

A work session of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, February 12, 2008. Chairman Maddox called the meeting to order at 4:40 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson
Absent: Kent L. McCauley

Also attending: Managing Director Joanna I. Johnson and Chief Engineer Tom Hohm

The board accepted the agenda with an additional item: Highway Easement from Kalamazoo Township / North Burdick and Mosel Avenue.

Chief Engineer Tom Hohm explained the document was needed to meet the necessary right-of-way for the Mosel project. Commissioner Maddox noted that items should be presented with adequate notice to the Board to make decisions. Mr. Hohm explained that there was a concern expressed by the fire chief about the potential damage to the new curb work that would be completed at the corner. Mr. Hohm noted the curb cut is necessary to meet the Americans with Disabilities Act provisions for the signal work on the project.

Commissioner Berkebile inquired if the easement document had been reviewed by our attorney. Mr. Hohm responded that it had not been reviewed by our attorney; however our consultant had reviewed the document. Mr. Berkebile expressed concerns that the document had not been reviewed by our attorney and about the lack of adequate notice for the Board to take action.

On motion by Commissioner Oscarson, seconded by Commissioner Maddox, the Board approved to return the highway easement document with revisions in the conditions and limitations; item 1: would be deleted and item 2: the word "vegetation" would be deleted and authorized the Managing Director's signature.

Carried by the following vote:

Aye: Maddox, Moyle, Oscarson

Nay: Berkebile

Commissioner Maddox and Ms. Johnson also left messages for Township Supervisor Gary Cramer for additional follow up on this item.

Mr. Hohm presented a PowerPoint presentation on the structural improvement projects of 2007, 2008, and 2009. Commissioner Maddox reviewed the 2007 project completion dates and the delay on the G Avenue project. Commissioner Oscarson noted that with a contracted full-time inspector, additional costs are incurred when projects are not completed timely.

Discussion took place on the next steps for the 43rd Street/Q Avenue/44th Street project. Mr. Hohm reviewed the project memo and initial discussions with residents Wolf and Case regarding the right-of-way.

Commissioner Berkebile noted the process necessary regarding the PA116 designation for the project right-of-way. He also noted the importance of communication and support from the township on the project.

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved to:

- Complete design work to develop offers to two affected property owners,
 - Obtain a resolution of support from Climax Township for the partial release of the two affected PA116 parcels,
 - Submit the necessary request to the Michigan Department of Agriculture to obtain the necessary partial release of the PA 116 easements
- for an amount not to exceed \$12,500 (\$5,000 design/\$5,000 right-of-way acquisition/\$2,500 appraisal), with no additional expenses or further design work to be allocated for the project without Board approval.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Ms. Johnson noted the design work for the 43rd Street/Q Avenue/44th Street project would continue with Wightman & Associates, Inc., based on their long-term involvement with the project.

On motion by Commissioner Maddox, seconded by Commissioner Berkebile the Board rescheduled the March 4, 2008 meeting to begin at 7:30 a.m. to accommodate the County Road Association Highway Conference.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

The work session adjourned at 6:40pm.