p.m.

March 18, 2008

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, March 18, 2008. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson  
Absent: Dennis J. Berkebile

Also attending: Managing Director Joanna I. Johnson, Safety Director David Barnes, Traffic Services Director John Byrnes, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, Secretary Dolores Morton, and KATS Director Jonathan Start

On motion by Commissioner Oscarson, seconded by Commissioner McCauley, the board accepted the agenda as presented.

Carried by the following vote:

Aye: Maddox, McCauley, Moyle, Oscarson

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board approved the minutes of the March 3, 2008, 35th Street informational meeting; the March 4, 2008, Board meeting; the March 4-6, 2008 CRAM Conference; and the March 10, 2008, Climax Township meeting.

Carried by the following vote:

Aye: Maddox, McCauley, Moyle, Oscarson

On motion by Commissioner McCauley, seconded by Commissioner Oscarson, the board approved and signed the March 17, 2008, payroll and March 18, 2008, vendor accounts, as follows:

Payroll Account	\$ 118,146.60
Vendor Account	<u>400,324.82</u>
	\$ 518,471.42

Carried by the following vote:

Aye: Maddox, McCauley, Moyle, Oscarson

Two letters were received from Richland Township Supervisor Alan Bussema requesting local road contracts for the following projects:

- AB Avenue – 30th Street to 31st Street, Regravel, pulverize, grade, shape, and compact
- BC Avenue – M-43 to West Gull Lake Drive, Single Chip Seal
- DE Avenue – 3,900' east of 35th Street to 35th Street, Single Chip Seal
- DE Avenue – 375' west of 35th Street to 35th Street, Hot Mix Asphalt
- DE Avenue – East of village limits to 2,600 feet east, Hot Mix Asphalt
- EF Avenue – 3,200' east of 32nd Street to 35th Street, 2X dust control treatments
- EF Avenue – 32nd Street to 3,200' east of 32nd Street, Double Chip Seal

On motion by Commissioner Moyle, seconded by Commissioner McCauley, the board accepted the letters from Richland Township Supervisor Bussema and referred them to staff for follow-up.

Carried by the following vote:

Aye: Maddox, McCauley, Moyle, Oscarson

A letter was received from Texas Township Clerk Linda Kerr requesting local road contracts for the following projects:

- O Avenue – .5 mile west of 1st Street to west county line, Hot Mix Asphalt
- Vankal Street – R Avenue to Q Avenue, Hot Mix Asphalt, Hot Mix Asphalt, Curb and Gutter
- West Crooked Lake Drive – Q Avenue to PQ Avenue, HMA, Drainage Correction, Curb and Gutter

On motion by Commissioner Moyle, seconded by Commissioner McCauley, the board accepted the letter from Texas Township Clerk Kerr and referred it to staff for follow-up.

Carried by the following vote:

Aye: Maddox, McCauley, Moyle, Oscarson

On motion by Commissioner McCauley, seconded by Commissioner Oscarson, the Board accepted a copy of the Act 51 Road Mileage Certification for the past several years through December 31, 2007, which notes that there are 1,259.83 miles of public roads certified under the Board's jurisdiction.

Carried by the following vote:

Aye: Maddox, McCauley, Moyle, Oscarson

On motion by Commissioner Moyle, seconded by Commissioner Maddox, the Board rescinded the motion to deny the amended agreement with the City of Galesburg for water main work as part of the 35th Street-Kalamazoo River Bridge to M-96 project.

Carried by the following vote:

Aye: Maddox, McCauley, Moyle

Abstain: Oscarson

On motion by Commissioner McCauley, seconded by Commissioner Moyle, the board reconsidered and approved an agreement with the City of Galesburg for water main work as part of the 35th Street-Kalamazoo River Bridge to M-96 road project.

Carried by the following roll call vote:

Aye: Maddox, McCauley, Moyle

Abstain: Oscarson

Managing Director Johnson advised that work on the 9th Street project is scheduled to begin March 3 and the 35th Street project is scheduled to begin March 10. Also, a further informational meeting on the 9th Street project is planned for 7 p.m., on April 1, at the Oshtemo Township Hall.

Ms. Johnson reported that, as of March 13, 65% of the winter maintenance budget has been spent.

Managing Director Johnson advised that letters were mailed advising property owners about the Road Commission's tree replacement sharing program. Ten responses were received – 1 from the Kalamazoo Nature Center and nine from homeowners, for a total of 79 trees. The Nature Center requested 65 trees and the homeowners requested 14 trees for a total shared cost of \$5,712.50 for the tree replacement program.

Ms. Johnson noted that staff is working to compile the 2008 Primary Road preventative maintenance project listing.

Commissioner McCauley expressed appreciation that staff has been attending Chip Seal classes offered by Bit-Mat. Mr. McCauley also noted that he appreciated receiving the project update report from Chief Engineer Tom Hohm.

Commissioner Oscarson suggested staff consider sharing traffic engineer responsibilities with a nearby municipality. Ms. Johnson and Traffic Engineer Byrnes will meet to consider such a cooperative effort.

Chairman Maddox noted that when utility modifications are requested by a municipality in which a project is located, municipality work should be separate from the Road Commission's bid.

Chairman Maddox asked staff to contact other road commissions for input about the Traffic Engineer position.

The meeting adjourned at 3:54 p.m.

March 25, 2008 – Oshtemo Township Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Oshtemo Township Board of Trustees was held at the Oshtemo Township Hall, 7275 West Main Street, Kalamazoo, Michigan, on Tuesday, March 25, 2008. The joint meeting began at 6 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Absent: Kent L. McCauley

Also present: Managing Director Joanna Johnson, Oshtemo Township Supervisor John VanDyke, Clerk Deborah Everett, Treasurer Nancy Culp, Trustee David Bushouse, Trustee James Grace, Trustee Stan Rakowski, Trustee Neil Sikora, and five citizens.

Following introductions, the board reviewed local road projects for 2005 through 2007, local road projects for 2008, and proposed Primary Road projects for 2008. The board answered questions from the township board and citizens.

The meeting adjourned at 6:30 p.m.

April 1, 2008

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, April 1, 2008. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Kenneth R. Oscarson  
Absent: Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Safety Director David Barnes, Traffic Services Director John Byrnes, Interim General Superintendent James Beaudoin, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, Secretary Dolores Morton, Equipment and Facilities Superintendent Larry Smith, Sign Shop Superintendent Terry Tilley, Weighmaster/Inspector Joseph Stark, and four citizens.

On motion by Commissioner McCauley, seconded by Commissioner Oscarson, the board accepted the agenda with the addition of correspondence from Susan Fritz, of 3960 North 26th Street; deletion of consideration of the Act 51 Financial Report; and addition of discussion to require residency for the vacant General Superintendent position.

Carried by the following vote:  
Aye: Maddox, Berkebile, McCauley, Oscarson

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the board approved the minutes of the March 18, 2008, regular meeting and the March 25, 2008, Oshtemo Township joint meeting.

Carried by the following vote:  
Aye: Maddox, Berkebile, McCauley, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board approved and signed the March 31, 2008, payroll and April 1, 2008, vendor accounts, as follows:

Payroll Account	\$ 128,043.97
Vendor Account	<u>251,663.42</u>
	\$ 379,707.39

Carried by the following vote:  
Aye: Maddox, Berkebile, McCauley, Oscarson

On motion by Commissioner Oscarson, seconded by Commissioner Berkebile, the board approved expense reports for Joanna Johnson, Dennis Berkebile, Kent McCauley, Daniel J. Moyle and Kenneth Oscarson.

Carried by the following vote:  
Aye: Maddox, Berkebile, McCauley, Oscarson

Susan Fritz, of 3960 North 26th Street, Kalamazoo, addressed the board to protest the removal of stakes she had placed in the road right-of-way with the intention of preventing vehicles from driving on her property. Road Commission staff, perceiving the stakes to be a right-of-way hazard, directed employees to remove them on March 20, 2008. Three citizens spoke in support of Ms. Fritz, contending there are numerous other landscape items hazardous to vehicular travel on the county roadways. Ms. Fritz also shared a letter from her attorney requesting that she be allowed to place boulders along the edge of her property, in an area that may encroach on the public right-of-way. On motion by Commissioner McCauley, seconded by Commissioner Oscarson, the board accepted the comments and letter and referred the matter to the board's attorney for an opinion.

Carried by the following vote:  
Aye: Maddox, Berkebile, McCauley, Oscarson

A note was received from Scott Ludwig advising that the Humphrey Products Company does not wish to pursue the abandonment of 24th Street from South Sprinkle Road south and wants to leave the property as currently configured. On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board accepted the letter from Scott Ludwig and referred it to file.

Carried by the following vote:  
Aye: Maddox, Berkebile, McCauley, Oscarson

A memo was received from Chief Engineer Tom Hohm providing information on a right-of-way issue regarding the Mosel Avenue – North Westnedge Avenue to the Kalamazoo River Bridge project. On motion by

Commissioner Berkebile, seconded by Commissioner McCauley, the board accepted the memo from Chief Engineer Hohm, referred it to staff, and directed that this item be placed on the April 15, 2008, board agenda.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Oscarson

**BITUMINOUS MATERIAL - PLANT MIXED**

Bidder	13A	No. 36A	MDOT
	<u>Modified</u>	<u>Modified</u>	<u>CP-6</u>
Saginaw Asphalt Paving	No Bid	No Bid	69.08
Lakeland Asphalt	38.75	38.75	84.00
Aggregate Industries	36.75	37.00	74.20
Affordable Asphalt	No Bid	No Bid	140.00
Globe/Michigan Paving	39.00	39.00	115.00

On motion by Commissioner McCauley, seconded by Commissioner Oscarson, the board awarded the bid for Bituminous Materials - Plant Mixed for 13A and 36A to Globe Construction Co./Michigan Paving, Lakeland Asphalt, Aggregate Industries – Based on haul distance; and CP-6 to Saginaw Asphalt Paving, low bidder meeting specifications, all in the best interests of the Kalamazoo County Road Commission.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Oscarson

**CURB SWEEPING**

Bidder	Division 1 - Curb			Division 2 - Bridges	
	<u>1st Sweep</u>	<u>2nd Sweep</u>	<u>Call Out</u>	<u>1st Sweep</u>	<u>2nd Sweep</u>
TriUs	156,991.50	27,375.00	150.00	10,125.00	8,325.00
Superior Sweeping	71,518.35	8,250.00	110.00	4,500.00	3,150.00

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board awarded the bid for Curb Sweeping to Superior Sweeping, overall low bidder meeting specifications, in the best interests of the Kalamazoo County Road Commission.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Oscarson

**HOT MIX ASPHALT PAVING**

Bidder	<u>Area 1</u>	<u>Area 2</u>	<u>Area 3</u>
Lakeland Asphalt	347,164.35	137,105.95	27,560.00
Affordable Asphalt	353,189.48	138,568.00	28,196.00
Mich Paving & Materials	353,373.00	146,885.82	31,397.20
Aggregate Industries	357,702.43	154,771.80	31,800.00
Wyoming Asphalt	374,663.69	159,661.98	36,331.50

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the board awarded the bid for Hot Mix Asphalt Paving for all areas to Lakeland Asphalt, low bidder meeting specifications.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Oscarson

Commissioner McCauley commended Interim General Superintendent Beaudoin for the excellent job he did estimating the Hot Mix Asphalt work.

**TREE WORK — COUNTYWIDE**

Bidder	Job 1-17	Job 18-24	Job 25-34	Job 34-45
	<u>Division 1</u>	<u>Division 2</u>	<u>Division 3</u>	<u>Division 4</u>
Medco Tree Service*	11,650	6,300	11,925	8,775
Treeworks, Inc.	22,775	9,350	18,425	13,950
Trimrite Tree Service	15,475	9,000	No Bid	No Bid
West Michigan Tree Service	13,955	7,075	10,111	6,738

\*Note: If all divisions awarded, Medco will discount \$8,650 for a total cost of \$30,275, a \$4,524 savings.

On motion by Commissioner Oscarson, seconded by Commissioner Berkebile, the board awarded the bid for Tree Work—Countywide to Medco Tree Service all four divisions, in the best interests of the Kalamazoo County Road Commission and based on the offer to discount the work if all areas were awarded to Medco Tree Service.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Oscarson

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the board approved and authorized the managing director's signature on MDOT Contract No. 08-8122 between the Michigan Department of Transportation and the Board of County Road Commissioners of Kalamazoo County for the loan contract associated with MDOT Contract No. 08-5122, as part of the Local Jobs Today Program to finance, in part, the transportation infrastructure improvements to Mosel Avenue from North Westnedge Avenue easterly to the Kalamazoo River.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Oscarson

The board reviewed a recommendation from Chief Engineer Tom Hohm to redefine the 43rd Street – R Avenue to Q Avenue project limits. There was discussion and confirmation by Mr. Hohm that the additional budgetary impact for this project would be limited to \$7,500 for final design and \$9,000 for grading permits. On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the board authorized the expenditure of \$16,500.00 for final design work and 12 grading permits for the 43rd Street – R Avenue to Q Avenue project.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Oscarson

Managing Director Johnson presented a job description for Finance Director and requested approval and authorization to fill the position. The board discussed several Essential Function items and requested modifications to No. 6 and No. 11. On motion by Commissioner McCauley, seconded by Commissioner Oscarson, the board approved the job description for Finance Director and authorized the position to be posted and an individual hired.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Oscarson

**BRIDGE INSPECTION SERVICES**

<u>Bidder</u>	<u>Bridge Inspections</u>	<u>Load Rating Calculations</u>	<u>Hourly Rate</u>	<u>Bid Total</u>
Scott Civil Engineering	18,340.00	5,410.06	67.63	23,750.06
Brechtig Bridge Eng.	16,050.00	8,000.00	100.00	24,050.00
Williams & Works	22,400.00	5,600.00	70.00	28,000.00
Wightman & Assoc.	21,100.00	7,200.00	90.00	28,300.00
Fleis & Vandenbrink Eng.	21,500.00	7,200.00	90.00	28,700.00
DLZ Michigan	22,110.00	7,200.00	90.00	29,310.00
URS	28,500.00	10,000.00	125.00	38,500.00

On motion by Commissioner Oscarson, seconded by Commissioner Berkebile, the board awarded the bid for Bridge Inspection Services to Scott Civil Engineering, low bidder meeting specifications.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Oscarson

Equipment & Facilities Superintendent Larry Smith presented a recommendation to adjust the 2008 Roads Equipment Capital Outlay based on non-budgeted equipment needs because of accidents and equipment failures not included in the current budget. On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the board authorized the following modifications to the 2008 Capital Outlay Budget: removal of a Grader – estimated cost \$250,000; replacement of Truck 183 – estimated cost \$135,000 - \$145,000; replacement of Bobcat Skidsteer Loader – estimated cost \$48,000 to \$53,000, and replacement of Belt Loader Unit #561 – estimated cost \$140,000.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Oscarson

There was discussion regarding a recommendation by Commissioner Berkebile that a residency requirement be added to the job description for the General Superintendent. After considerable discussion, board consensus was that residency requirement would be at the discretion of the Managing Director.

Managing Director Johnson reported that the Board of Public Works and Council of Governments meetings for April have been cancelled.

Ms. Johnson noted that it was time to review the 1st quarter budget figures and to look at the 2008 goals achieved so far. She also expressed appreciation to the Roads Department for their work on the Easter weekend when we had what is hoped to be the final snowstorm of the 2007-2008 winter season.

Mr. Oscarson reported he had received a phone call from a resident concerned about the affect frost law requirements have on his business and asking how the requirements are determined and set. Chairman Maddox commented that it is imperative for weight restrictions to be in place on roads not constructed for all-season road travel, to protect the local road system. Mr. McCauley noted that he also received a phone call from the resident about the weight limit restrictions.

The meeting adjourned at 5:12 p.m.

April 15, 2008

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, April 15, 2008. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Safety Director David Barnes, Traffic Services Director John Byrnes, Interim General Superintendent James Beaudoin, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, Secretary Dolores Morton, and three citizens.

On motion by Commissioner Oscarson, seconded by Commissioner Berkebile, the board accepted the agenda with the addition of Prairie Ronde Township local road contracts.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner McCauley, seconded by Commissioner Oscarson, the board approved the minutes of the April 1, 2008, regular meeting.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the board approved and signed the April 14, 2008, payroll and April 15, 2008, vendor accounts, as follows:

Payroll Account	\$	108,963.68
Vendor Account		<u>195,833.78</u>
	\$	304,797.46

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Oscarson, seconded by Commissioner Berkebile, the board approved expense report for Jeffrie Maddox.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Mr. Paul Hosman, 5240 Cranberry, addressed the board regarding a letter he had received from staff directing him to remove an encroachment he had placed within 33 feet of the road centerline, which discharged into the public storm sewer. After discussion, Mr. Hosman was directed to contact and work with Texas Township, as the water being diverted to his property is the result of plat design.

Commissioner Berkebile disclosed that he is the chairman of the Kalamazoo Area Transportation Study but in the discussion of a lease agreement with KATS, he is acting on behalf of the Kalamazoo County Road Commission.

Consensus of the board was to delay a decision on the lease agreement with KATS as their legal counsel is reviewing the document. It also was suggested that a decision to remove the \$15,000 advance by the Kalamazoo County Road Commission and to participate in ¼ of the non-reimbursable audit costs for KATS be delayed.

#### CATCH BASIN CLEANING/DRY WELL MAINTENANCE

	Cleaning		Emergency		Stormwater	
Bidder – Division 1	<u>Drywell</u>	<u>Basin</u>	<u>Drywell</u>	<u>Basin</u>	<u>Pump</u>	<u>Locate</u>
Pipeline Maintenance	35.00	15.75	60.00	35.00	80.00	152.00
Clean Earth Environ.	37.00	18.00	59.00	34.00	65.00	155.00
Downunder Munic. Serv.	86.00	35.00	172.00	78.00	80.00	155.00
Bidder – Division 2	<u>Drywell</u>	<u>Basin</u>	<u>Drywell</u>	<u>Basin</u>	<u>Pump</u>	<u>Locate</u>
Pipeline Maintenance	35.00	15.75	60.00	35.00	80.00	152.00
Clean Earth Environ.	37.00	18.00	59.00	34.00	65.00	155.00

Downunder Munic. Serv.	86.00	35.00	172.00	78.00	80.00	155.00
<u>Bidder – Division 3</u>	<u>Drywell</u>	<u>Basin</u>	<u>Drywell</u>	<u>Basin</u>	<u>Pump</u>	<u>Locate</u>
Pipeline Maintenance	35.00	15.75	60.00	35.00	80.00	152.00
Clean Earth Environ.	38.00	19.00	60.00	35.00	65.00	155.00
Downunder Munic. Serv.	86.00	35.00	172.00	78.00	80.00	155.00
<u>Bidder – Division 4</u>	<u>Drywell</u>	<u>Basin</u>	<u>Drywell</u>	<u>Basin</u>	<u>Pump</u>	<u>Locate</u>
Pipeline Maintenance	35.00	15.75	60.00	35.00	80.00	152.00
Clean Earth Environ.	37.00	18.00	59.00	34.00	65.00	155.00
Downunder Munic. Serv.	86.00	35.00	172.00	78.00	80.00	155.00

On motion by Commissioner McCauley, seconded by Commissioner Berkebille, the board approved and awarded the bid for Catch Basin Cleaning/Dry Well Maintenance to Pipeline Maintenance for Areas 1, 2, 3 and 4, overall low bidder.

Carried by the following vote:

Aye: Maddox, Berkebille, McCauley, Moyle, Oscarson

**DUST PALLIATIVE**

<u>Bidder</u>	<u>KCRC Yard</u>	<u>Continuous</u>	<u>Intermittent</u>	<u>Detention</u>
Great Lakes Chloride	0.40	0.458	0.473	\$65 after 2 hrs
Liquid Dustlayer, Inc.	0.435	0.455	0.475	\$125.00 after 3 hrs
Michigan Chloride Sales*	.16*	.17*	.20*	\$75.00 after 3 hrs

\*Alternate Bid – Mineral Well Brine – Not Calcium Chloride

On motion by Commissioner Berkebille, seconded by Commissioner Moyle, the board awarded the bid for Dust Palliative to Great Lakes Chloride, low bidder meeting specifications.

Carried by the following vote:

Aye: Maddox, Berkebille, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebille, seconded by Commissioner Moyle, the Board accepted and approved the managing director's signature on the Act 51 Public Acts of 1951, as amended, Annual Financial Report for the Board of County Road Commissioners of Kalamazoo County for the year ended December 31, 2007

Carried by the following vote:

Aye: Maddox, Berkebille, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebille, seconded by Commissioner McCauley, the board appointed Managing Director Joanna I. Johnson the Trustee representative to participate in the Kalamazoo County Voluntary Employees' Beneficiary Association Trust (VEBA).

Carried by the following vote:

Aye: Maddox, Berkebille, McCauley, Moyle, Oscarson

On motion by Commissioner Oscarson, seconded by Commissioner Berkebille, the board directed staff to offer a sum of \$3,500 to Vicki Bilyk for the parcel on the northwest quadrant of the Mosel Avenue/Burdick Street intersection, in connection with the Mosel Avenue – N. Westnedge Avenue to the Kalamazoo River Bridge reconstruction project.

Carried by the following vote:

Aye: Maddox, Berkebille, Moyle, Oscarson

Nay: McCauley

On motion by Commissioner Oscarson, seconded by Commissioner Berkebille, the board accepted staff recommendation to amend the 2008 Budget adding the following project: Sprinkle Road – Kilgore Road to I-94 Bridge, HMA milling and resurfacing, with KCRC costs of \$137,842, which would be supported by a portion of the 2008 primary road chip seal allocation and an estimated return of local road Participation Funds.

Carried by the following vote:

Aye: Maddox, Berkebille, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebille, seconded by Commissioner McCauley, the board authorized the chairman's signature on the following local road contracts with Prairie Ronde Township:

4th Street – XY Avenue to W Avenue, Chip Seal

Prairie Brook Street – YZ Avenue north 1,560', Chip Seal

Prairie Ronde Drive – YZ Avenue to Deer Run Road, Chip Seal

XY Avenue – Vankal Street to 2nd Street, Chip Seal

Z Avenue – Vankal Street to 2nd Street, Regravel  
Carried by the following vote:  
Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson inquired about the HMA area leading up to the railroad tracks on W Avenue. Traffic Services Director John Byrnes advised that any such work must be initiated by the railroad officials.

Commissioner McCauley advised that he and Chairman Maddox attended the Commissioner's meeting, noting that the classes offered included on the Act 51 report and setting speed limits.

Commissioner Berkebile announced that the County Road Association of Michigan has appointed him to serve on the Commissioners Committee.

Chairman Maddox reported that he found the Commissioner's Seminar very worthwhile and that it might be advisable to have the Michigan State Police do a program for road commission staff about setting speed limits. Mr. Maddox also thanked the staff for their work on the Act 51 report.

The meeting adjourned at 4:27 p.m.

April 29, 2008

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, April 29, 2008. Chairman Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Safety Director David Barnes, Traffic Services Director John Byrnes, General Superintendent Travis Bartholomew, Chief Engineer Tom Hohm, Secretary Dolores Morton, Sign Department Superintendent Terry Tilley and Area Superintendent Jim Beaudoin.

On motion by Commissioner Oscarson, seconded by Commissioner Berkebile, the board accepted the agenda with the addition of two Kalamazoo Township local road contracts, a dust control contract for Prairie Ronde Township and a dust control contract for Richland Township.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board approved the minutes of the April 15, 2008, regular meeting, as printed.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Oscarson, seconded by Commissioner Berkebile, the board approved and signed the April 28, 2008, payroll and April 29, 2008, vendor accounts, as follows:

Payroll Account	\$ 103,977.36
Vendor Account	<u>587,973.96</u>
	\$ 691,951.32

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Area Superintendent Jim Beaudoin addressed the board and expressed his disappointment that he did not receive the position of General Superintendent.

Mr. Berkebile offered his congratulations to Travis Bartholomew on his appointment as General Superintendent. He also asked to go on record with his appreciation to Jim Beaudoin during the time he served as Interim General Superintendent noting that, even though he knew Mr. Beaudoin was disappointed, Mr. Berkebile was sure Jim would continue to fulfill the responsibilities of his position with quiet grace and style. He further stated that we can all be proud of how Jim served in his interim position and expressed appreciation to him for his efforts.

Mr. McCauley also expressed appreciation to Jim Beaudoin for his accomplishments during the time he served as Interim General Superintendent.

Mr. Maddox thanked Mr. Beaudoin for the wonderful job he did as Interim General Superintendent, noting that he had received excellent feedback from the townships about Jim's work.

Prairie Ronde Township Supervisor Tom Swiat expressed appreciation for the relationship with the Road Commission, noting that the staff he has worked with has been very professional. He requested staff to continue to advise his township of possible work that could be tested on the roads in Prairie Ronde Township.

A letter was received from Brady Township Supervisor Lee Philport requesting the following contracts: Dust Control for single continuous 5-ton application at 1,670 gallons per mile; WX Avenue – 33rd Street to 36th Street, install culvert at the Murray/Crouch Drain; XY Avenue – 32nd Street to 33rd Street, HMA Paving; WY Avenue – 33rd Street to 3,950' east, HMA Paving; and XY Avenue at 32nd Street and 33rd Streets, intersection repair. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board accepted the letter from Brady Township Supervisor Philport and referred the matter to staff for preparation of contracts.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

A letter was received from Pavilion Township Supervisor Pat White requesting the following contracts: 31st Street – O Avenue north to N Avenue, HMA; and T Avenue – 26th Street east to 27th Street, HMA. On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board accepted the letter from Pavilion Township Supervisor Philport and referred the matter to staff for preparation of contracts.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

A letter was received from Oshtemo Township Clerk Deb Everett requesting the following contracts: Horizon Heights Drive – West Ridge Circle to 6177 Highcrest Drive and Killington Drive – Wild Cherry Lane to Breezy Point Lane; and Breezy Point Lane – Shugarbush Trail to Breckenridge Drive, HMA Overlay and Milling. On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the board accepted the letter from Oshtemo Township Clerk Everett and referred the matter to staff for preparation of contracts.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

A letter was received from Builder Randall J. Baas requesting abandonment of the Texas Township stub street known as Vineyard Avenue, as the Victoria Estates subdivision will be developing the plat in such a way as to permanently cut off any future use of Vineyard Avenue. On motion by Commissioner Moyle, seconded by Commissioner McCauley, the board accepted the letter from Mr. Baas and referred it to staff for the next step in the abandonment procedure.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

**ROADSIDE MOWING**

Bidder	Division 1		Division 2		Division 3		Division 4	
	1st Mow	2nd	1st Mow	2nd	1st Mow	2nd	1st Mow	2nd
J. Jablonski & Sons	8,766	8,765	9,518	9,518	13,156	13,156	8,404	8,404
Even Cut Services, LLC	No Bid		6,844	6,855	No Bid		No Bid	
Expo Landscaping, Inc.	57,268	57,268	57,268	57,268	57,268	57,268	57,268	57,268
Leon Mann*	6,851	6,851	7,439	7,439	8,494	8,494	5,942	5,942
Frontline Maintenance	6,968	6,968	7,514	7,514	8,866	8,866	6,203	6,203
E. Niewoonder & Sons	7,381	7,381	8,016	8,016	9,151	9,151	6,405	6,405

\*Award contingent on vendor purchasing a third mower

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board awarded the Roadside Mowing bid for Divisions 1, 3 and 4 to Leon Mann and Division 2 to Even Cut Services LLC, low bidders meeting specifications.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

**SLAG — 25A Modified Aggregate**

Bidder	KCRC Yard	Off Site
	Aggregate Resources	12.91
Rieth Riley Construction	34.00	34.35
Kenneth Smith, Inc.	24.65	24.95
Stoneco of Michigan	12.32	12.67
Verplank Trucking Company	27.70	28.45

On motion by Commissioner Maddox, seconded by Commissioner Moyle, the Board awarded the for Slag—25A Modified Aggregate bid to Kenneth Smith, Inc., low bidder meeting specifications.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Oscarson, seconded by Commissioner McCauley, the board approved and authorized the managing director's signature on a Hot Mix Asphalt Paving contract with Lakeland Asphalt Corporation for HMA Paving, Areas 1, 2, and 3, which was awarded April 1, 2008.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the board authorized the chairman's signature on the following Alamo Township local road contracts:

- B Avenue – west of 6th Street at Murray Drain, Install 63" liner in 72" culvert
- C Avenue – 2,150' west of 12th Street to 12th Street, Double Seal
- E Avenue – 1,050' west of 12th Street to 12th Street, Double Seal

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the board authorized the chairman's signature on the following Charleston Township local road contract:

- 44th Street – MN Avenue to East Michigan Avenue, Chip Seal

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the board authorized the chairman's signature on the following Comstock Township local road contracts:

Meadow Estates Plat:

- Sumac Avenue – Treetop Drive to Battenkill Drive,
- Battenkill Drive – Treetop Drive to G Avenue,
- Treetop Drive – Sumac Avenue to Catskill Street,
- Firefly Avenue – Battenkill Drive to 160' east of Catskill Street,
- Cascade Court – 590' north of Firefly Avenue to Firefly Avenue,
- Ivy Street – 200' south of Treetop Drive to Treetop Drive,
- HMA Overlay, curb reveal, manhole adjustment, curb repair at 4871 Cascade Court

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the board authorized the chairman's signature on the following Cooper Township local road contracts:

- 14th Street – F Avenue to E Avenue, Chip Seal
- 14th Street – G Avenue to F Avenue, Chip Seal
- 20th Street - Colby Avenue to McKinley Avenue Chip Seal
- Bracket, Thayer, Lindewood, Polaris, Hillsight - Chip Seal
- F Avenue – 12th Street to 14th Street, Chip Seal
- McKinley Avenue – 20th Street to Riverview Drive, Chip Seal
- Observation Ave – 670' east of Rollridge Ave to Rollridge Ave, Chip Seal

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the board authorized the chairman's signature on the following Richland Township local road contracts:

- AB Avenue – 30th Street to 31st Street, Regravel, pulverize, grade & shape
- B Avenue – 31st Street to M-43, HMA Overlay
- BC Avenue – M-43 to West Gull Lake Drive, Chip Seal
- DE Avenue – 3,900' east of 35th Street to 35th Street, Chip seal
- DE Avenue – Richland village to 35th Street, HMA Overlay
- EF Avenue – 32nd Street to 3,200' east of 32nd Street, Double Seal

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Oscarson, seconded by Commissioner Berkebile, the board authorized the chairman's signature on the following Ross Township local road contracts:

- B Avenue – 40th Street to 42nd Street, Chip Seal
- B Avenue – 42nd Street to 43rd Street, Regravel existing gravel surface
- B Avenue – 1,061' east of 44th Street to 2,654' east of 44th Street, Regravel existing gravel surface

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the Board approved and authorized the hire of Jeremy Good as a seasonal hire in the Traffic Engineering Department.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board authorized the chairman's signature on the following Kalamazoo Township local road contracts:

Kaywood Drive – Alamo Avenue to 825' north of Alamo Avenue,

Junedale Drive – 225' west of Kaywood Drive to Kaywood Drive, and

Doncrest Avenue – 175' west of Kaywood Drive to Kaywood Drive, HMA Overlay

Dearborn Street – Wallace Street to Ira Avenue, HMA Overlay

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and authorized the chairman's signature on a dust control agreement with Richland Township to apply liquid 38% solution calcium chloride brine on a continuous basis at an application rate of 1,670 gallons per mile along the 2.53 miles of gravel roads in the township.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Oscarson, seconded by Commissioner Berkebile, the Board approved and authorized the chairman's signature on a dust control agreement with Prairie Ronde Township to apply liquid 38% solution calcium chloride brine on a continuous basis at an application rate of 1,350 gallons per mile along the 28.95 miles of gravel roads in the township.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Managing Director Johnson expressed her thanks to Jim Beaudoin for serving as Interim General Superintendent and her congratulations to newly appointed General Superintendent Travis Bartholomew.

The meeting adjourned at 3:57 p.m.

April 30, 2008 – Mosel Avenue Project meeting

A special meeting of the Board of County Road Commissioners was held at the Kalamazoo Township Northwood Fire Station, 1720 Riverview Drive, Kalamazoo, Michigan, on Wednesday, April 30, 2008. The meeting was called to order at 3:00 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Daniel J. Moyle

Also present: Managing Director Joanna I. Johnson; Traffic Services Director John Byrnes; Chief Engineer Thomas J. Hohm; Kalamazoo Township Supervisor Gary Cramer, Northern Construction Services Contractor Landon Charlson, Kalamazoo Township Fire Battalion Chief Russell Kloosterman, URS Project Engineer Phil Vogelsang, URS Construction Engineer Jim Stankiewicz, and three citizens.

After introductions, Chairperson Maddox stated that the purpose of the meeting was to provide information and answer questions about an improvement project for the Mosel Avenue from Westnedge Avenue to Kalamazoo River Bridge reconstruction project in Kalamazoo Township.

Following introductory comments, which included an update of the project, a number of questions were asked. After all questions and comments were addressed, Chairperson Maddox invited those attending to review the project plans.

Chairperson Maddox thanked those who attended the meeting.

The meeting concluded at 3:30 p.m.

May 12, 2008 – Cooper Township Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Cooper Township Board of Trustees was held at the Cooper Township Hall, 1590 West D Avenue, Kalamazoo, Michigan, on Monday, May 12, 2008. The meeting began at 7 p.m.

Present: Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Absent: Jeffrie M. Maddox, Kent L. McCauley

Also present: Managing Director Joanna I. Johnson, Cooper Township Supervisor Jeffrey Sorensen, Clerk Bonnie Sytsma, Treasurer Carole DeHaan, Trustee Brenda Buiskool, Trustee James Frederick, Trustee DeAnna Janssen, Trustee Robert Schiedel, and 10 citizens.

Following introductions, the board reviewed local road projects for 2005 through 2007, local road projects for 2008, and proposed Primary Road projects for 2008. The board answered questions from the township board and citizens.

The meeting adjourned at 7:20 p.m.

May 13, 2008

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, May 13, 2008. Vice Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson  
Absent: Jeffrie M. Maddox

Also attending: Managing Director Joanna I. Johnson, Safety Director David Barnes, Traffic Services Director John Byrnes, General Superintendent Travis Bartholomew, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, Secretary Dolores Morton, Equipment and Facilities Superintendent Larry Smith, Sign Shop Superintendent Terry Tilley, Cooper Township Supervisor Jeff Sorensen, and four citizens.

On motion by Commissioner Oscarson, seconded by Commissioner Moyle, the board accepted the agenda as presented.

Carried by the following vote:  
Aye: Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board approved the minutes of the April 29, 2008, regular meeting and the April 30, 2008, Mosel Avenue Informational Meeting, as amended.

Carried by the following vote:  
Aye: Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Oscarson, seconded by Commissioner Moyle, the board approved and signed the May 12, 2008, payroll and May 13, 2008, vendor accounts, as follows:

Payroll Account	\$ 105,181.63
Vendor Account	<u>210,715.50</u>
	\$ 315,897.13

Carried by the following vote:  
Aye: Berkebile, McCauley, Moyle, Oscarson

A letter was received from Timothy L. Randall, 5634 West Brenda Lane, requesting the Board's consideration to move a Road Commission drainage easement to another area of his property. Mr. Randall also attended the board meeting. After discussion, motion made by Commissioner Oscarson, seconded by Commissioner Berkebile, to accept the letter from Mr. Randall and to direct staff to work with Mr. Randall.

Carried by the following vote:  
Aye: Berkebile, McCauley, Moyle, Oscarson

A letter was received from Paul F. Hosman, 5240 Cranberry Court, advising that he has complied with the board's request that he remove an encroachment he had placed within 33 feet of the road centerline to discharge water into the public storm sewer. On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board accepted the letter from Mr. Hosman and referred it to file.

Carried by the following vote:  
Aye: Berkebile, McCauley, Moyle, Oscarson

CRACK SEAL

<u>Bidder</u>	<u>Price per Pound</u>	<u>Estimated Quantity</u>	<u>Days to Complete</u>
Pavement Maintenance Systems	1.500	8,000 lbs.	180 Days
Fahrner Asphalt Sealers	1.1800	The project	Time agreed to
Schodeller Construction	0.9480	18,400 lbs.	90 Days

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board awarded the Crack Seal bid to Scodeller Construction, low bidder meeting specifications.

Carried by the following vote:  
Aye: Berkebile, McCauley, Moyle, Oscarson

MATERIALS TESTING AND SAMPLING SERVICES

<u>Bidder</u>	<u>Total</u>
---------------	--------------

PSI Engineering	16,595.00
SME	16,722.00
Driesenga & Associates	17,875.00

On motion by Commissioner Oscarson, seconded by Commission Berkebile, the board recommended award of Materials Testing and Sampling Services to all three bidders.

Motion failed by the following vote:

Aye: Oscarson

Nay: Berkebile, McCauley, Moyle

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board accepted staff recommendation and awarded the Materials Testing and Sampling Services bid to PSI Engineering, low bidder meeting specifications, and SME as a backup service provider when PSI is not available for short notice calls.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle,

Nay: Oscarson

The board discussed the request by Susan Fritz, of 3960 North 26th Street, to place boulders along the road edge of her property. On motion by Commissioner Oscarson, seconded by Commissioner Moyle, the board authorized staff to provide Ms. Fritz with a copy of the Permit License Agreement and Acknowledgement form provided by the board's attorney and advised Ms. Fritz that they would consider her request, but the board would not be willing to approve the request without seeing a plan for staff review for the placement and size of the boulders she is proposing to place in the road right-of-way in front of her property.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

The board received a letter from Mr. Dennis L. Hice, 9559 West U Avenue, which requested approval to farm the tillable acres of the Kalamazoo County Road Commission's 4th Street property in Prairie Ronde Township. On motion by Commissioner Moyle, seconded by Commissioner Berkebile, the board accepted a request from Dennis L. Hice for a lease between the Board of County Road Commissioners of Kalamazoo County, and Dennis L. Hice, 9559 West U Avenue, Schoolcraft, Michigan, to farm the tillable acres on the Road Commission's 4th Street property in Prairie Ronde Township, commencing on January 1, 2008, and ending on January 1, 2009, for a yearly payment of \$100, with payment to be made by December 1, 2008.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Oscarson, seconded by Commissioner McCauley, the board approved the following resolution:

WHEREAS, the Kalamazoo River Valley Trailway construction project, within Kalamazoo Township and the City of Kalamazoo, in Kalamazoo County, is to be a public facility within Kalamazoo County, Michigan; and

WHEREAS, the Board of County Road Commissioners of the County of Kalamazoo, Michigan, has entered into agreement with the Kalamazoo County, and the Kalamazoo County Parks Foundation to design and construct the Kalamazoo River Valley Trailway; and

NOW, THEREFORE, BE IT RESOLVED that the Board authorizes the Managing Director of the Kalamazoo County Road Commission to request Transportation Enhancement funding; and

BE IT FURTHER RESOLVED, that the Board authorizes the Chief Engineer of the Kalamazoo County Road Commission to act as the agency's applicant during the project development, and to provide signature to the project program application upon funding award; and

BE IT FURTHER RESOLVED, that the Board attests to the existence of and commits to the matching funds necessary to carry out the project

BE IT FURTHER RESOLVED, that the Board commits to owning, operating, funding and implementing a maintenance plan over the design life of the facility constructed with Transportation Enhancement funding.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

Following discussion, motion made by Commissioner McCauley, seconded by Commissioner Moyle, to approve a just compensation resolution for the Sprinkle Road CMAQ project from Zylman Avenue to Cork Street project.

Motion failed by the following vote:

Aye: Moyle, McCauley

Nay: Berkebile, Oscarson

A letter was received from Gary Hahn, of Wightman Ward, Inc., requesting approval of the proposed Plat of Muirfield, in Cooper Township. On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the board approved the Plat of Muirfield in Cooper Township for final preliminary plat approval.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile requested staff to provide a recommendation for the board's policy to reflect a change in the granting of plat approvals that would be in line with the requirements of the Office of Land Survey, which requires the granting of final preliminary plat approval by the Board.

As Commissioner Berkebile is employed by Consumers Energy, he asked Commissioner Oscarson to conduct the meeting for the next agenda item.

On motion by Commissioner McCauley, seconded by Commissioner Moyle, the board approved and authorized the managing director's signature on an Agreement for Payment of Easements Costs between the Board of County Road Commissions of Kalamazoo County(KCRC), a Michigan municipal Corporation, whose address is 3801 E. Kilgore Road, Kalamazoo, Michigan 49001 and Scott Woldhuis and Lisa Woldhuis, whose address is 5539 North Westnedge Avenue, Kalamazoo, Michigan, which will authorize payment by the KCRC to Consumers Energy, in the amount of \$5,000 plus administrative fees of \$66, for a total cost of \$5,066 for the granting of the Easement.

Carried by the following vote:

Aye: McCauley, Moyle, Oscarson

Abstain: Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board authorized the chairman's signature on an Oshtemo Township local road contract for Springwood Hills Plate, HMA Overlay.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board authorized the chairman's signature on the following Prairie Ronde Township local road contracts:

2nd Street - U Avenue to TU Avenue, Chip Seal

11th Street - Woodbrook Street to XY Avenue, Chip Seal

VW Avenue - 5th Street to 8th Street, Regravel

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the board authorized the chairman's signature on the following Schoolcraft Township local road contracts:

16th Street – Z Avenue to XY Avenue, Chip Seal

Colonial Village Estates: Sweet William Drive and Crocus, Chip/Micro Seal

Sugar Island Plat: Sugar Island Dr., Higley Circle W, Higley Circle E - Chip Seal

V Avenue – Portage Road to Vicksburg Village Limits, Chip Seal

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board approved a request to amend the Constitution and Bylaws of the County Road Association of Michigan (CRAM) as recommended by CRAM Board of Directors regarding Article X – Public Relations-Education Committee and Sections 5-7, Article VI – Teleconferencing.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

The board directed the managing director to clarify the proposed changes to Section 1, Article III – Payment for Services with CRAM staff and to bring this item back to the board at the next meeting.

Chief Engineer Tom Hohm shared a report from Scott Civil Engineering recommending closure of the 5th Street Bridge over Sand Creek, noting that staff concurs with the decision. On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the Board accepted the bridge report and staff recommendation and authorized closure of the 5th Street Bridge over Sand Creek in Alamo Township.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

Chief Engineer Tom Hohm shared a copy of the April 23, 2008, Local Road Task Force meeting minutes, at which a recommendation was made and supported to adjust the limits of the 43rd Street/Q Avenue/44th Street project to 43rd Street – R Avenue to Q Avenue, and to reallocate \$480,000 in Federal D Funds designated for the 43rd Street project to the 38th Street project Local Jobs Today loan. On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the Board approved the reallocation of \$480,000 in Federal D Funds from the 43rd Street project to the 38th Street – MN Avenue to Climax Drive project.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board approved and authorized the hire of Nick Webster as a seasonal hire in the Traffic Services Department.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

Managing Director Johnson advised that staff had provided an update of budget matters in the board packet. She also noted that staff is continuing to interview applicants for the Finance Director, Traffic Engineer, and Engineering Technician positions.

Commissioner Oscarson expressed his condolences on the death of Chairman Maddox's mother.

The meeting adjourned at 5:06 p.m.

May 13, 2008 – Prairie Ronde Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Prairie Ronde Township Board of Trustees was held at the Prairie Ronde Township Hall, 8140 West W Avenue, Schoolcraft, Michigan, on Tuesday, May 13, 2008. The joint meeting began at 6:30 p.m.

Present: Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson  
Absent: Jeffrie M. Maddox

Also present: Managing Director Joanna I. Johnson, General Superintendent Travis Bartholomew, Prairie Ronde Township Supervisor Thomas L. Swiat, Clerk Michael Rochholz, Treasurer Mary VerHage, Trustee John M. Chapin, and Trustee Michael J. Tomlinson.

Following introductions, the board reviewed local road projects for 2005 through 2007, local road projects for 2008, and proposed Primary Road projects for 2008. The board answered questions from the township board and citizens.

The meeting adjourned at 7 p.m.

May 20, 2008 – MTA Meeting

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held on Tuesday, May 20, 2008. The meeting began at 8:30 a.m. at the Angels Crossing Golf Club, 3600 East W Avenue, Vicksburg, Michigan.

Attending: Jeffrie M. Maddox, Kenneth R. Oscarson, Daniel J. Moyle, Joanna I. Johnson, and various members of the community.

The purpose of the meeting was to support the Michigan Townships Association organization.

The event adjourned at 2 p.m.

May 27, 2008

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, May 27, 2008. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson; Traffic Services Director John Byrnes; General Superintendent Travis Bartholomew; Interim Business Manager Diane DeWaters; Secretary Dolores Morton; Equipment and Facilities Superintendent Larry Smith; Frederick C. Gardner of Gardner Provenzano, Schauman, & Thomas and two citizens.

On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board accepted the agenda as presented.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the board approved the minutes of the May 12, 2008, Cooper Township joint meeting; the May 13, 2008, regular board meeting (as amended); the May 13, 2008, Prairie Ronde Township joint meeting; and the May 20, 2008, Michigan Townships Association meeting.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Oscarson, seconded by Commissioner Berkebile, the board approved and signed the May 23, 2008, payroll and May 27, 2008, vendor accounts, as follows:

Payroll Account	\$ 105,142.78
Vendor Account	<u>213,589.95</u>
	\$ 318,732.73

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Frederick C. Gardner, of Gardner, Provenzano, Schauman & Thomas, presented the independent auditor's report of the Board's financial statements for the year ended December 31, 2007. Mr. Gardner commended Interim Business Manager Diane DeWaters and the business office staff on the completeness of the financial records. The financial statements were found to fairly present the financial position of the Kalamazoo County Road Commission on December 31, 2007, and the opinion was unqualified (had no criticism). On motion by Commissioner Oscarson, seconded by Commissioner McCauley, the board accepted the independent auditor's report of the Board's financial statements for the year ended December 31, 2007.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

A letter was received from Comstock Township Supervisor Timothy Hudson requesting a dust control contract for gravel roads and local road contracts for: 28th Street – East Michigan Avenue to East Main Street, Chip Seal; 30th Street – East Main Street to H Avenue, Chip Seal; and Marine Court – 240' south of Comstock Avenue to Comstock Avenue, HMA Wedging. On motion by Commissioner McCauley, seconded by Commissioner Moyle, the board accepted the letter from Comstock Township Supervisor Hudson and referred the matter to staff for preparation of contracts.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

A letter was received from Ross Township Supervisor Jeff Bither requesting local road contracts for: D Avenue – 39th Street to 40<sup>th</sup> Street, HMA Wedging; Shoal Drive – 37th Street to West Gull Lake Drive, HMA Wedging; and West Gull Lake Drive – D Avenue to CD Avenue; HMA Wedging. On motion by Commissioner Moyle, seconded by Commissioner McCauley, the board accepted the letter from Ross Township Supervisor Hudson and referred the matter to staff for preparation of contracts.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

A letter was received from Schoolcraft Township Supervisor Don Ulsh requesting a local road contract for Barton Lake Drive – West XY Avenue to 245' north of X Avenue, HMA Skip Wedging. On motion by Commissioner Oscarson, seconded by Commissioner Berkebile, the board accepted the letter from Schoolcraft Township Supervisor Ulsh and referred the matter to staff for preparation of contracts.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

A letter was received from Wakeshma Township Supervisor David Taylor requesting local road contracts for: 39th Street – U Avenue to T Avenue, Chip Seal; 45th Street – V Avenue to UV Avenue, Chip Seal; UV Avenue – 45th Street to 47th Street, Chip Seal; UV Avenue – 47th Street to 48th Street, Chip Seal; and X Avenue – 47th Street to east county line. On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the board accepted the letter from Wakeshma Township Supervisor Taylor and referred the matter to staff for preparation of contracts.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board accepted a letter from Michael B. Kapp, Office of Economic Development Administrator, advising that Transportation Enhancement Program funding has been approved for the Kalamazoo River Trailway, a project within the City of Kalamazoo, Kalamazoo Township and Cooper Township; and accepted a letter from State Representative Lorence Wenke offering his congratulations on the receipt of the funding.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Oscarson, seconded by Commissioner Moyle, the board approved dust control contracts for the following:

Alamo Township – apply liquid 38% solution calcium chloride brine on an interrupted basis at a 4-ton application rate, and on a continuous full coverage rate on FG Avenue and the park on DE Avenue, on 5.49 miles of gravel roads in the township,

Brady Township – apply liquid 38% solution calcium chloride brine at a continuous application rate of 1,670 gallons per mile at a 5-ton application rate along the 11.72 miles of gravel roads in the township,

Comstock Township – apply liquid 38% solution calcium chloride brine at a continuous application rate of 1,670 gallons per mile at a 5-ton application rate along the 0.13 miles of gravel roads in the township,

Oshtemo Township – apply liquid 38% solution calcium chloride brine on a continuous application rate of 1,350 gallons per mile at a 4-ton application rate along the 1.3 miles of gravel roads in the township,

Ross Township – apply liquid 38% solution calcium chloride brine on a continuous application rate of 1,350 gallons per mile along the 5.67 miles of gravel roads in the township, two (2) times in 2008.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board authorized the chairperson's signature on the following local road contracts with Climax Township:

39th Street - T Avenue to R Avenue, Chip Seal

45th Street - Q Avenue to P Avenue Chip Seal

45th Street - R Avenue to Q Avenue, Chip Seal

P Avenue – 38th Street to 43rd Street, HMA Spot Wedge and Chip Seal

P Avenue – 44th Street to 45th Street, Chip Seal

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Oscarson, seconded by Commissioner Berkebile, the Board authorized the chairperson's signature on the following local road contracts with Oshtemo Township:

2nd Street - KL Avenue to Almena Drive, Chip Seal

9th Street – H Avenue to GH Avenue, GH Avenue – 8th Street to 9th Street, and 8th Street – GH Avenue to G Avenue, Chip Seal

H Avenue – 6th Street to 9th Street, Chip Seal

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

60' Aerial Device with Flatbed and Saddle Compartment

<u>Bidder</u>	<u>Make</u>	<u>Model</u>	<u>Year</u>	<u>Total Price</u>	<u>Trade-in Allowance</u>
Hydra-Tech, Inc.	Lift-All	LSS-60-1S	2008	81,330.00	2,800.00
Dueco, Inc.	Terex	XT60	2008	77,752.00	7,500.00
Altec Industries, Inc.	Altec	LRV60RM	2009	94,230.00	10,000.00

On motion by Commissioner Oscarson, seconded by Commissioner Berkebile, the board awarded the 60' Aerial Device with Flatbed and Saddle Compartment bid to Dueco, Inc., low bidder meeting specifications with no trade-in.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

HOT MIX ASPHALT PAVING

<u>Bidder</u>	<u>Area 1</u>	<u>Area 2</u>	<u>Area 3</u>	<u>Area 4</u>
Michigan Paving & Materials	16,300.50	95,168.90	245,664.80	177,688.48
Lakeland Asphalt	16,950.00	95,590.00	268,592.50	194,542.00
Aggregate Industries	25,360.00	112,350.00	295,545.90	217,481.60

On motion by Commissioner McCauley, seconded by Commissioner Oscarson, the board awarded the bid for Hot Mix Asphalt Paving for all areas to Michigan Paving & Materials, low bidder meeting specifications.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the board approved the following resolutions:

5th Street Bridge over Sand Creek

WHEREAS, the 5th Street Bridge over Sand Creek in Alamo Township, Kalamazoo County, Michigan, is closed due to its severely deteriorated condition; and

WHEREAS, The detour greatly inconvenience school bus operations, commercial traffic, emergency vehicles, refuse collection, and the accomplishment of agricultural activities; and

WHEREAS, Road Commission staff has prepared an application for Local Bridge Program Funds to replace this structure; and

WHEREAS, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2011.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

8th Street Bridge over Amtrak

WHEREAS, the 8th Street Bridge over Amtrak in Oshtemo Township, Kalamazoo County, Michigan, has a disintegrating HMA deck and deteriorating expansion joints that allow road runoff containing deicing chemicals to leak onto beam ends and pier members, and

WHEREAS, these deficiencies place at risk the longevity of the bridge, the service it provides and its value as an important transportation system asset, and

WHEREAS, Road Commission staff has prepared an application for Local Bridge Program Funds to perform preventive maintenance on this structure; and

WHEREAS, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2011.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

River Street Bridge over Kalamazoo River

WHEREAS, the River Street Bridge over Kalamazoo River in Comstock Township, Kalamazoo County, Michigan, is under weight restrictions and in deteriorating condition; and

WHEREAS, these structural deficiencies place at risk the motoring public and restrict the availability of safe and efficient routes for school buses, trucks, farm equipment, and emergency vehicles; and

WHEREAS, Road Commission staff has prepared an application for Local Bridge Program Funds to Rehabilitate this structure; and

WHEREAS, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2011.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

S Avenue Bridge over Portage River

WHEREAS, the S Avenue Bridge over Portage River in Pavilion Township, Kalamazoo County, Michigan, is under weight restrictions and in deteriorating condition; and

WHEREAS, these deficiencies impair the movement of commercial traffic, and the accomplishment of agricultural activities; and

WHEREAS, Road Commission staff has prepared an application for Local Bridge Program Funds to replace this structure; and

WHEREAS, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2011.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

TS Avenue Bridge over Portage River

WHEREAS, the TS Avenue Bridge over Portage River in Pavilion Township, Kalamazoo County, Michigan, is narrow, deteriorating and functionally obsolete; and

WHEREAS, these structural deficiencies place at risk the motoring public and restrict the availability of safe and efficient routes for school buses, trucks, farm equipment, and emergency vehicles; and

WHEREAS, Road Commission staff has prepared an application for Local Bridge Program Funds to replace this structure; and

WHEREAS, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2011.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner McCauley, seconded by Commissioner Moyle, the board approved the following resolution:

WHEREAS, the 43rd Street – R Avenue to Q Avenue improvement project, within Climax Township, in Kalamazoo County, is a public road under the jurisdiction of the Board of County Road Commissioners of Kalamazoo County, Michigan; and

WHEREAS, the Board intends to reconstruct 43rd Street – R Avenue to Q Avenue, such reconstruction project being designated as Kalamazoo County Road Commission Project No. 459 042 210032; and

WHEREAS, the acquisition of certain temporary grading permits will be required in conjunction with this project; and

WHEREAS, condemnation proceedings pursuant to Act 295, PA 1966, as amended, and Act 87, PA 1980, may be necessary regarding certain said parcels of real property and temporary grading permits; and

WHEREAS, the applicable statutes provide that a good faith written offer to obtain temporary grading permits shall be made to the party of interest therein prior to the initiation of such proceedings; and

WHEREAS, the Board has reviewed the appraisals and other relevant materials concerning the parcels required for this project.

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby determine and establish that the estimated just compensation for the temporary grading permits for the parcels as set forth below—and more fully described in the records and files of the Board's Engineering Department, which descriptions are incorporated by reference herein to be as follows:

<u>Parcel #</u>	<u>Owner</u>	<u>Total Amount</u>
1	Donald L. and Ingrid J. Purk	150.00
5	Kenneth R. and Lyn Wright	150.00
6	Sherry L. Case	150.00
7	Michael T. Morrison	150.00
9	Victor C. and Diana Schroeder	150.00
10	Robert A. and Donna J. Cook Trust	150.00
46	Jeffery L. and Mary Longman	150.00
47, 48, 49	Danny and Robin Roe	150.00

58	Mike Korteway	150.00
60	Michael and Paula J. Reitz	150.00

BE IT FURTHER RESOLVED, that in accordance with the applicable statutes, the Board does hereby authorize and direct the Managing Director to execute, on behalf of the Board, a Good Faith written offer to obtain land in-fee and temporary grading permits for parcels 1, 5, 6, 7, 9, 10, 46, 47, 48, 49, 58 and 60, in the amounts determined and established herein as estimated just compensation for such parcels, and to submit such written offer to all parties of interest therein.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner McCauley, seconded by Commissioner Moyle, the board approved the following resolution:

WHEREAS, Sprinkle Road from Kilgore Road to I-94, located in Comstock Township and the City of Kalamazoo, is a primary arterial on the National Highway System with numerous business enterprises served by this roadway which maintains a substantial employment base; and

WHEREAS, this important roadway provides direct access to various commercial ventures including business offices, wholesale distribution, manufacturing, hotels, restaurants, and fueling stations, and these ventures receive and distribute goods and materials through the area and state; and

WHEREAS, improvements to Sprinkle Road from Kilgore Road to I-94 will provide many years of adequate travel to the urban area which will assist in retaining and expanding employment and will improve the delivery system of these enterprises, and may result in economic growth and an increased tax base in the Kalamazoo urban area; and

WHEREAS, the project to upgrade Sprinkle Road from Kilgore Road to I-94 will preserve an important link in our all-season road network, interconnecting important commercial areas on Sprinkle Road to I-94 in Comstock Township and the City of Kalamazoo; and

WHEREAS, the Category A Transportation Economic Development Funds will provide for financial assistance for roadway improvements which service and support development that increases employment in Michigan; and

WHEREAS, the Kalamazoo County Road Commission is making application for Michigan Transportation Economic Development Category A Funds to improve Sprinkle Road from Kilgore Road to I-94;

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Road Commissioners of Kalamazoo County, in support of the economic development and employment expansion, has developed a Category A Transportation Economic Development Fund application to secure funding for this much-needed roadway improvement project; and

BE IT FURTHER RESOLVED, that the Board of County Road Commissioners of Kalamazoo County agrees to provide the necessary local match for this Transportation Economic Development Funded project and agrees to continue maintenance of the facility.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board approved and authorized signatures on the Mylar cover sheet for the Ravine Road at Squires Drive safety project.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Maddox, seconded by Commissioner Oscarson, the Board approved the appointment of Vice Chairman Berkebile as primary voting delegate and Managing Director Joanna Johnson as alternate voting delegate to the Michigan County Road Commission Self-Insurance Pool's annual meeting to be held July 16-17, 2008.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the Board approved a request to amend the Constitution and Bylaws of the County Road Association of Michigan (CRAM) as recommended by CRAM Board of Directors regarding Section 1, Article III – Payment for Services.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Managing Director Johnson reminded the board of the 7 p.m. June 2, 2008, joint meeting with Comstock Township and the 7:30 p.m. June 3, 2008, joint meeting with Brady Township.

Commissioner McCauley expressed appreciation for the opportunity he and Equipment and Facilities Superintendent Larry Smith had to visit the Allison facility. Mr. McCauley also noted his agreement with the decision to sell, not trade in, the equipment to be replaced by the purchase of the 60' Aerial Device.

Chairman Maddox thanked the board for their cards and words of sympathy in the recent loss of his mother.

The meeting adjourned at 4:45 p.m.

June 2, 2008 – Comstock Township Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Comstock Township Board of Trustees was held at the Comstock Township Community Center, 6330 King Highway, Comstock, Michigan, on June 2, 2008. The joint meeting began at 7 p.m.

Present: Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Absent: Jeffrie M. Maddox, Kent L. McCauley

Also present: Managing Director Joanna I. Johnson, Township Supervisor Timothy J. Hudson, Clerk Anna L. Goodsell, Treasurer Chad Meints, Trustee Jeffrey D. Bogema, Trustee Shelly Cornell, Trustee Sandra Katje, Trustee William Shields, and approximately 35 citizens.

Following introductions, the board reviewed local road projects for 2005 through 2007, local road projects for 2008, and proposed Primary Road projects for 2008. The board answered questions from the township board and citizens.

The meeting adjourned at 7:25 p.m.

## June 3, 2008 – Brady Township Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Brady Township Board of Trustees was held at the Brady Township Hall, 13123 South 24th Street, Vicksburg, Michigan, on June 3, 2008. The joint meeting began at 7:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also present: Managing Director Joanna I. Johnson, General Superintendent Travis Bartholomew, Township Supervisor Lee Philport, Clerk Cande Vermeulen, Treasurer Malia Allgaier, Trustee Kathy Guthrie, and 4 citizens.

Following introductions, the board reviewed local road projects for 2005 through 2007, local road projects for 2008, and proposed Primary Road projects for 2008. The board answered questions from the township board and citizens.

The meeting adjourned at 8:10 p.m.

June 9, 2008 – Pavilion Township Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Pavilion Township Board of Trustees was held at the Pavilion Township Hall, 7510 East Q Avenue, Kalamazoo, Michigan, on June 9, 2008. The joint meeting began at 6:30 p.m.

Present: Jeffrie M. Maddox, Daniel J. Moyle, Kenneth R. Oscarson

Absent: Dennis J. Berkebile, Kent L. McCauley

Also present: Managing Director Joanna I. Johnson, Pavilion Township Supervisor Patrick White, Treasurer Karen Ruthven, Clerk Emily Hayward, Trustee Greg Thomas, Trustee Ronald White, and Attorney Charles Martell.

Following introductions, the board reviewed local road projects for 2005 through 2007, local road projects for 2008, and proposed Primary Road projects for 2008. The board answered questions from the township board and citizens.

The meeting adjourned at 7:30 p.m.

Attest: Timothy A. Snow, County Clerk

June 10, 2008

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, June 10, 2008. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Traffic Services Director John Byrnes, General Superintendent Travis Bartholomew, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, Secretary Dolores Morton, Equipment and Facilities Superintendent Larry Smith, Texas Township Supervisor Ron Commissaris and one citizen.

Commissioner Oscarson moved and it was seconded that the board accept the agenda with the addition of items J through O, approval of local road contracts, and moving item H to the beginning of New Business.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded that the board approve the minutes of the May 27, 2008, regular board meeting; the June 2, 2008, Comstock Township joint meeting; and the June 3, 2008, Brady Township joint meeting.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded that the board approve and sign the June 9, 2008, payroll and June 10, 2008, vendor accounts, as follows:

Payroll Account	\$ 106,057.56
Vendor Account	<u>471,915.28</u>
	\$ 577,972.84

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner McCauley moved and it was seconded that the board approve and authorize signatures on the Plat of Muirfield in Cooper Township for final approval.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Maddox moved and it was seconded that the board reaffirms and is in support of Personnel Policy No.: 2.23 – Personal Use of Property, 2.24 – Complaint, 5 – Discipline and Dismissal, and 6 – Grievance Procedure.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded that the board approve and authorize the managing director's signature on a Hot Mix Asphalt Paving contract with Michigan Paving & Materials Company for HMA Paving bid No. 2, Areas 1, 2, 3, and 4, which was awarded May 27, 2008.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded that the board approve and authorize dust control contracts for the following:

Charleston Township – apply liquid 38% solution calcium chloride brine on a continuous application rate of 1,350 gallons per mile at a 4-ton application rate along the 3.67 miles of gravel roads in the township,

Climax Township – apply liquid 38% solution calcium chloride brine on an interrupted basis at an application rate of 1,350 gallons per mile at a 4-ton application rate along the 14.57 miles of gravel roads in the township.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Moyle moved and it was seconded that the board approve and accept staff recommendation to amend the 2008 Budget and add the following project: Sprinkle Road – Kilgore Road to I-94 Bridge, HMA milling and resurfacing, supported by a portion of the 2008 primary road chip seal allocation of \$131,336.48 in reallocated local road participation funds.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded that the board authorize Joanna I. Johnson as primary representative, and, in her absence, Travis Bartholomew, to represent the Kalamazoo County Road Commission in discussions of private workers' compensation issues with the CRASIF Board.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Maddox moved and it was seconded that the board approve and authorize the hire of Eric Augst as Engineering Technician in the Engineering Department at Grade 4, Step D.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Maddox moved and it was seconded that the board approve and authorize the following modification to the Procedures, Guidelines, and Specifications for Developing New Public Roads Policy:

Page 3, Section V, Paragraph A, add the word "Board" to the following: "Two copies of the preliminary plans must be submitted and approved by the KCRC **Board** . . .", and

Page 6, Section V, add Paragraph U: "**Submit the Preliminary Plat for approval by the Board of County Road Commissioners of Kalamazoo County. A cover letter must specifically request Preliminary Plat approval.**", and

Page 35, Checklist for Preliminary Requirements and Plan Development, add item No. 9: "**Submit cover letter requesting Preliminary Plat Approval by the Board of County Road Commissioners of Kalamazoo County.**"

**Note: In accordance with 1967 PA 288 (Amended by Act. No. 525 of 2004) Preliminary Plat Approvals are granted by the Board of County Road Commissioners of Kalamazoo County. Site Condominiums and Planned Unit Developments (PUD's) are not subject to the PA 288 process."**

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

The format for the managing director's evaluation was amended with suggested changes.

Commissioner Oscarson moved and it was seconded that the board approve and authorize the chairman's signature on the following Brady Township local road contracts:

XY Avenue – 32nd Street to 33rd Street, HMA Paving/overlay

XY Avenue – 33rd Street to 3,950' east, HMA Paving/overlay

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded that the board approve and authorize the chairman's signature on the following Oshtemo Township local road contracts:

Horizon Heights Drive – W. Ridge Circle to 6177 Highcrest Drive, HMA Wedge

Killington Drive – Wild Cherry Lane to Breezy Point Lane and Breezy Point Lane

– Shugarbush Trail to Breckenridge Drive, HMA Overlay and Milling

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded that the board approve and authorize the chairman's signature on the following Pavilion Township local road contracts:

31st Street – O Avenue to N Avenue, HMA Overlay

T Avenue – 26th Street to 27th Street, HMA Overlay

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Moyle moved and it was seconded that the board approve and authorize the chairman's signature on the following Schoolcraft Township local road contracts:

Barton Lake Drive – West XY Avenue to 245' north of X Avenue, HMA Skip Wedging

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded that the board approve and authorize the chairman's signature on the following Texas Township local road contracts:

W. Crooked Lake Dr. – Q Avenue to PQ Avenue, HMA Overlay, Drainage correction, curb and gutter

O Avenue – .5 mile west of 1st Street to West County Line, HMA Overlay

Vankal Street – R Avenue to Q Avenue, HMA Overlay, Curb and gutter

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded that the board approve and authorize the chairman's signature on the following Wakeshma Township local road and dust control contracts:

39th Street – U Avenue to T Avenue, Chip Seal

45th Street – V Avenue to UV Avenue, Chip Seal

UV Avenue – 45th Street to 47th Street, Chip Seal

UV Avenue – 47th Street to 48th Street, Chip Seal

X Avenue – 47th Street east to county line, Chip Seal

Wakeshma Township – apply liquid 38% solution calcium chloride brine on a continuous basis at an application rate of 1,350 gallons per mile at a 4-ton application rate along the 24.40 miles of gravel roads in the township.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Managing Director Johnson expressed appreciation to the staff for the storm damage cleanup work. She also noted her appreciation to 9th Street resident Mike Youngs who has been taking and sharing pictures of the 9th Street project.

Commissioner Oscarson noted he was pleased to see the repairs recently completed in the area of the railroad tracks on W Avenue. He also reported a large tree limb was on the road on 16th Street near VW Avenue and dead limbs hanging over the road.

Commissioner Berkebile complimented the Road Commission crews for their work in clearing up damaged trees following the recent storms.

Chairman Maddox noted there were positive comments shared at the Pavilion Township meeting about Road Commission staff. Mr. Maddox also requested that a board agenda item be added to provide time for commissioners to report on the committee meetings they attend.

The meeting adjourned at 4:55 p.m.

June 10, 2008 – Schoolcraft Township Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Schoolcraft Township Board of Trustees was held at the Schoolcraft Township Hall, 50 East VW Avenue, Schoolcraft, Michigan, on June 10, 2008. The joint meeting began at 6:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Daniel J. Moyle,  
Absent: Dennis J. Berkebile, Kenneth R. Oscarson

Also present: Managing Director Joanna I. Johnson, Schoolcraft Township Supervisor Donald K. Ullsh, Clerk Virginia Mongrieg, Treasurer Marti Moore, Trustee James Shaw, Trustee Robert Thompson.

Following introductions, the board reviewed local road projects for 2005 through 2007, local road projects for 2008, and proposed Primary Road projects for 2008. The board answered questions from the township board and citizens.

The meeting adjourned at 6:55 p.m.

June 18, 2008 – Special Meeting

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Wednesday, June 18, 2008. Chairperson Maddox called the meeting to order at 7 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

The board met to review and discuss Managing Director Joanna I. Johnson's performance during the six months she has been in the position.

The meeting adjourned at 8 a.m.

June 24, 2008

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, June 24, 2008. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson  
Absent: Kent McCauley

Also attending: Managing Director Joanna I. Johnson, Safety Director David Barnes, General Superintendent Travis Bartholomew, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, Secretary Dolores Morton, Texas Township Ron Commissaris and one citizen.

Commissioner Berkebile moved and it was seconded that the board approve the agenda with the addition of consideration of one preliminary and one final plat for approval.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded that the board approve the minutes of the June 9, 2008, Pavilion Township joint meeting; the June 10, 2008, regular meeting; the June 10, 2008, Schoolcraft Township joint meeting; and the June 18, 2008, special meeting.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded that the board approve and sign the June 23, 2008, payroll and June 24, 2008, vendor accounts, as follows:

Payroll Account	\$ 111,255.05
Vendor Account	<u>436,949.42</u>
	\$ 548,204.47

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Maddox moved and it was seconded to approve an expense report for Dennis J. Berkebile.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Letters were received from City of Portage City Manager Maurice Evans and Pavilion Township Supervisor Patrick White regarding the possible abandonment of 24th Street from Sprinkle Road to the south end. Commissioner Oscarson moved and it was seconded that the board accept letters from the City of Portage and Pavilion Township noting approval to a possible abandonment/vacation of 24th Street from Sprinkle Road to the south end.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded that the board approve the Finance Director Grade 8; Step A hire rate, with Greg Vlietstra selected to fill the position beginning July 7, 2008.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Managing Director Johnson expressed appreciation to Diane DeWaters for serving as Interim Business Manager.

Commissioner Moyle moved and it was seconded to approve Chestnut Farms in Comstock Township for preliminary plat approval.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve Rambling Trails #2 in Charleston Township for preliminary plat approval.

Carried by the following vote:  
Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve Autumn Woods #3 in Texas Township for preliminary plat approval.

Carried by the following vote:  
Aye: Maddox, Berkebile, Moyle, Oscarson

Texas Township Supervisor Ron Commissaris addressed the board requesting support of a concept of the realignment of Texas Drive and 8th Street at a future date. The board agreed that such a project would be possible but cautioned Mr. Commissaris that any such support would depend on the Kalamazoo County Road Commission's economic conditions at the time the township moves forward with the project. Chairman Maddox encouraged Mr. Commissaris to seek other funding sources.

Commissioner Berkebile moved and it was seconded to authorize the chairman's signature on the following local road contracts with Richland Township:

B Avenue – 31st Street to M-43, HMA Overlay  
DE Avenue – 375' west of 35th Street to 35th Street, HMA Overlay  
DE Avenue – Richland Village limits to 2,600' east, HMA Overlay

Carried by the following vote:  
Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve and authorize signatures on the cover sheet for the Kalamazoo River Trailway – Segment 1 project.

Carried by the following vote:  
Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve and authorize signatures on the cover sheet for the Sprinkle Road – Kilgore Road to I-94 Bridge project.

Carried by the following vote:  
Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to accept the following from Bentwood Shores on Crooked Lake Condominium for final plat approval:

Warranty Deed – Bentwood Shores, LLC, a Michigan limited liability company, whose address is 1213 East Crooked Lake Drive, Kalamazoo, Michigan 49009, for right-of-way for public roads shown in the Master Deed of the Condominium known as Bentwood Shores on Crooked Lake Condominium, and recorded as Document 2008-021856 at the Kalamazoo County Register of Deeds Office; and

Drainage Easement – Bentwood Shores, LLC, a Michigan limited liability company, whose address is 1213 East Crooked Lake Drive, Kalamazoo, Michigan 49009, to designate a storm drainage facility in which all the Condominium's storm water will collect, and to grant access to the Kalamazoo County Road Commission to place storm water from the roadway system into the drainage basin, such storm drainage facilities to be General Common Elements and maintained, repaired, and replaced by the Bentwood Shores on Crooked Lake Condominium Association, except for any storm water facilities located within the road right-of-way, which shall be maintained, repaired, and replaced by the Road Commission, recorded as Document 2008-021856 at the Kalamazoo County Register of Deeds Office.

Carried by the following vote:  
Aye: Maddox, Berkebile, Moyle, Oscarson

Managing Director Johnson reported that the 9th Street and 35th Street projects are progressing with paving scheduled to begin June 27; and chip seal work is scheduled to begin June 30.

Commissioner Berkebile inquired about the 5th Street Bridge closing news release, noting that the local station is reporting the bridge is closed for repair. Staff will contact the station and advise them that the bridge will be closed until funding becomes available to replace it.

Commissioner Oscarson advised that Managing Director Johnson shared a Niles Daily Star newspaper article about the issue of road commission funding and the regulation of truck traffic that recently occurred in Niles

Township. Mr. Oscarson stated he found the article interesting, in view of the events occurring in Oshtemo Township regarding truck traffic regulations.

Commissioner Berkebile reported that an item to be discussed at the June 25 Kalamazoo Area Transportation Study Policy Meeting would be the 2008-2011 Transportation Improvement Plan (TIP), including an amendment of the TIP to use \$480,000 of 43rd Street project funding to pay down a loan on the 38th Street project. Mr. Berkebile also noted that a newly created transit authority would begin management of the Kalamazoo County Caravan and public transportation system in 2009.

Chairman Maddox expressed appreciation to Diane DeWaters for serving as Interim Business Manager, noting that he appreciated the good job she did.

The meeting adjourned at 4:12 p.m.

July 8, 2008

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, July 8, 2008. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Engineering Technician Eric Augst, Traffic Services Director John Byrnes, General Superintendent Travis Bartholomew, Accountant Diane DeWaters, Chief Engineer Tom Hohm, Secretary Dolores Morton, and Finance Director Greg Vlietstra.

Commissioner Berkebile moved and it was seconded that the board approve the agenda with addition of one expense report and one correction of the April 29, 2008, meeting minutes.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Moyle moved and it was seconded that the board approve the minutes of the June 24, 2008, regular meeting.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner McCauley moved and it was seconded that the board approve and sign the July 8, 2008, payroll and July 9, 2008, vendor accounts, as follows:

Payroll Account	\$ 110,461.27
Vendor Account	<u>837,732.59</u>
	\$ 948,193.86

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded that the board approve expense reports for Joanna Johnson, Jeffrie Maddox, Kent McCauley, and Kenneth Oscarson.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded that the board approve and authorize the managing director's signature on MDOT Contract No. 08-5287 between the Michigan Department of Transportation and the Board of County Road Commissioners of Kalamazoo County for the following:

Passing flare work at the intersection of Ravine Road and Squires Road; including trenching, aggregate base, cold milling, hot mix asphalt paving, drainage improvements, permanent pavement markings, and sign upgrading work; and all together with necessary related work.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded that the board approve and authorize signatures on a Michigan Department of Transportation form requesting reimbursement in the amount of \$10,000 for payments made during the period July 1, 2007, through June 30, 2008, to licensed professional engineers employed or retained by this commission, in accordance with Section 12 (2) of Act 51, Public Acts of 1951, as amended.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded that the board approve and authorize reaffirmation of the Drainage Easement for Bentwood Shores, LLC, which was signed and approved at the June 24, 2008, with the following changes required by the Register of Deeds office: . . . and for the mutual benefit of the parties, for a consideration less than \$100.00, . . ."

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded that the board rescind the following incorrect Richland Township local road contracts, which were approved at the April 29, 2008, meeting:

B Avenue – 31st Street to M-43, HMA Overlay

DE Avenue – East of village limits to 2,600' east and DE Avenue  
– 375' west of 35th Street to 35th Street, HMA Overlay

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded that the board approve the following Comstock Township local road contracts:

28th Street – East Michigan Avenue to East Main Street, Chip Seal

30th Street – East Main Street to H Avenue, Chip Seal

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded that the board forgo approval of a staff request for a traffic control order in Oshtemo Township to temporarily reduce the speed of traffic on 8th Street – M-43 to ML Avenue from 55 mph to 45 mph.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded that the board approve a traffic control order to temporarily reduce the speed of traffic on 9th Street – Meridian Street to KL Avenue to 25 mph for the duration of the 9th Street construction project in Oshtemo Township

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded that the board approve the hire of a seasonal employee in the Equipment Maintenance Department at \$8.25 per hour.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded that the board adopt the following resolution:

WHEREAS, the Kalamazoo River Valley Trailway construction project, within Kalamazoo Township and Cooper Township, in Kalamazoo County, is to be a public facility within Kalamazoo County, Michigan; and

WHEREAS, the Board intends to construct the Kalamazoo River Valley Trailway, such construction project being designated as Kalamazoo County Road Commission Project No. 035 000; and

WHEREAS, the acquisition of certain permanent easements will be required in conjunction with this project; and

WHEREAS, condemnation proceedings pursuant to Act 295, PA 1966, as amended, and Act 87, PA 1980, may be necessary regarding certain said parcels of real property; and

WHEREAS, the applicable statutes provide that a good faith written offer to obtain permanent easements shall be made to all parties of interest therein prior to the initiation of such proceedings; and

WHEREAS, the Board has reviewed the appraisals and other relevant materials concerning the parcels required for this project.

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby determine and establish that the estimated just compensation for the certain permanent easements for the parcels as set forth below—and more fully described in the records and files of the Board's Engineering Department, which descriptions are incorporated by reference herein to be as follows:

<u>Parcel #</u>	<u>Owner</u>	<u>Total Amount</u>
1	Kalamazoo County Road Commission	\$0.00
2 – 8	Kalamazoo Nature Center, Inc.	0.00*
9	Margaret Muse A. Trust	2,145.00
10 – 12	Kalamazoo Nature Center, Inc.	0.00*

\*Assumes no compensation due to mutual benefit provided by proposed facility

BE IT FURTHER RESOLVED, that in accordance with the applicable statutes, the Board does hereby authorize and direct the Managing Director to execute, on behalf of the Board, a Good Faith written offer to obtain a permanent easement for parcels 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 in the amount determined and established herein as estimated just compensation for such parcel, and to submit such written offer to all parties of interest therein.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile disclosed that he is employed by Consumers Energy and, in view of a possible conflict of interest, although he has no financial gain associated with it, he is abstaining from the discussion and voting of a Just Compensation resolution involving Consumers Energy property.

Commissioner Oscarson moved and it was seconded that the board adopt the following resolution:

WHEREAS, the Kalamazoo River Valley Trailway construction project, within Kalamazoo Township and Cooper Township, in Kalamazoo County, is to be a public facility within Kalamazoo County, Michigan; and

WHEREAS, the Board intends to construct the Kalamazoo River Valley Trailway, such construction project being designated as Kalamazoo County Road Commission Project No. 035 000; and

WHEREAS, the acquisition of certain permanent easements will be required in conjunction with this project; and

WHEREAS, condemnation proceedings pursuant to Act 295, PA 1966, as amended, and Act 87, PA 1980, may be necessary regarding certain said parcels of real property; and

WHEREAS, the applicable statutes provide that a good faith written offer to obtain permanent easements shall be made to all parties of interest therein prior to the initiation of such proceedings; and

WHEREAS, the Board has reviewed the appraisals and other relevant materials concerning the parcels required for this project.

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby determine and establish that the estimated just compensation for the certain permanent easements for the parcels as set forth below—and more fully described in the records and files of the Board's Engineering Department, which descriptions are incorporated by reference herein to be as follows:

<u>Parcel #</u>	<u>Owner</u>	<u>Total Amount</u>
13	Consumers Energy Co.	5,000.00**

\*\*Estimated cost to acquire necessary license agreement

BE IT FURTHER RESOLVED, that in accordance with the applicable statutes, the Board does hereby authorize and direct the Managing Director to execute, on behalf of the Board, a Good Faith written offer to obtain a permanent easement for parcel 13, in the amount determined and established herein as estimated just compensation for such parcel, and to submit such written offer to all parties of interest therein.

Carried by the following vote:

Aye: Maddox, McCauley, Moyle, Oscarson

Abstain: Berkebile

Commissioner Oscarson moved and it was seconded that the board correct the April 29, 2008, meeting minutes to reflect approval of a dust control contract for Prairie Ronde Township, as follows:

On motion by Commissioner Oscarson, seconded by Commissioner Berkebile, the Board approved and authorized the chairman's signature on a dust control agreement with Prairie Ronde Township to apply liquid 38% solution calcium chloride brine on a continuous basis at an application rate of 1,350 gallons per mile along the 28.95 miles of gravel roads in the township.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Managing Director Johnson introduced Finance Director Greg Vlietstra and Engineering Technician Eric Augst, who began working for the Road Commission on Monday, July 7, 2008.

Ms. Johnson reported that the roads department has been busy with clean-up activities following the recent storms and that chip seal work is expected to resume on July 14.

Ms. Johnson also noted that a number of staff participated in the Schoolcraft 4th of July parade and the KCRC received the "Judge's Choice, 1st Place" Award for decorations of their vehicles.

Commissioner Oscarson extended a welcome to Greg Vlietstra and Eric Augst.

Commissioner McCauley noted that the Parks and Recreation Commission meeting was cancelled this month. He also extended a welcome to Greg Vlietstra and Eric Augst.

Commissioner Maddox expressed appreciation to the staff for their clean-up efforts of debris during the recent storms. He also welcomed Greg Vlietstra and Eric Augst to the Road Commission. Mr. Maddox reported that the July Council of Governments meeting was cancelled.

The meeting adjourned at 4:14 p.m.

July 7, 2008 – Richland Township Joint Meeting

Only Joanna Johnson and two commissioners attended.

July 8, 2008 – Climax Township Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Climax Township Board of Trustees was held at the Climax Township Hall, 151 S. Main Street, Climax, on Tuesday, July 8, 2008. The meeting was called to order at 6:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Climax Township Supervisor Phyllis Simmons, Clerk Marcia Lewis, Treasurer Don Schultz, Trustee Monique Strong, and Trustee Richard Thierjung, and 8 citizens.

Following introductions, the board reviewed local road projects for 2005 through 2007, local road projects for 2008, Primary Road projects for 2008, and shared a list of road commission staff telephone extension numbers. The board answered questions from the township board and citizens.

The Road Commission's portion of the meeting concluded at 7:05 p.m.

July 21, 2008 – Texas Township Joint meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Texas Township Board of trustees was held at the Texas Township Hall, 7110 West Q Avenue, Kalamazoo Michigan, on Monday July 21, 2008. The joint meeting began at 7:00 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Traffic Services Director John Byrnes, Texas Township Supervisor Ronald E. Commissaris, Texas Township Clerk Linda Kerr, Treasurer Joyce Neubauer, Trustee Paul Cutting, and approximately 80 citizens.

Following introductions, the board reviewed local road projects for 2005 through 2007, local road projects for 2008, and Primary Road projects for 2008.

Also discussed were questions regarding any plans to widen Q Avenue west of 12th Street and concerns about speeding. The staff noted that widening Q Avenue is a possible improvement project as part of the Kalamazoo Area Transportation Study (KATS) Plan for 2030. KATS' proposed projects could include widening Q Avenue – 8th Street to 12th Street (from 2 to 3 lanes) between 2012 to 2018 and Q Avenue – 3rd Street to 8th Street (from 2 to 3 lanes) between 2019 to 2025. However, no engineering plans or funding has been allocated by the Kalamazoo County Road Commission for projects to widen Q Avenue.

The meeting adjourned at 9:00 p.m.

July 22, 2008

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, July 22, 2008. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Traffic Services Director John Byrnes, General Superintendent Travis Bartholomew, Chief Engineer Tom Hohm, Secretary Dolores Morton, Finance Director Greg Vlietstra, and Cooper Township Supervisor Jeff Sorensen.

Commissioner Oscarson moved and it was seconded that the board accept the agenda as presented.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded that the board approve the minutes of the July 8, 2008, regular meeting, as amended, and the July 8, 2008, Climax Township joint meeting.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded that the board approve and sign the July 21, 2008, payroll and July 22, 2008, vendor accounts, as follows:

Payroll Account	\$	118,387.69
Vendor Account		<u>705,576.89</u>
	\$	823,964.58

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner McCauley moved and it was seconded that the board approve an expense report for Daniel J. Moyle.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

A letter was received from Ronald R. Kitchens, Chief Executive Officer of Southwest Michigan First, expressing support for the abandonment of 24th Street from Sprinkle Road to the south end. Mr. Kitchens also enclosed copies of letters from City of Portage City Manager Maurice S. Evans and Pavilion Township Supervisor Patrick L. White supporting the abandonment. Commissioner Oscarson moved and it was seconded that the board accept the letters and refer them to file.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

A letter was received from Wes Freeland, Kalamazoo Community Foundation Advisor to the President, requesting that the Foundation be kept apprised of any discussions or meetings involving the possible abandonment of 24th Street. Commissioner Berkebile moved and it was seconded that the board accept the letter and fully inform the Kalamazoo Community Foundation of any ongoing developments regarding the possible abandonment of 24th Street from Sprinkle Road to the south end.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

A letter was received from the County Road Association Self-Insurance Fund (CRASIF) seeking candidates for nomination to the CRASIF Board of Trustees. Commissioner Berkebile moved and it was seconded to accept the letter and refer it to file.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

	HOT MIX ASPHALT PAVING – 3RD LETTING		
<u>Bidder</u>	<u>Area 1</u>	<u>Area 2</u>	<u>Area 3</u>
Lakeland Asphalt	4,500.00	36,760.00	9,900.00

Affordable Asphalt	2,995.00	35,940.00	5,391.00
Michigan Paving & Materials	3,900.00	43,285.00	7,020.00
Aggregate Industries	3,999.00	47,998.00	7,198.20
Wyoming Asphalt	4,900.00	52,640.00	9,540.00

Commissioner Oscarson moved and it was seconded that the board award the bid for all areas of Hot Mix Asphalt Paving to Affordable Asphalt at \$59.90 per ton, low bidder meeting specifications.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded that the board approve a Comstock Township local road contract for Marine Court – 240’ south of Comstock Avenue to Comstock Avenue, HMA Wedge.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Moyle moved and it was seconded that the board approve Ross Township local road contracts for:

D Avenue – 39th Street to 1,700’ east of 39th Street, HMA Wedge

Shoal Road – West Gull Lake Drive east 280’, HMA Wedge

West Gull Lake Drive – D Avenue to CD Avenue, HMA Wedge

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded that the board approve and authorize the managing director’s signature on a Hot Mix Asphalt Paving contract with Affordable Asphalt LLC for the 3rd Hot Mix Asphalt Paving work. Dee, was the \$59.90 included in this motion as well?

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Moyle moved and it was seconded that the board approve a Cooper Township local road contract for Observation Avenue – 670’ east of Rollridge Avenue to Rollridge Avenue, Fog Seal.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded that the board adopt the following resolution:

WHEREAS, the Kalamazoo River Valley Trailway construction project, within Kalamazoo Township and Cooper Township, in Kalamazoo County, is to be a public facility within Kalamazoo County, Michigan; and

WHEREAS, the Board intends to construct the Kalamazoo River Valley Trailway, such construction project being designated as Kalamazoo County Road Commission Project No. 035 000; and

WHEREAS, the acquisition of certain permanent easements will be required in conjunction with this project; and

WHEREAS, condemnation proceedings pursuant to Act 295, PA 1966, as amended, and Act 87, PA 1980, may be necessary regarding certain said parcels of real property; and

WHEREAS, the applicable statutes provide that a good faith written offer to obtain permanent easements shall be made to all parties of interest therein prior to the initiation of such proceedings; and

WHEREAS, the Board has reviewed the appraisals and other relevant materials concerning the parcels required for this project.

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby determine and establish that the estimated just compensation for the certain permanent easements for the parcels as set forth below—and more fully described in the records and files of the Board's Engineering Department, which descriptions are incorporated by reference herein to be as follows:

<u>Parcel #</u>	<u>Owner</u>	<u>Total Amount</u>
1	Georgia – Pacific Corp.	\$5,750.00
2	Township of Kalamazoo	1,000.00

BE IT FURTHER RESOLVED, that in accordance with the applicable statutes, the Board does hereby authorize and direct the Managing Director to execute, on behalf of the Board, a Good Faith written offer to obtain a permanent easement for parcels 1 and 2 in the amount determined and established herein as estimated just compensation for such parcels, and to submit such written offer to all parties of interest therein.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded that the board approve and authorize the following Traffic Control Order in Oshtemo Township:

TCO 1604 requires eastbound Bentwood Trail traffic to Stop for South 8th Street traffic.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Maddox moved and it was seconded that the board approve and authorize the following Traffic Control Orders in Ross Township:

TCO 1605 requires northbound Hoffmaster Street to Stop for Midland Drive traffic

TCO 1606 requires westbound Midland Drive traffic to Stop for Hoffmaster Street traffic.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded that the board approve and authorize signatures on the Mylar cover sheet for the 43rd Street – R Avenue to Q Avenue reconstruction project, in Climax Township.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded that the board appoint Managing Director Joanna I. Johnson as primary voting delegate and Chairman Jeff Maddox as alternate voting delegate to the County Road Association Self-Insurance Fund (CRASIF) September 2008 annual meeting.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

A petition was received from Randall J. Baas requesting abandonment of Vineyard Avenue in the plat of Victoria Estates in Texas Township. Commissioner Berkebile moved and it was seconded that the board accept the petition for abandonment and referred it to staff for review of its validity.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Managing Director Johnson reported that she and Commissioner Berkebile attended the recent Michigan County Road Commission Self-Insurance Pool meeting. All counties are feeling the pressure of increased expenses and declining revenue. She advised that staff is holding work sessions to adjust the 2008 budget to reflect current revenue and expenses.

Ms. Johnson announced that Sprinkle Road from Milham Avenue to Kilgore Road will be chip sealed beginning Wednesday, July 23, with work expected to be completed Friday, July 25.

Commissioner McCauley asked that a follow-up meeting with Texas Township be scheduled, to include the Michigan State Police and perhaps other officials, to review the setting of speed limits, as was requested at the July 21 Texas Township joint meeting. Managing Director Johnson acknowledged that staff is working on such a meeting.

Commissioner Berkebile reported that the Michigan County Road Commission Self-Insurance Pool meeting that he and Managing Director Johnson attended was an excellent source of information. It was announced that MCRCSIP Investment funds are up 1.3% and the Board voted to authorize a refund to road commissions, including Kalamazoo.

The meeting adjourned at 4:32 p.m.

July 22, 2008 – Charleston Township Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Charleston Township Board of Trustees was held at the Charleston Township Hall, 1499 South 38th Street, Galesburg, Michigan, on Tuesday, May 22, 2007. The joint meeting began at 6:30 p.m.

Present: Jeffrie M. Maddox, Daniel J. Moyle, Kenneth R. Oscarson

Absent: Dennis J. Berkebile, Kent L. McCauley

Also attending: Managing Director Joanna I. Johnson, Charleston Township Supervisor Francis Bell, Clerk Linda Kramer, Treasurer Brenda Schug, Trustee Nelson Hiestand, Trustee Art Samson, and one resident.

Following introductions, the board reviewed local road projects for 2005 through 2007, local road projects for 2008, and Primary Road projects for 2008. The board answered questions from the township board and citizens.

The meeting adjourned at 7:00 p.m.

August 5, 2008 – Regular meeting

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, August 5, 2008. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Kenneth R. Oscarson  
Absent: Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Engineering Technician Eric Augst, Traffic Services Director John Byrnes, General Superintendent Travis Bartholomew, Chief Engineer Tom Hohm, Secretary Dolores Morton, Finance Director Greg Vlietstra, and KATS Director Jon Start.

Commissioner Oscarson moved and it was seconded that the board accept the agenda as presented.  
Carried by the following vote:  
Aye: Maddox, Berkebile, McCauley, Oscarson

Commissioner Berkebile moved and it was seconded that the board approve the minutes of the July 21, 2008, Texas Township joint meeting; the July 22, 2008, regular meeting; and the July 22, 2008, Charleston Township joint meeting.  
Carried by the following vote:  
Aye: Maddox, Berkebile, McCauley, Oscarson

Commissioner McCauley moved and it was seconded that the board approve and sign the August 4, 2008, payroll and August 5, 2008, vendor accounts, as follows:

Payroll Account	\$ 116,783.25
Vendor Account	<u>951,870.04</u>
	\$ 1,068,653.29

Carried by the following vote:  
Aye: Maddox, Berkebile, McCauley, Oscarson

A memo from Traffic Services Director John Byrnes recommended that the open Traffic Engineer position not be filled at this time. Mr. Byrnes advised he would fulfill the functions of Traffic Engineer and/or issue a Request For Proposal for traffic engineering services if the need should arise and he would continue to monitor the department's needs and review progress through year end.

Bidder	TREE WORK — COUNTYWIDE				
	Job 1-13 Division 1	Job 14-30.5 Division 2	Job 31-38 Division 3	Job 39-43 Division 4	Job 44-58 Division 5
Medco Tree Service	17,775	28,800	11,925	4,850	15,300
Treeworks, Inc.	24,500	30,100	13,200		
Trimrite Tree Service	No bid	15,750	No bid	No bid	No bid
W. Michigan Tree Service	7,386	29,336	4,958	2,680	16,524

Commissioner Oscarson moved and it was seconded that the board award the Tree Work—Countywide bid to low bidder, all five divisions: West Michigan Tree – Divisions 1, 3, and 4; Trimrite – Division 2; and Medco – Division 5.  
Carried by the following vote:  
Aye: Maddox, McCauley, Oscarson  
Nay: Berkebile

Commissioner Berkebile moved and it was seconded that the board approve a Lease Agreement with the Kalamazoo Area Transportation Study commencing August 1, 2008 and ending December 31, 2013, with the provision that either party may terminate the lease with 180 days written notice to the other party.

Carried by the following vote:  
Aye: Maddox, Berkebile, McCauley, Oscarson  
Commissioner Maddox moved and it was seconded that the board “forgive” a \$15,000 cash advance made by the Kalamazoo County Road Commission to the Kalamazoo Area Transportation Study in 1982.  
Carried by the following vote:  
Aye: Maddox, Berkebile, McCauley, Oscarson

Commissioner Berkebile moved and it was seconded that the board participate in 25% of the non-refundable \$8,800 costs to the Kalamazoo Area Transportation Study with Gardner, Provanzano, Schauman, and Thomas, P.C. and that this be reviewed annually for continued participation.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Oscarson

Commissioner Berkebile moved and it was seconded that the board approve a temporary traffic control order for an all-way Stop at the intersection of 9th Street and KL Avenue until a new traffic signal can be activated as part of the 9th Street road and bridge reconstruction projects.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Oscarson

Commissioner McCauley moved and it was seconded that the board not award the Ravine Road and Squires Road safety project.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Oscarson

Commissioner Oscarson moved and it was seconded that the board accept the following resolution:

WHEREAS, Section 18 of the Michigan County Road Law, being MCL § 224.18; MSA § 9.118, as amended, provides for the absolute abandonment and discontinuance of any highway or part of highway under the jurisdiction of a county road commission; and

WHEREAS, the Board of County Road Commissioners of Kalamazoo County, Michigan, has been petitioned for absolute abandonment and discontinuance of the highway or portion of highway described in this resolution; and

WHEREAS, this Board has determined that such petition has been signed by all of the owners of record and occupants of land abutting the highway or portion of highway described in this resolution; and

WHEREAS, this Board has determined that it is in the best interests of the public that the highway or portion of highway described in this resolution be absolutely abandoned and discontinued.

NOW THEREFORE, BE IT RESOLVED, that the following described highway or portion of highway be and hereby is absolutely abandoned and discontinued as a public highway:

A parcel of land formerly dedicated as Vineyard Avenue per the Plat of Victoria Estates, being a subdivision in the Southeast Quarter of Section 12, Town 3 South, Range 12 West, Texas Township, Kalamazoo County, Michigan, according to the plat thereof as recorded in Liber 41 of Plats, Page 50, Kalamazoo County records, described as: Beginning at the Northwest corner of Lot 9, said Plat of Victoria Estates; thence North 00 Degrees 27' 16" West 66.00 feet to the Southwest corner of Lot 10, said Plat of Victoria Estates; thence North 89 degrees 17' 43" East on the South line of said Lot 10 a distance of 155.11 feet; thence 39.16 feet Northeasterly on said South line and on a 25.00 foot radius curve to the left whose chord bears North 44 Degrees 25' 13" East 35.28 feet to the West right-of-way line of Veronica Street; thence South 00 Degrees 27' 17" East on said right-of-way line, extended, 116.00 feet to the North line of said Lot 9; thence 39.38 feet Northwesterly on said North line and on a 25.00 foot radius curve to the left whose chord bears North 45 Degrees 34' 47" West 35.43 feet; thence South 89 Degrees 17' 43" West on said North line 154.89 feet to the point of beginning. Containing 0.279 of an acre more or less.

RESERVING, HOWEVER, an easement for public utilities over the full width and length of the highway hereby being abandoned and subject to:

1. The petitioners must install a 5' spillway on back of curb within the right-of-way on each side of Vineyard Avenue.
2. The petitioners must disconnect storm sewer lateral in the southeast quadrant at the intersection of Veronica Street and Vineyard Avenue.
3. The petitioners must reconfigure Vineyard Avenue to comply with specifications of KCRC Driveway Policy.
4. The petitioners are responsible for the replat of subdivision.

BE IT FURTHER RESOLVED that notice of this abandonment be given as required by law.

AND BE IT FURTHER RESOLVED, that the managing director be authorized to execute a quitclaim deed, on the Board's behalf, to convey the above described abandoned portion of Vineyard Avenue to the Charter Township of Texas

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Oscarson

Commissioner Berkebile moved and it was seconded that the board approve an adjusted scope of work for the Sprinkle Road HMA project to not include milling and resurfacing the full center lane outside intersection areas.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Oscarson

Commissioner McCauley moved and it was seconded that the board approve the chairman's signature on a contract with Climax Township for the 39th Street at S Avenue culvert replacement.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Oscarson

Managing Director Johnson reported that the 3rd Hot Mix Asphalt work has been completed.

Ms. Johnson announced that the Sprinkle Road Railroad crossing rebuild project is expected to begin August 18 and be completed by August 22 after 5 p.m. A press release has been prepared for mailing and distribution to area businesses.

Ms. Johnson noted that the 35th Street project is on schedule and the 9th Street project may be completed next week. A ribbon cutting ceremony will be scheduled for each project.

Commissioner Oscarson received an inquiry about an alignment issue at the intersection of 12th Street and Q Avenue. Staff will review the matter.

Commissioner McCauley reported that he attended the Parks Commission meeting. The Kalamazoo River Valley Trail way is almost ready for official opening and has seen usage by citizens. Mr. McCauley encouraged attendance at the Kalamazoo County Fair and the World Frisbee Golf event.

Commissioner Berkebile reported he attended the recent KATS meeting and that KATS will soon begin working on the 2035 Long Range Plan.

Commissioner Maddox advised he attended the Council of Governments meeting where the use of native stone was discussed. The KCRC will review and provide feedback on the use of native stone and Fog Seals experiments.

The meeting adjourned at 4:45 p.m.

August 5, 2008 – Budget meeting

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, August 5, 2008. Chairperson Maddox called the meeting to order at 4:45 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Kenneth R. Oscarson  
Absent: Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Traffic Services Director John Byrnes, General Superintendent Travis Bartholomew, Chief Engineer Tom Hohm, Finance Director Greg Vlietstra, and Accountant Diane DeWaters.

Managing Director Johnson advised that the purpose of the meeting was to review the 2008 budget and provide a recommendation for a mid-year budget adjustment. Discussion took place on the ability to provide for more road improvements before cost increases in future years. The Board requested a review of year-to-date expenditures in future mid-year adjustments. Also, staff was directed to return to the Board with additional primary road projects for consideration in 2008.

Mr. Vlietstra made a page review of the mid-year budget recommendation

Commissioner Oscarson moved and it was seconded to reconsider the motion to not award the Ravine Road at Squires Drive safety project.

Carried by the following vote:  
Aye: Maddox, Berkebile, McCauley, Oscarson

Commissioner Berkebile moved and it was seconded to award the Ravine Road at Squires Drive Safety project, per bid.

Carried by the following vote:  
Aye: Maddox, Berkebile, Oscarson  
Nay: McCauley

Commissioner Berkebile moved and it was seconded to proceed with the bid package for the Sprinkle Road – Congestion Mitigation/Air Quality (CMAQ) project.

Carried by the following vote:  
Aye: Maddox, Berkebile, Oscarson  
Nay: McCauley

Commissioner Berkebile moved and it was seconded to approve the mid-year budget adjustment recommendation with the changes approved in the structural improvement projects.

Carried by the following vote:  
Aye: Maddox, Berkebile, Oscarson  
Nay: McCauley

The meeting adjourned at 7:20 p.m.

August 19, 2008

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, August 19, 2008. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson  
Absent: Kent L. McCauley

Also attending: Managing Director Joanna I. Johnson, Traffic Services Director John Byrnes, General Superintendent Travis Bartholomew, Chief Engineer Tom Hohm, Secretary Dolores Morton, Finance Director Greg Vlietstra, and one citizen.

Commissioner Oscarson moved and it was seconded that the board accept the agenda as presented.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded that the board approve the minutes of the August 5, 2008, regular meeting, and the August 5, 2008, budget review meeting.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Maddox moved and it was seconded that the board approve and sign the August 18, 2008, payroll and August 19, 2008, vendor accounts, after removing Vendor Item No. 013025 – MRC Industries:

Payroll Account	\$ 114,581.94
Vendor Account	<u>1,025,602.02</u>
	\$ 1,141,172.09

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Maddox moved and it was seconded that the board approve and sign the August 19, 2008, Vendor Account for Item No. 013025 – MRC Industries:

Vendor Account	\$ <u>988.13</u>
	\$ 988.13

Carried by the following vote:

Aye: Maddox, Moyle, Oscarson

Abstain: Berkebile

Mr. Jay Woodhams appeared before the board asking for information on non-motorized pathways. Chairman Maddox noted that such a pathway would have to be initiated by an entity other than the road commission. Managing Director offered to compile information for Mr. Woodhams regarding bicycle safety.

A letter was received from Juan Olivarez, President/CEO of the Kalamazoo Community Foundation, expressing the Foundation's support for closure of 24th Street from Sprinkle Road to the south end contingent on the sale of Humphrey Product's property. Commissioner Moyle moved and it was seconded that the board accept the letter from Mr. Olivarez and refer it to staff for follow up.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded that the board approve a temporary traffic control order for an all-way Stop at Mosel Avenue and Burdick Street to allow for the intersection to be opened to traffic even if the traffic signal is not fully operational when the Mosel Avenue – Westnedge Avenue to Kalamazoo River Bridge reconstruction project is completed.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

In response to the Board's request for additional primary road projects for consideration in 2008, General Superintendent Travis Bartholomew shared a memo listing projects in priority order of needed repair.

Commissioner Maddox moved and it was seconded that the board approve staff recommendation for the HMA paving of U Avenue from Vankal Street to 2nd Street.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle

Nay: Oscarson

Managing Director Johnson shared a memo noting that the Kalamazoo County Road Commission has been participating in discussions with Kalamazoo County and the Kalamazoo Community Mental Health and Substance Abuse Services as they have been exploring options with changes in Other Post Employee Benefits (OPEB). Commissioner Oscarson moved and it was seconded that the board approve proceeding with participation in the Kalamazoo County Self Funding Program for the Kalamazoo County Road Commission Retirees until such time as the Kalamazoo County Road Commission can fully research other options outside the Self-Funding Program.

Carried by the following vote:

Aye: Maddox, Moyle, Oscarson

Nay: Berkebile

Managing Director Johnson expressed appreciation to the 9th Street residents and business owners for their patience during the recent 9th Street construction work. The 9th Street project dedication was recently held and traffic is moving again. Ms. Johnson also announced that a dedication ceremony for the 35th Street project would be held at noon on Friday, August 22, 2008.

Ms. Johnson advised that the culvert replacement at 39th Street south of S Avenue has been completed and traffic is now moving on that section of 39th Street.

Commissioner Moyle asked for an explanation of how the Michigan Department of Transportation determines the detour routes for their projects and how repairs, if any, are determined.

Commissioner Oscarson advised that, in response to a citizen inquiry about an alignment issue at 12th Street and Q Avenue in Texas Township, he asked Commissioner Berkebile to review the area, as Mr. Berkebile is the liaison for that township. Commissioner Berkebile reported that, in his opinion, there is not a problem with the intersection.

Mr. Oscarson also reported that he attended the I GIS Planning Department meeting at the County and encouraged the road commission to update their systems to enable the use of the available technology.

The meeting adjourned at 5 p.m.

September 2, 2008

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, September 2, 2008. Chairperson Maddox called the meeting to order at 3:32 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Traffic Services Director John Byrnes, General Superintendent Travis Bartholomew, Chief Engineer Tom Hohm, Secretary Dolores Morton, and Finance Director Greg Vlietstra.

Commissioner Oscarson moved and it was seconded that the board accept the agenda as presented.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded that the board approve the minutes of the August 19, 2008, regular meeting.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner McCauley moved and it was seconded that the board approve and sign the August 29, 2008, payroll and September 2, 2008, vendor accounts, as follows:

Payroll Account	\$ 108,947.80
Vendor Account	<u>907,125.16</u>
	\$ 1,016,072.96

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner McCauley moved and it was seconded that the board approve an expense report for Dennis Berkebile.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded that the board approve and authorize the managing director's signature on MDOT Contract No. 08-5341 between the Michigan Department of Transportation and the Board of County Road Commissioners of Kalamazoo County for the following:

Hot mix asphalt cold milling and resurfacing work along Sprinkle Road from Kilgore Road to Highway I-94; including concrete curb and gutter, concrete sidewalk, and sidewalk ramp work; and altogether with necessary related work.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Moyle moved and it was seconded that the board approve and authorize signatures on the cover sheet for the Sprinkle Road - Zylman Avenue to Cork Street (CMAQ) project.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Nay: McCauley

A letter was received from the County Road Association Self-Insurance Fund (CRASIF) seeking candidates for nomination to their Board of Trustees. Commissioner McCauley moved and it was seconded that the board accept staff recommendation to nominate Richard Miller of Shiawassee County, Donald Holt of Chippewa County, John Strauss of Kent County, and Shirley Rodgers of Ingham County to the CRASIF Board of Trustees for three 3-year terms and one 1-year term.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Managing Director Johnson advised that the Ravine Road at Squires Road project will be getting underway soon. She also noted that the prices of road salt have increased up to 18% over last year's costs.

Commissioner Oscarson asked if the GPS system on KCRC vehicles would be in place by the winter season. Ms. Johnson reported that it probably would not be in place by then.

Commissioner Berkebille noted that the Kalamazoo Area Transportation Study expressed appreciation at their recent meeting for the lease agreement signed at the August 5, 2008, KCRC board meeting, that the board waived the \$15,000 cash advance made by the Kalamazoo County Road Commission to the Kalamazoo Area Transportation Study in 1982, and that the board agreed to participate in 25% of the non-refundable \$8,800 costs for the Kalamazoo Area Transportation Study's annual audit review for this year.

The meeting adjourned at 3:45 p.m.

September 2, 2008 – Health Care Review

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, September 2, 2008. Chairperson Maddox called the meeting to order at 4 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra, and Judy Rauch and Sophia Quinn of Blue Cross & Blue Shield (BCBS) Michigan

Ms. Rauch reviewed 2008 health care options, rates and industry trends.

Commissioner Maddox moved and it was seconded that the board eliminate Point of Service (POS), Traditional and Blue Care Network health care benefit plans, modify personnel policy to 8% employee contribution toward health care premiums and provide only Preferred Provider Organization (PPO 1) health care benefit plan with the following modifications; office visits to \$20.00, manipulation treatment to a maximum of 24 visits per calendar year, emergency room co-pay \$100.00 and RX prescription co-pay to \$10 generic/\$40/brand name for non-union employees.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Staff will review other options of health care benefit plan structures in the future.

Managing Director Johnson reviewed the September 10th Kalamazoo County health care benefit discussion with BCBS and discussion for the September 16th KCRC Board meeting.

The meeting adjourned at 5:45 p.m.

September 15, 2008 – Sprinkle Road Project discussion

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Monday, September 15, 2008. Chairperson Maddox called the meeting to order at 7:41 a.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson  
Absent: Dennis J. Berkebile,

Also attending: Managing Director Joanna I. Johnson, General Superintendent Travis Bartholomew, and Chief Engineer Tom Hohm.

Commissioner Oscarson moved and it was seconded that the board award the 2008 Sprinkle Road HMA project to Aggregate Industries, low bid of \$420,219.09.

Carried by the following vote:

Aye: Maddox, McCauley, Moyle, Oscarson

The meeting adjourned at 8:15 p.m.

September 15, 2008 – Texas Township speed limit discussion

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Texas Township Hall, 7110 West Q Avenue, Kalamazoo, Michigan, on Monday, September 15, 2008. Chairperson Maddox called the meeting to order at 7 p.m.

Present: Jeffrie M. Maddox, Daniel J. Moyle, Kenneth R. Oscarson  
Absent: Dennis J. Berkebile, Kent L. McCauley

Also attending: Managing Director Joanna I. Johnson, Traffic Services Director John Byrnes, Texas Township Supervisor Ron Commissaris, three other township officials, two Van Buren County Road Commission staff, Kalamazoo County Sheriff Tom Anderson, Michigan State Police Sgt. James Campbell, Michigan State Police Lt. G. Megge, and approximately 25 citizens.

Following introductions, Sgt. Campbell and Lt. Megge presented a program on “Setting Realistic Speed Limits.” The presentation was followed by a question and answer period.

The meeting adjourned at 8:45 p.m.

September 16, 2008

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, September 16, 2008. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson  
Absent: Dennis J. Berkebile

Also attending: Managing Director Joanna I. Johnson, Traffic Services Director John Byrnes, General Superintendent Travis Bartholomew, Chief Engineer Tom Hohm, Secretary Dolores Morton, Finance Director Greg Vlietstra and two citizens.

Commissioner Oscarson moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: Maddox, McCauley, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve the minutes of the September 2, 2008, regular meeting and the September 2, 2008, special meeting to review health care issues.

Carried by the following vote:

Aye: Maddox, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded that the board approve and sign the September 15, 2008, payroll and September 16, 2008, vendor accounts, as follows:

Payroll Account	\$ 108,467.18
Vendor Account	<u>322,005.79</u>
	\$ 430,472.97

Carried by the following vote:

Aye: Maddox, McCauley, Moyle, Oscarson

#### HOT MIX ASPHALT PAVING

<u>Bidder</u>	<u>Area 4</u>
Michigan Paving & Materials	177,563
Aggregate Industries	211,009
Lakeland Asphalt	222,350
Wyoming Asphalt	250,179
Affordable Asphalt	288,357

Commissioner McCauley moved and it was seconded to award the bid and authorize the managing director's signature on a contract with Michigan Paving & Materials, low bidder meeting specifications, for the U Avenue – Vankal Street to 2nd Street, HMA overlay project.

Carried by the following vote:

Aye: Maddox, McCauley, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to authorize the chairman's signature on Climax Township local road contracts, with staff to seek three quotes, for the following projects:

42nd Street – P Avenue to PQ Avenue, HMA Wedging

TS Avenue – 6,100' east of 39th Street to 39th Street, Regravel

Carried by the following vote:

Aye: Maddox, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to authorize the chairman's signature on a Brady Township local road contract for WX Avenue – 2,650' east of 33rd Street at the Murray Drain, culvert installation.

Carried by the following vote:

Aye: Maddox, McCauley, Moyle, Oscarson

A petition was received requesting abandonment of 24th Street from Sprinkle Road to the south end, which is located in the City of Portage and Pavilion Township. Commissioner Oscarson moved and it was seconded to accept the petition for abandonment and to refer it to staff for review of validity.

Carried by the following vote:

Aye: Maddox, McCauley, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve compensation in the amount of \$20,112.84 to DLZ Michigan, Inc., for additional construction engineering costs necessary to complete and close out the 9th Street road and bridge project.

Carried by the following vote:

Aye: Maddox, McCauley, Moyle, Oscarson

Commissioner Maddox moved and it was seconded to approve changes to Personnel Policy Section 4.4 – Health Insurance, which modified the non-union employee contribution rate for health insurance premium costs.

Carried by the following vote:

Aye: Maddox, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded

- That the board continue to participate in the retiree health insurance program, changing from a fully-insured program with BCBS of Michigan to a self-insured program with BCBS of Michigan as the third-party administrator with Kalamazoo County and Kalamazoo Community Mental Health & Substance Abuse Services, and;

- Require an 8% contribution for retiree health insurance for current retirees, current employees/future retirees and future employees/future retirees, and;

- Modify the prescription drug coverage to \$10/\$40 vs. \$10/\$20 to be consistent with non-union, active employee participation in the health insurance plan.

Carried by the following vote:

Aye: Maddox, McCauley, Moyle, Oscarson

The board delayed a decision on eliminating retiree dependent coverage for non-union future employees/future retirees until additional information is gathered for individual health insurance options.

Managing Director Johnson expressed appreciation to Jim Beaudoin and Travis Bartholomew for their work as a result of the recent excessive rainfall and flooding. She also noted that on Monday, she, Jim Beaudoin and Travis Bartholomew attended advisory meetings with the Office of Emergency Management because of road flooding.

Ms. Johnson reported that WX Avenue east of 33rd Street at the Murray Drain was closed because of a washout caused by the excessive rain fall. In addition, Celery Street in Comstock Township was closed because of a sink-hole problem.

Commissioner Moyle reported that he attended the quarterly Environmental Health Advisory Committee meeting where it was announced that a household waste/medicine recycling day would be held on September 20 at Loy Norrix High School.

Commissioner Oscarson expressed appreciation for input provided in a letter he received from Ms. Cameron regarding issues on Q Avenue.

Commissioner McCauley noted that he had heard that there have been three accidents on VW Avenue from 14th Street to 18th Street, following a recent upgrade project on that road section.

Commissioner McCauley encouraged the board members to attend the Kalamazoo River Valley Trailway opening ceremonies on Friday, September 19, 2008.

Commissioner Maddox expressed appreciation to staff for the Monday evening meeting at Texas Township and the presentation by the Michigan State Police on "Setting Realistic Speed Limits". He noted that the program should aid residents in understanding how speed limits are set, that there is more to such a change than simply changing the speed limit signs.

Mr. Maddox also advised that he was unable to attend the recent Council of Governments meeting as he was at the County Road Commission Self-Insurance Fund meeting in Boyne, Michigan. He noted that discussions at the meeting included state funding constraints and that there is an unclear picture for future funding of road commissions.

The meeting adjourned at 4:26 p.m.

September 30, 2008

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, September 30, 2008. Chairperson Maddox called the meeting to order at 3:40 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Kenneth R. Oscarson  
Absent: Dennis J. Berkebille, Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Engineering Technician Eric Augst, Traffic Services Director John Byrnes, General Superintendent Travis Bartholomew, Chief Engineer Tom Hohm, Secretary Dolores Morton, Finance Director Greg Vlietstra, and one citizen.

Commissioner Oscarson moved and it was seconded that the board accept the agenda as presented.  
Carried by the following vote:  
Aye: Maddox, McCauley, Oscarson

Commissioner McCauley moved and it was seconded that the board approve minutes of the September 15, 2008, Sprinkle Road project special meeting; the September 15, 2008, Texas Township meeting to review speed limits; and the September 16, 2008, regular meeting.  
Carried by the following vote:  
Aye: Maddox, McCauley, Oscarson

Commissioner Oscarson moved and it was seconded that the board approve and sign the September 29, 2008, payroll and September 30, 2008, vendor accounts, as follows:

Payroll Account	\$ 111,414.60
Vendor Account	<u>355,086.08</u>
	\$ 466,500.68

Carried by the following vote:  
Aye: Maddox, McCauley, Oscarson

<u>Bidder</u>	<u>SAND — 2NS ICE CONTROL SAND</u>	
	<u>FOB KCRC – Yard (ton)</u>	<u>FOB Plant (ton)</u>
Byholt, Inc.	\$4.00	\$2.00
Aggregate Resources	4.10	1.90
Superior Gravel, LLC	4.55	2.17
Consumers Concrete Corporation	4.90	2.50
Stoneco of Michigan	7.77	3.70

Commissioner Oscarson moved and it was seconded that the board approve and authorize award of the bid for Sand—2NS Ice Control Sand to Byholt, Inc. for FOB KCRC Yard and to Aggregate Resources for FOB Plant, low bidders meeting specifications.

Carried by the following vote:  
Aye: Maddox, McCauley, Oscarson

Commissioner McCauley moved and it was seconded that the board approve and authorize the managing director's signature on MDOT Contract No. 08-5371 between the Michigan Department of Transportation and the Board of County Road Commissioners of Kalamazoo County for the following: Reconstruction and realignment work along 43th Street from R Avenue to Q Avenue; including crushing and shaping, earthwork, clearing, drainage, hot mix asphalt paving, pavement markings, and restoration work; and altogether with necessary related work.

Carried by the following vote:  
Aye: Maddox, McCauley, Oscarson

Commissioner Maddox moved and it was seconded that the board approve and authorize the following traffic control orders:

Richland Township – Gilmore Farms

TCO 1607 requires northbound Aveling Way traffic to Stop for Lausen Lane traffic  
TCO 1608 requires northbound Geiser Grove traffic to Stop for Lausen Lane Traffic

Oshtemo Township – Oshtemo Ridge

TCO 1609 requires southbound Ellington Drive traffic to Stop for Coddington Lane traffic

TCO 1610 requires southbound Oshtemo Ridge Trail traffic to Stop for Coddington Lane traffic.

Carried by the following vote:

Aye: Maddox, McCauley, Oscarson

Commissioner McCauley moved and it was seconded that the board adopt the following resolution:

WHEREAS, Section 18 of the Michigan County Road Law, being MCL § 224.18; MSA § 9.118, as amended, provides for the absolute abandonment and discontinuance of any highway or part of highway under the jurisdiction of a county road commission; and

WHEREAS, the Board of County Road Commissioners of Kalamazoo County, Michigan, has been petitioned for absolute abandonment and discontinuance of the highway or portion of highway described in this resolution; and

WHEREAS, this Board has determined that such petition has been signed by all of the owners of record and occupants of land abutting the highway or portion of highway described in this resolution; and

WHEREAS, this Board has determined that it is in the best interests of the public that the highway or portion of highway described in this resolution be absolutely abandoned and discontinued.

NOW THEREFORE, BE IT RESOLVED, that the following described highway or portion of highway be and hereby is absolutely abandoned and discontinued as a public highway:

A parcel of land situated in the Northwest fractional quarter of Section 6, Town 3 South, Range 10 West, Pavilion Township, Kalamazoo County, Michigan and the Northeast fractional quarter of Section 1, Town 3 South, Range 11 West, City of Portage, Kalamazoo, Michigan, being more particularly described as follows:

Commencing at the Northwest corner of Section 6, Town 3 South, Range 10 West; thence Southerly about 1,371 feet along the West line of the Northwest fractional quarter of said Section 6 to the South line of the North fractional half of said Northwest fractional quarter to the Place of Beginning; thence Easterly 33.0 feet along said South line; thence Northerly about 1,272 feet parallel with said West line to the Easterly right-of-way line of Sprinkle Road (100 feet wide); thence Southwesterly about 398 feet along said Easterly right-of-way line to the West line of the East 33 feet of the Northeast fractional quarter of Section 1, Town 3, South, Range 11 West; thence Southerly about 880 feet along said West line of the East 33 feet to a line extending Westerly on the Westerly extension of the South line of the North fractional half of said Northwest fractional quarter of said Section 6; thence Easterly 33.0 feet along said Westerly extension to the Place of Beginning.

RESERVING, HOWEVER, an easement for public utilities over the full width and length of the highway hereby being abandoned and subject to:

BE IT FURTHER RESOLVED that notice of this abandonment be given as required by law.

Carried by the following vote:

Aye: Maddox, McCauley, Oscarson

Commissioner Oscarson moved and it was seconded that the board approve and adopt the following resolution:

WHEREAS, the Kalamazoo River Valley Trailway construction project, within Kalamazoo Township and Cooper Township, in Kalamazoo County, is to be a public facility within Kalamazoo County, Michigan; and

WHEREAS, the Board intends to construct the Kalamazoo River Valley Trailway, such construction project being designated as Kalamazoo County Road Commission Project No. 035 000; and

WHEREAS, the acquisition of certain permanent easements will be required in conjunction with this project; and

WHEREAS, condemnation proceedings pursuant to Act 295, PA 1966, as amended, and Act 87, PA 1980, may be necessary regarding certain said parcels of real property; and

WHEREAS, the applicable statutes provide that a good faith written offer to obtain permanent easements shall be made to all parties of interest therein prior to the initiation of such proceedings; and

WHEREAS, the Board has reviewed the appraisals and other relevant materials concerning the parcels required for this project.

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby determine and establish that the estimated just compensation for the certain permanent easements for the parcels as set forth below—and more fully described in the records and files of the Board's Engineering Department, which descriptions are incorporated by reference herein to be as follows:

<u>Parcel #</u>	<u>Owner</u>	<u>Total Amount</u>
1	S & T Enterprises (Niskers Restaurant)	\$7,879.73

BE IT FURTHER RESOLVED, that in accordance with the applicable statutes, the Board does hereby authorize and direct the Managing Director to execute, on behalf of the Board, a Good Faith written offer to obtain a permanent easement for parcel 1 in the amount determined and established herein as estimated just compensation for such parcel, and to submit such written offer to all parties of interest therein.

Carried by the following vote:

Aye: Maddox, McCauley, Oscarson

Commissioner McCauley moved and it was seconded that the board approve and authorize the following temporary traffic control order for the intersection of 8th Street and Q Avenue reducing the speed limit from 45 mph to 25 mph on October 5, 2008, from 12 p.m. to 5 p.m. to accommodate the "Taste of Texas event" in Texas Township.

Carried by the following vote:

Aye: Maddox, McCauley

Nay: Oscarson

Commissioner Oscarson moved and it was seconded to approve changes to Personnel Policy Section 4.13 – Retirement, to be consistent with board action taken September 16, 2008.

Carried by the following vote:

Aye: Maddox, McCauley, Moyle, Oscarson

Managing Director Johnson advised that work is progressing on the Ravine Road and Squires Drive safety project and the Sprinkle Road – Kilgore Road to I-94 HMA paving project.

Chairman Maddox expressed appreciation to staff for their work during the recent heavy rain storms. Mr. Maddox noted he had received good feedback about staff's response to the flooding issues.

The meeting adjourned at 4:00 p.m.

October 14, 2008

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, October 14, 2008. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle  
Absent: Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Traffic Services Director John Byrnes, General Superintendent Travis Bartholomew, Project Engineer Robert Blanchard, Chief Engineer Tom Hohm, Secretary Dolores Morton, Finance Director Greg Vlietstra, Alamo Township Supervisor Bob Vlietstra, and three citizens.

Commissioner Berkebile moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle

Commissioner McCauley moved and it was seconded to approve the minutes of the September 30, 2008, regular meeting.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle

Commissioner Berkebile moved and it was seconded to approve and sign the October 13, 2008, payroll and October 14, 2008, vendor accounts, as follows:

Payroll Account	\$ 109,346.85
Vendor Account	<u>292,711.27</u>
	\$ 402,058.12

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle

Commissioner McCauley moved and it was seconded to approve an expense report for Jeffrie Maddox, Kent McCauley, Daniel J. Moyle, Kenneth Oscarson and Joanna Johnson.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle

A letter was received from Tim Harvey, representing the Firefly Lane Association, expressing concerns about perceived damage to the Association's private road. Mr. Harvey shared photographs and noted that the Association believes the damage to the road was the result of resurfacing work on roads in the Meadowood Hills Subdivision in Comstock Township. Commissioner Berkebile moved and it was seconded to accept the letter from Mr. Harvey and refer it to staff.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle

Commissioner Moyle moved and it was seconded to approve the following regarding the Gilmore Farms Phase #1B Site Condominium in Richland Township

1. Acceptance of a storm sewer easement from Gilmore Farms Development, LLC, a Limited Liability Company, 2186 E. Centre Avenue, Portage, Michigan, for construction of a storm/surface water retention area in the Gilmore Farms Phase #1B Site Condominium in Richland Township, County of Kalamazoo and State of Michigan, and recorded as Document 2008-034216 at the Kalamazoo County Register of Deeds office.

2. Authorization of the chairman's signature on a drainage easement with Gilmore Farms Development, LLC, a Limited Liability Company, 2186 E. Centre Avenue, Portage, Michigan, for public road rights-of-way on Aveling Way and Geiser Grove in the Gilmore Farms Phase #1B Site Condominium in Richland Township, and recorded as document 2008-034217 at the Kalamazoo County Register of Deeds office.

3. Acceptance of a warranty deed from Gilmore Farms Development, LLC, a Limited Liability Company, 2186 E. Centre Avenue, Portage, Michigan, for public road rights-of-way on Aveling Way and Geiser Grove, in the Gilmore Farms Phase #1B Site Condominium in Richland Township, and recorded as document 2008-034215 at the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle

Commissioner Moyle moved and it was seconded to approve the following regarding the Texas Heights #8 Site Condominium in Texas Township:

1. Authorization of the chairman's signature on a drainage easement with Carlson Development LLC, a Michigan limited liability company, 6312 Stadium Drive, Kalamazoo, Michigan, for construction of a storm/surface water retention area in Texas Heights #8 Site Condominium in Texas Township, County of Kalamazoo and State of Michigan, and recorded as Document 2008-034442 at the Kalamazoo County Register of Deeds office.

2. Acceptance of a warranty deed from Carlson Development LLC, a Michigan limited liability company, 6312 Stadium Drive, Kalamazoo, Michigan, for public road rights-of-way on Presque Isle Drive, West Bay Street, Port Hope Drive, Trout Bay Street, and Petoskey Street, in Texas Heights #8 Site Condominium in Texas Township, County of Kalamazoo and State of Michigan, and recorded as Document 2008-034444 at the Kalamazoo County Register of Deeds office.

3. The board accepted a temporary easement from Carlson Development LLC, a Michigan limited liability company, 6312 Stadium Drive, Kalamazoo, Michigan, for cul-de-sac turnaround purposes for the Texas Heights #8 Site Condominium in Texas Township, County of Kalamazoo and State of Michigan, and recorded as Document 2008-034443 at the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle

Commissioner Berkebile moved and it was seconded to accept a warranty deed from Piney Woods LLC, whose address is 2186 E. Centre Street, Portage, Michigan, for property located in Rudgate Ridge Phase #2 in Texas Township, County of Kalamazoo, State of Michigan, and recorded as Document 2008-034213 at the Kalamazoo County Register of Deeds Office; and a warranty deed from AEG Development, LLC, whose address is 2186 E. Centre Street, Portage, Michigan, for property located in Rudgate Ridge Phase #2 in Texas Township, County of Kalamazoo, State of Michigan, and recorded as Document 2008-034214 at the Kalamazoo County Register of Deeds Office.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle

Commissioner McCauley moved and it was seconded to approve the following action with the Association of Southern Michigan Road Commissions as presented by KCRC staff:

1. Enter Orrin Gregg, of Lenawee County, on the ballot for a one-year term on the County Road Association's Board of Directors,

2. Enter Fred Chapman of Ionia County on the Commissioners ballot for a two-year term on the Association of Southern Michigan Road Commission's Board of Directors; and to enter Blair Ballou of Eaton County; William Nelson of Allegan County; and Kevin Henning of Calhoun County; on the Staff ballot for a two-year term on the Association of Southern Michigan Road Commission's Board of Directors, and

3. Amend Article IV, Section 2 to read: The secretary-treasurer shall be elected by the Board of Directors from the membership of the Association at the annual meeting. The term of office of the secretary-treasurer shall be three years and shall not exceed three consecutive terms for any one member.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle

Commissioner Berkebile moved and it was seconded to approve the managing director's signature on an agreement with the City of Portage to participate in funding of the South Sprinkle Road Congestion Mitigation Air Quality (CMAQ) project.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle

Managing Director Johnson advised that the Sprinkle Road – Kilgore Road to I-94 Bridge milling and resurfacing project is progressing well, as is the East Main culvert replacement work, which is expected to be completed by October 24, 2008.

Managing Director Johnson reported that staff met with the Emergency Services to review costs incurred by the recent flooding in Kalamazoo County.

Commissioner Moyle shared that there was discussion at the Kalamazoo County Environmental Health Advisory Council concerning outdoor wood burners used by residents in all townships.

Commissioner McCauley announced that there were over 100 people at the September 19 Kalamazoo Trailway Park opening. He also reported that information was shared about wetting agents used with salt for winter maintenance at the Superintendent's Conference.

Commissioner Maddox advised that he, Managing Director Johnson and General Superintendent Bartholomew attended the October 6 joint meeting with Wakeshma Township where there was a discussion about damage resulting from the use of agricultural equipment on their roads. He also noted that, in his absence, Managing Director Johnson attended the Council of Government meeting where the storm damage during the recent excessive rainfalls was discussed.

The meeting adjourned at 3:52 p.m.

October 28, 2008

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, October 28, 2008. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Secretary Dolores Morton, Finance Director Greg Vlietstra, and Prairie Ronde Township Supervisor Tom Swiat.

Commissioner Berkebile moved and it was seconded to accept the agenda with the addition of a request to post a vacancy for the Equipment & Facilities Superintendent position.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the minutes of the October 14, 2008, regular meeting.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve and sign the October 27, 2008, payroll and October 28, 2008, vendor accounts, as follows:

Payroll Account	\$ 108,909.55
Vendor Account	<u>566,378.76</u>
	\$ 675,288.31

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Prairie Ronde Township Supervisor Swiat addressed the board with three requests: snowplow drivers be directed to raise their blade when transitioning from paved to gravel roads, gravel roads be graded with an elevated crown to allow for water run-off; and three traffic control orders to be put into place for Election Day, November 4. Chairman Maddox suggested that Mr. Swiat work with General Superintendent Travis Bartholomew on the plowing and grading issues and noted the traffic control order request was an agenda item that would be discussed later in the meeting.

Commissioner Oscarson moved and it was seconded to approve the managing director's signature on MDOT Contract 08-5425 between the Michigan Department of Transportation and the Board of County Road Commissioners of Kalamazoo County for the following:

Part A – Federal Participation

Traffic signal upgrading and interconnection work along Sprinkle Road; and all together with necessary related work; at the following locations:

Zylman Avenue	Centre Avenue
Romence Road/Bishop Avenue	Milham Avenue
Meredith Street	Kilgore Road
Covington Road/Park Circle Drive	Vanrick Road/Midlink Drive
Eastbound Highway I-94 Off Ramp	Cork Street
Miller Road	

Part B – No Federal Participation

Culvert, curb and gutter, and sidewalk work within the limits as described in Part 1: and all together with necessary related work.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the managing director's signature on MDOT Contract 08-5402 between the Michigan Department of Transportation and the Board of County Road Commissioners of Kalamazoo County for the following:

Non-motorized pathway work for Segment 1 of the Kalamazoo River Valley Trail from Veterans Memorial Park, beginning at Gull Street near the Kalamazoo River, northerly through Verberg Park and along the Kalamazoo River to the intersection of Riverview Drive and Mosel Avenue; including pedestrian bridge and boardwalk work; and all together with necessary related work.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

**UNDERBODY BLADES/CUTTING EDGES**

<u>Bidder</u>	<u>Per Foot</u>	<u>Quantity</u>	<u>Total</u>
St. Regis Culvert – Charlotte, MI	\$16.88	1,500	\$25,320
Truck & Trailer Specialties – Dutton, MI	\$19.66	1,500	\$29,490

Commissioner Oscarson moved and it was seconded to award the bid for Underbody Blades/Cutting Edges to St. Regis Culvert, low bidder meeting specifications.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

**TREE PRUNING AND BRUSH CHIPPING (Kalamazoo Township)**

<u>Bidder</u>	<u>Total</u>
Treeworks, Inc. – Coopersville, MI	\$35,750
Medco Tree Service – Elwell, MI	\$35,780

Commissioner Moyle moved and it was seconded to award the bid for Tree Pruning and Brush Chipping to Treeworks, Inc., low bidder meeting specifications.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

**TREE WORK – COUNTYWIDE**

<u>Bidder</u>	<u>Division 1</u>	<u>Division 2</u>	<u>Division 3</u>
West Michigan Tree Services, Grand Rapids	\$7,200	\$14,780	\$10,100
Treeworks, Inc. – Coopersville, MI	\$7,592	\$16,784	\$11,682
Medco Tree Service – Elwell, MI	\$9,800	\$18,725	\$11,550

Commissioner McCauley moved and it was seconded to award the bid for Tree Work – Countywide to West Michigan Tree Services, low bidder meeting specifications – all division.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

**WINTER MAINTENANCE SERVICES**

<u>Bidder</u>	<u>Hourly Rate</u>
Peters Construction (Unit 1), Kalamazoo, MI	\$75.50
Peters Construction (Unit 2), Kalamazoo, MI	\$80.00
Peters Construction (Unit 3), Kalamazoo, MI	\$85.00
Byholt, Inc., Vicksburg, MI	\$95.00

Commissioner Berkebile moved and it was seconded to award the bid for Winter Maintenance Services to Peters Construction Company for three units, low bidder meeting specifications.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

**REQUEST FOR PROPOSAL FOR TRAFFIC ENGINEERING SERVICES**

<u>Bidder</u>	<u>Hourly Rate</u>	<u>Est. Daily Mileage Cost</u>	<u>Estimated Daily Total**</u>
Progressive AE, Grand Rapids, MI	\$80.00	\$43.50	\$443.50
DLZ, Kalamazoo, MI	\$96.00	\$12.63	\$492.63
Traffic Engineering Assoc., Grand Ledge, MI	\$90.00	\$87.17	\$537.17
Wade Trim, Grand Rapids, MI	\$99.00	\$73.23	\$568.23
Wightman & Associates, Benton Harbor, MI	\$91.00	\$182.00	\$637.00
Abonmarche, Benton Harbor, MI	\$130.00	\$59.09	\$709.09
Hubbell, Roth & Clark, Bloomfield Hills, MI	\$87.00	\$435.00	\$870.00
TransCore, Madison Heights, MI	\$175.00	\$146.96	\$1,021.96

Commissioner Moyle moved and it was seconded to award the bid for Traffic Engineering Services to Progressive AE, low bidder meeting specifications.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the following temporary traffic control orders in Prairie Ronde Township:

T4-2008 – Installation of temporary 25 mph speed limit signs on south side of West W Avenue, for one day,

November 4, 2008, for 300 feet east and 300 feet west of 8140 West W Avenue (Prairie Ronde Township Hall)

T5-2008 – Installation of temporary No Parking signs on south side of West W Avenue, for one day, November 4,

2008, for 300 feet east and 300 feet west of 8140 West W Avenue (Prairie Ronde Township Hall)

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

Nay: Maddox

Commissioner Moyle moved and it was seconded to authorize staff to begin the process of filling the position of Equipment and Facilities Superintendent.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Managing Director Joanna Johnson advised she has been working with FEMA to review damages sustained from the September rain event in Kalamazoo, including the Road Commission office building. She noted that repairs to the basement are complete and the Kalamazoo Area Transportation Study (KATS) has moved their staff and equipment back into their offices.

Ms. Johnson also reported that work is continuing on the Sprinkle Road – Kilgore Road to I-94 project.

Commissioner Oscarson expressed appreciation for receiving a copy of the Parks Foundation letter authorizing the additional right-of-way expense for the Kalamazoo River Valley Trailway project.

Commissioner Oscarson also advised that he had received a copy of, and had offered comments on, the County's Global Information Services Tactical Plan.

Commissioner Berkebile reported he planned to attend the November 12 KATS meeting.

Chairman Maddox encouraged all board members to plan to attend the County Road Association of Michigan's annual meeting, December 8 to 10, 2008, in Lansing, Michigan. Mr. Maddox suggested that the December 9, 2008, regular meeting be moved to December 10, 2008, at 3:30 p.m.

The meeting adjourned at 4:31 p.m.

November 4, 2008 – County Board Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Kalamazoo County Board of Commissioners—Committee of the Whole was held at 201 West Kalamazoo Avenue, Kalamazoo, MI 49007, on Tuesday, November 4, 2008, at 7 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Absent: Kent L. McCauley

Also attending: Managing Director Joanna I. Johnson, County, county commissioners, county staff, and interested citizens.

Chairperson Maddox introduced the road commissioners and managing director and thanked the County Board of Commissioners for the opportunity to meet with them. Mr. Maddox presented the 2007 Annual Report and answered questions from the County Board.

The meeting adjourned at 8:15 p.m.

November 11, 2008

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, November 11, 2008. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, General Superintendent Travis Bartholomew, Chief Engineer Tom Hohm, Secretary Dolores Morton, Dispatcher Nancy Ryan, and Finance Director Greg Vlietstra.

Commissioner Oscarson moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the minutes of the October 28, 2008, regular meeting and the November 4, 2008, joint meeting with the Kalamazoo County Board of Commissioners.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve and sign the November 10, 2008, payroll and November 11, 2008, vendor accounts, as follows:

Payroll Account	\$ 106,108.52
Vendor Account	<u>619,760.97</u>
	\$ 725,869.49

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

A letter was received from Specialty Claims Services, Inc., denying the Kalamazoo County Road Commission's request for reimbursement of water damage to the office building sustained on or about September 14, 2008. Commissioner Oscarson moved and it was seconded to refer letter to staff.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve the managing director's signature on MDOT Contract 08-8901 between the Michigan Department of Transportation and the Board of County Road Commissioners of Kalamazoo County for the following:

Reconstruction and realignment work along 38th Street from MN Avenue to Climax Drive; including crushing and shaping, earthwork, tree removal, drainage improvements, hot mix asphalt resurfacing, and pavement marking work, and all together with necessary related work.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to adopt the following resolution:

WHEREAS, the Kalamazoo River Valley Trailway construction project, within Kalamazoo Township and Cooper Township, in Kalamazoo County, is to be a public facility within Kalamazoo County, Michigan; and

WHEREAS, the Board intends to construct the Kalamazoo River Valley Trailway, such construction project being designated as Kalamazoo County Road Commission Project No. 035 000; and

WHEREAS, the acquisition of certain permanent easements will be required in conjunction with this project; and

WHEREAS, condemnation proceedings pursuant to Act 295, PA 1966, as amended, and Act 87, PA 1980, may be necessary regarding certain said parcels of real property; and

WHEREAS, the applicable statutes provide that a good faith written offer to obtain permanent easements shall be made to all parties of interest therein prior to the initiation of such proceedings; and

WHEREAS, the Board has reviewed the appraisals and other relevant materials concerning the parcels required for this project.

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby determine and establish that the estimated just compensation for the certain permanent easements for the parcels as set forth below—and more

fully described in the records and files of the Board's Engineering Department, which descriptions are incorporated by reference herein to be as follows:

<u>Parcel #</u>	<u>Owner</u>	<u>Total Amount</u>
1	JC Krum Company, Inc.	\$8,250.00
2	Keith Grafos	\$1,950.00
3	Sparta LLC, Niko's Express	\$5,100.00
4	Speedway Superamerica LLC	\$3,900.00
5	Howard R & Hildegard R. Kerney	\$4,050.00
6	Howard R & Hildegard R. Kerney	\$1,800.00
7	Larry P Dopp	\$1,500.00
8	Gene A. & Josephine R. Henson	\$1,650.00
9	Gene A. & Josephine R. Henson	\$1,950.00
10	Comstock United Methodist Church	\$975.00
11	Ted A. Peterson	\$637.50
12	Edna M. Denaway	\$2,250.00
19	STS Hydropower Ltd.	\$4,062.50
20	STS Hydropower Ltd.	\$13,875.00
21	STS Hydropower Ltd.	\$1,612.50
22	STS Hydropower Ltd.	\$3,375.00
23	STS Hydropower Ltd.	\$4,537.50
24	STS Hydropower Ltd.	\$20,250.00
25A	Jollie W. & Ann V. Allen	\$4,800.00
25B	Amber Keyes & Mark Diamond	\$2,550.00
25C	Cecil, Jr. & Gloria Tacket	\$2,325.00
26	STS Hydropower Ltd.	\$2,625.00
27	STS Hydropower Ltd.	\$125.00
30	STS Hydropower Ltd.	\$4,125.00
31	STS Hydropower Ltd.	\$5,500.00
32	STS Hydropower Ltd.	\$3,500.00

BE IT FURTHER RESOLVED, that in accordance with the applicable statutes, the Board does hereby authorize and direct the Managing Director to execute, on behalf of the Board, a Good Faith written offer to obtain a permanent easement for parcels 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 19, 20, 21, 22, 23, 24, 25A, 25B, 25C, 26, 27, 30, 31, and 32 in the amounts determined and established herein as estimated just compensation for such parcel, and to submit such written offer to all parties of interest therein.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to postpone a decision on the provision of forestry consulting services to Michael Graham, of Graham Forestry Service, Inc., for 2009 and 2010 to allow staff to review previous costs and terms of agreements for forestry consulting services.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve the following personnel action for Kalamazoo Area Transportation Study employees, approved by the KATS Policy Committee on October 29, 2008:

- Nicole Dalman — 3% merit increase retroactive to October 1, 2008;
- Kathy Schultz — 3% merit increase retroactive to October 1, 2008;
- Steve Stepek — 3% merit increase retroactive to October 1, 2008;
- Jonathan Start — 3% merit increase retroactive to October 1, 2008.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile disclosed that he is chairman of the Kalamazoo Area Transportation Study but that, in view of a possible conflict of interest, he has no financial gain in his association with the Kalamazoo Area Transportation Study.

The board questioned why the Road Commission staff was given the responsibility to administer the Kalamazoo Area Transportation Study payroll, as there is no compensation to the Road Commission for such work

and requested that it be noted that such administrative costs do not set a precedent for future year financial obligations.

Commissioner Berkebile moved and it was seconded to authorize a one-year contract with Delta Dental for office staff employees (non-union) for January 1, 2009 through December 31, 2009, at the following rates, with the directive to evaluate other dental care providers before the next contract for approval is presented to the board.

Employee Only \$52.88 (2.9% increase)  
 Employee and One Dependent \$92.98 (2.9% increase)  
 Employee and Two or More Dependents \$164.34 (4.0% increase)

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Bidder	Technology Upgrade			
	Secant Tech.	ISI	CPR	Sarcom
Fiber Optic & Copper Cabling	\$24,477	\$15,000	\$31,974	\$35,000
Network Electronics/Equip.	15,780	23,000	29,765	26,744
Server Upgrades	16,762	17,500	14,525	22,987
Workstation Upgrades	2,317	4,000	6,490	4,380
Base Cost	59,336	59,500	82,754	89,111
SmartNet Service Agree Charge	5,628	6,000	8,060	6,361
VMware Option*	<u>3,393</u>	<u>6,500</u>	<u>6,500**</u>	<u>5,322</u>
Grand Total	\$68,357	\$72,000	\$97,314	\$100,793

\*Secant Technologies is lowest cost proposal with or without the VMware Option.

\*\*CPR did not bid on the VMware option. \$6,500 (highest bid received) was added for comparison purposes.

Commissioner Oscarson moved and it was seconded to award the bid for Technology Upgrade to Secant Tech, low bidder meeting specifications.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Managing Director Johnson advised that a work session is scheduled at 2 p.m., November 25 to review the proposed 2009 Budget and proposed 2009 – 2013 Capital Improvement Project document.

Commissioner Oscarson advised he planned to attend the Intergovernmental GIS Coordinating Council on November 21, 2008.

Commissioner McCauley noted that today is Veterans Day and expressed appreciation to those who have served their country. Mr. McCauley also advised that he attended the United Way meeting held at the Road Commission on Monday, November 10.

Mr. McCauley asked Managing Director Johnson to contact and welcome the township officials who were elected to their positions on November 4, 2008.

Commissioner Berkebile reported that, as chairman of the Kalamazoo Area Transportation Study, he has been asked to participate in two community input sessions on Transportation Funding Needs. He also advised he planned to attend the Intergovernmental GIS Coordinating Council on November 21, 2008.

Chairman Maddox advised that the monthly Council of Governments meeting was cancelled.

The meeting adjourned at 4:08 p.m.

November 11, 2008 – Ross Township Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Ross Township Board of Trustees was held at the Ross Township Hall, 12086 M-89, Augusta, Michigan, on Tuesday, November 11, 2008. The joint meeting began at 6:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Daniel J. Moyle, and Kenneth R. Oscarson  
Absent: Dennis J. Berkebile

Also present: Managing Director Joanna I. Johnson, Ross Township Supervisor Jeff Bither, Clerk Martha Chambers, Treasurer Cynthia Genung, Trustee Sidney Durham, Trustee Diana Langshaw, Trustee Owen Murray, Trustee Jon Scott and 15 citizens.

Following introductions, the board reviewed local road projects for 2005 through 2007, local road projects for 2008, and primary road projects for 2008. The board answered questions from the township board and citizens.

The meeting adjourned at 7 p.m.

November 13, 2008 – Michigan Townships Association meeting

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at The Birches, 3082 South 9th Street, Kalamazoo, Michigan, on Thursday, November 13, 2008. The meeting began at 7 p.m. The Michigan Townships Association sponsored the meeting

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kenneth R. Oscarson

Also attending: Joanna Johnson and numerous Kalamazoo County township, city, county representatives and their guests.

The meeting concluded at approximately 9 p.m.

November 25, 2008 – CIP and Budget Work Session

A work session meeting of the Board of County Road Commissioners of Kalamazoo County was held at the 3801 E Kilgore Road, Kalamazoo, Michigan, on Tuesday, November 25, 2008. The meeting began at 2:00 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Daniel J. Moyle, and Kenneth R. Oscarson  
Absent: Kent L. McCauley

Also present: Managing Director Joanna I. Johnson, General Superintendent Travis Bartholomew, Traffic Services Director John Byrnes, Accountant Diane DeWaters, Chief Engineer Tom Hohm, and Finance Director Greg Vlietstra.

The purpose of the meeting was to review the Kalamazoo County Road Commission proposed 2009 Capital Improvement Plan (CIP) and Budget.

CIP – After review and discussion of each page, there were no changes to the proposed CIP document as presented.

Budget – After review and discussion of each page, the Board provided general feedback including the request of three changes below.

- On page 6, increase township PAR funds from \$900,000 to \$1,000,000.
- On page 21, add further description to some of the Roads Department capital items.
- Throughout budget, add 1.5% cost of living increase into all staff salaries.

The CIP and 2009 Budget will be presented for adoption at the December 10, 2008 meeting.

The meeting adjourned at 3:23 p.m.

November 25, 2008

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, November 25, 2008. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson  
Absent: Kent McCauley

Also attending: Managing Director Joanna I. Johnson, Traffic Services Director John Byrnes, General Superintendent Travis Bartholomew, Chief Engineer Tom Hohm, Secretary Dolores Morton, Dispatcher Nancy Ryan and Finance Director Greg Vlietstra and two citizens.

Commissioner Oscarson moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve the minutes of the November 11, 2008, regular meeting and the November 11-Joint meeting, November 13 Michigan Township Association Meeting and November 21 Safety Reception.

Carried by the following vote:

Aye: Maddox, Moyle, Berkebile, Oscarson

Commissioner Berkebile moved and it was seconded to approve and sign the November 25, 2008, payroll and November 24, 2008, vendor accounts, as follows:

Payroll Account	\$108,519.41
Longevity Account	\$115,970.74
Vendor Account	<u>\$307,492.33</u>
	\$531,982.48

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

A letter was received from MDOT notifying of funding for the Sprinkle Road at East G Avenue Safety Improvement Project. On motion by Commissioner Oscarson, seconded by Commissioner Berkebile the letter was referred to file.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

A letter was received from MDOT regarding funds for three Local Bridge Program Funding Projects. The funding was denied by MDOT and on motion from Commissioner Berkebile and seconded by Commissioner Oscarson the letters were referred to file.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

A letter was received from the American Public Works Association (AWPA) regarding Southwest Michigan Branch Awards notification. On motion from Commissioner Berkebile and seconded by Commissioner Maddox the letter was referred to file.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

A letter was received from Texas Township thanking Area Superintendent Jim Beaudoin for excellent service. On motion of Commissioner Moyle and seconded by Commissioner Berkebile the letter was referred to file.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded for a no vote to change CRAM policy.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded that Michael Graham would continue to provide forestry service through 2010 and staff would develop an RFP for 2011.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle

Nay: Oscarson

Managing Director Johnson gave a special thanks to Dee Morton for her many years of service to the road commission and the commissioners all wished her well on her retirement.

Commissioner Oscarson commented that he and Managing Director Johnson attended the GIS town hall meeting where a technical plan was presented. He suggested that the Board review a resolution in support of the concept for GIS services in the county.

Commissioner Berkebile commented that KATS said good-bye to four members including Ron White. KATS also recognized four new people. Efforts are being made to determine why the transportation millage failed and how to present the millage in the future.

Commissioner Maddox explained the COG meeting has been cancelled. He also thanked the staff for their work on the 2009 budget.

The meeting adjourned at 4:12 p.m.

December 10, 2008 – CIP and Budge Public Hearing

A public hearing of the Board of County Road Commissioners of Kalamazoo County was held at the 3801 E Kilgore Road, Kalamazoo, Michigan, on Wednesday, December 10, 2008. The meeting began at 3:00 p.m.

Present: Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, and Kenneth R. Oscarson  
Absent: Jeffrie M. Maddox

Also present: Managing Director Joanna I. Johnson, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Finance Director Greg Vlietstra, Accountant Diane DeWaters and Administrative Assistant Nancy Ryan, there were no citizens present.

Call to order

There was no citizen input nor written communication on the proposed 2009-2013 Capital Improvement Plan (CIP) and the 2009 Budget.

The meeting adjourned at 3:05 p.m.

December 10, 2008

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Wednesday December 10, 2008. Commissioner Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson  
Absent: Jeffrie M. Maddox

Also attending: Managing Director Joanna I. Johnson, Traffic Services Director John Byrnes, General Superintendent Travis Bartholomew, Chief Engineer Tom Hohm, Finance Director Greg Vlietstra, Administrative Assistant Nancy Ryan and two citizens.

Commissioner Moyle moved and it was seconded to accept the agenda with the removal of the Agreement with the City of Kalamazoo for the CMAQ Project to allow further review by the City.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve the minutes of the November 25, 2008, Capital Improvement Plan (CIP) and Budget Work Session meeting and the November 25, 2008, regular meeting.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve and sign the December 3, 2008, payroll and December 4, 2008, vendor accounts, as follows:

Payroll Account	\$113,292.08
Material Account	<u>\$478,276.68</u>
	\$591,568.76

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

(CIP) Commissioner Oscarson moved and it was seconded to approve the 2009-2013 Capital Improvement Plan

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to adopt the 2009 Budget and Resolution.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to postpone the Recommendation for Future Retiree Health Insurance Policy until it is clear how Kalamazoo County will act on the matter.

Aye: Berkebile, McCauley, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to accept the Tire Services bid and award the work to Glen's Tire Service.

Aye: Berkebile, McCauley, Moyle, Oscarson

Managing Director Johnson expressed her appreciation to the staff for their effort in completing the 2009 – 2013 CIP and 2009 Budget.

Managing Director Johnson Commissioners and staff attended the Association Southern Michigan Road Commissions conference in Lansing which included discussions of additional transportation revenue and options for the Stimulus Package. She also shared that KCRC received two awards for the 9<sup>th</sup> Street road and bridge project and for the 35<sup>th</sup> Street bridge project.

Commissioner McCauley reported he attended the Parks and Recreation meeting on Monday and was advised of their 5 year plan. He also thanked Tom Hohm for his input on the Kalamazoo River Valley Trailway.

Commissioner Berkebile thanked KCRC staff for a doing a good job with the Budget and CIP. Commissioner Berkebile also commented that KCRC staff is doing a great job with winter maintenance.

The meeting adjourned at 4:01 p.m.

December 18, 2008 – Annual Luncheon

A luncheon of the Board of County Road Commissioners of Kalamazoo County was held at the Beacon Club, 5830 Portage Road, Portage, Michigan, on Thursday, December 18, 2008 at 11:30 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson  
Absent: Kent L. McCauley

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra, Traffic Services Director John Byrnes, General Superintendent Travis Bartholomew, Chief Engineer Tom Hohm and Safety Director Dave Barnes.

The luncheon concluded at 1pm.

December 23, 2008

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, December 23, 2008. Commissioner Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra, Chief Engineer Tom Hohm, Project Engineer Robert Blanchard, and three citizens.

Commissioner Oscarson moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Oscarson

Commissioner Berkebile moved and it was seconded to approve the minutes of the December 10, 2008 Budget and CIP Public Hearing (as amended), December 10, 2008 Board Meeting, and the December 18, 2008 Luncheon.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Oscarson

Commissioner McCauley moved and it was seconded to approve and sign the December 22, 2008, payroll and December 23, 2008, vendor accounts, as follows:

Payroll Account	\$140,038.26
Vendor Account	\$333,280.95

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Oscarson

Commissioner Berkebile moved and it was seconded to approve expense reports for Commissioner Berkebile, Commissioner Oscarson, and Managing Director Joanna I. Johnson.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Oscarson

Commissioner Maddox moved and it was seconded to postpone approval of the Autumn Woods No. 3 Surveyor Certificate and Final Plat to allow further research by staff.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the resolution of recently constructed roads into the public road system, with the exception of roads in Autumn Woods No. 3.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Maddox moved and it was seconded to postpone approval of Traffic Control Orders for Autumn Woods No. 3.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to appoint Commissioner Maddox as Chairman of the Road Commission Board. Commissioner Berkebile commented that this position should be rotated among the Board members. Both Commissioners Moyle and Oscarson noted they are still in the learning process.

Carried by the following vote:

Aye: Maddox, McCauley, Moyle, Oscarson

Nay: Berkebile

Commissioner Maddox moved and it was seconded to appoint Commissioner McCauley as Vice Chairman of the Road Commission Board.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Maddox moved and it was seconded to approve the Board 2009 meeting schedule.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Maddox moved and it was seconded to approve the committee/township representation for Board members as presented.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to adopt the 2008 amended budget resolution.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve the transfer of up to 30% of primary road revenue to the local road fund.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to establish the Chief Engineer to fulfill the statutory functions as Chief Engineer.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to establish the Managing Director to fulfill the statutory functions as Clerk and Superintendent.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve the Managing Director salary adjustment per the terms of the contract. It was noted that the managing director is exceeding expectations in her 2008 review.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Managing Director Johnson thanked the Board for their kind comments and is looking forward to 2009. She also reminded citizens to please not allow children to play in snow banks by the road, please don't push snow onto the road and please don't crowd the plow. Our crews have been working hard and we appreciate everyone's patience in our winter maintenance program. She wished everyone Merry Christmas and Happy Holidays.

Commissioner Moyle thanked everyone for their hard work in 2008 and wished everyone Merry Christmas.

Commissioner Oscarson commented he recently accompanied Dave Blakeley in snow plowing and he reminded citizens to stay clear of our trucks at intersections where multiple passes are needed for proper clearing. He wished Nancy Ryan well and wished everyone Merry Christmas.

Commissioner McCauley thanked the staff for their hard work, wished Nancy Ryan well and wished everyone Merry Christmas.

Commissioner Berkebile commended the Managing Director and staff for doing a good job. He commented on the good work in winter maintenance. He noted that at the KATS meeting he was elected chairman for 2009 and an orientation was presented for new members. He congratulated Commissioner Maddox on his reappointment and wished everyone a Merry Christmas.

Commissioner Maddox commented that he was proud of the work in 2008 and he thanked the County Board for his reappointment. He wished everyone Merry Christmas and Happy Holidays.

The meeting adjourned at 4:30 p.m.