

The rescheduled meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, March 4, 2008. Chairperson Maddox called the meeting to order at 7:30 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson
Absent: Kent L. McCauley

Also attending: Managing Director Joanna I. Johnson, Safety Director David Barnes, Traffic Services Director John Byrnes, Interim General Superintendent James Beaudoin, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, and Secretary Dolores Morton.

On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board accepted the agenda with the addition of a letter from Climax Township Clerk Marcia Lewis.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

On motion by Commissioner Oscarson, seconded by Commissioner Berkebile, the board approved the minutes of the February 19, 2008, regular meeting; the February 25, 2008, 9th Street Bridge project information meeting; the February 27, 2008, Road Commission open house; and the February 27, 2008, Michigan Townships Association quarterly meeting.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board approved and signed the March 3, 2008, payroll and March 4, 2008, vendor accounts, as follows:

Payroll Account	\$ 120,847.67
Vendor Account	<u>225,936.23</u>
	\$ 346,783.90

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

A letter was received from Schoolcraft Township Attorney Craig Rolfe regarding the jurisdictional control of 22nd Street. Managing Director Johnson advised that a copy of the letter was sent to the board's counsel for an opinion on the legality of the request. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board accepted the letter from Attorney Rolfe and referred the matter to staff for follow-up.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

A letter was received from Comstock Township Supervisor Tim Hudson requesting a contract for HMA paving in Comstock Township for the Meadowood Hills Plat at an estimated cost of \$161,158.50 (2,614 tons). On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board accepted the letter from Comstock Township Supervisor Hudson and referred the matter to staff for preparation of a local road contract.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

A letter was received from Cooper Township Supervisor Jeff Sorensen requesting contracts for HMA paving in Cooper Township for 14th Street at an estimated cost of \$43,412.50 (350 tons) and for 20th Street at an estimated cost of \$55,230 (500 tons). On motion by Commissioner Oscarson, seconded by Commissioner Moyle, the board accepted the letter from Cooper Township Supervisor Sorensen and referred the matter to staff for preparation of local road contracts.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

A letter was received from KATS Director Jonathan Start advising that the KATS Policy Committee discussed a recent request for repayment of a cash match for the US-131/US-131BR economic benefit study and a decision was made to write off the amount. On motion by Commissioner Oscarson, seconded by Commissioner Moyle, the board accepted the letter from KATS Director

Jonathan Start and directed staff to disregard the request for payment of the US-131/US-131BR economic benefit study.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

A letter was received from Parks Foundation President Gerald Albertson regarding the Kalamazoo River Valley Trailway project and right-of-way reimbursement for expenses up to \$50,000 for total acquisitions and a 50% reimbursement from the Parks Foundation for the construction costs of the portion of project from the Veteran's Memorial Park to Mosel Avenue. On motion by Commissioner Moyle, seconded by Commissioner Oscarson, the board accepted the letter from Parks Foundation President Gerald Albertson and referred it to staff for follow up.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

A letter was received from Kalamazoo Township Supervisor Gary Cramer requesting contracts for HMA paving in Kalamazoo Township for Kaywood Drive, Junedale Drive, and Doncrest Avenue, at an estimated cost of \$55,840 (790 tons) and for Dearborn Street at an estimated cost of \$41,820 (525 tons). On motion by Commissioner Oscarson, seconded by Commissioner Berkebile, the board accepted the letter from Kalamazoo Township Supervisor Cramer and referred the matter to staff for preparation of local road contracts.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

A letter was received from Oshtemo Township Clerk Deb Everett requesting a contract for the Springwood Hills plat at an estimated cost of \$231,572 (3,942 tons). On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board accepted the letter from Oshtemo Township Clerk Everett and referred the matter to staff for preparation of local road contracts.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

A letter was received from Climax Township Clerk Marcia Lewis requesting a contract for the HMA spot wedge and chip seal of East P Avenue – from 38th Street to 43rd Street at an estimated cost of \$81,980 and for a dust control contract. On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board accepted the letter from Climax Township Clerk Lewis and referred the matter to staff for preparation of a local road contract and dust control contract.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Managing Director Johnson reviewed a recommendation for concrete driveway replacement, within non-federal aid/non-curbed road improvement projects, proposing that driveways be replaced with saw-cut to minimize impact and replaced with hot mix asphalt (HMA) within the road right-of-way. After considerable discussion, motion was made by Commissioner Moyle, seconded by Commissioner Maddox, to direct staff to notify property owners whose property would be impacted by road improvement projects, of the road commission's intention to replace concrete driveways with hot mix asphalt and to advise property owners that the board would entertain requests for a variance.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the board approved posting and advertising the position of Engineering Technician and directed staff to seek to fill the Engineering Technician position as soon as possible.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the board approved the updated job description for the position of Traffic Engineer.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

On motion by Commissioner Moyle, seconded by Commissioner Berkebile, the board approved posting and advertising the position of General Superintendent and directed staff to seek to fill the General Superintendent position.

Carried by the following vote:

Aye: Maddox, Moyle, Oscarson

Nay: Berkebile

Mr. Berkebile expressed the opinion that, as James Beaudoin has done an excellent job of fulfilling the responsibilities of the General Superintendent for the past several months, staff should formally offer Mr. Beaudoin the position of General Superintendent, give him first right of refusal of the position and Mr. Beaudoin should be given the chance to continue in the position.

Managing Director Johnson noted that although she had had the pleasure of working with Mr. Beaudoin for the past three months, she did believe in the importance of following the interview process and reviewing all potential applicants for the position.

Due to possible conflict of interest issues, Commissioner Oscarson excused himself from discussion of the City of Galesburg revised agreement.

Managing Director Johnson presented a proposed amendment to an agreement with the City of Galesburg reducing the mobilization costs for water main work to \$1,000.00, as part of the 35th Street-Kalamazoo River Bridge to M-96 road project.

On motion by Commission Maddox, seconded by Commission Berkebile, the board denied the amended agreement with the City of Galesburg for water main work as part of the 35th Street-Kalamazoo River Bridge to M-96 road project.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle

Abstain: Oscarson

On motion by Commission Berkebile, seconded by Commission Maddox, the board agreed that the City of Galesburg should be responsible for their portion of the mobilization costs for the water main work on the 35th Street-Kalamazoo River Bridge to M-96 road project.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle

Abstain: Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board approved the following resolution to support an application for Safety Funds for the North Sprinkle Road and G Avenue Intersection:

WHEREAS, the Transportation Act (SAFTEA-LU), provides Federal Highway Safety Funding for safety improvements on the state and local road systems; and

WHEREAS, the Kalamazoo County Road Commission has identified a safety improvement project at North Sprinkle Road and G Avenue intersection, and North Sprinkle Road and G Avenue are public roads under the jurisdiction of the Kalamazoo County Road Commission, with G Avenue aligned on the jurisdictional boundary of Richland Township and Comstock Township; and

WHEREAS, an application is being prepared to request funding to make the identified improvement project of adding left signal phase to N Sprinkle Road and to G Avenue and replacing the existing signal with a fully actuated traffic signal with left-turn phases; and

WHEREAS, the Kalamazoo County Road Commission, upon ratification of the award of the funding for the highway safety project is prepared to have the project developed for construction letting by fall of 2009;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County, in support of its mission to provide reasonable safe and convenient roads, has developed a Highway Safety Project Fund application to secure Federal funding for this safety improvement project at N Sprinkle Road and G Avenue intersection; and

BE IT FURTHER RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Safety funds and agrees to provide twenty percent of the necessary local match funds required for the Highway Safety Project Fund and agrees to continue maintenance of the facility.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Managing Director Johnson advised that she had been working with staff and township officials regarding an extension of the target date for receipt of requests for local road projects and HMA paving work. Motion made by Commissioner Berkebile, seconded by Commissioner Maddox, to approve extension of the due date for receipt of HMA work requests, for one year only, to March 28.

Motion denied by the following vote:

Aye: Moyle

Nay: Maddox, Berkebile, Moyle, Oscarson

Managing Director Johnson reported that seasonal weight restrictions were placed on county roads not designated as all-season roads at 8 a.m., Tuesday, March 4, 2008. She also advised that the all-season road map is posted on the website.

Chairman Maddox expressed optimism that the Kalamazoo County area had experienced its last storm for the 2007/2008 winter season.

The meeting adjourned at 8:51 a.m.